

**Proposed**- Meetings held in City Hall- 217 West Center Street, Dover  
City of Dover Agenda Thursday night, October 3, 2024, Regular Meeting-

**Public Hearing at 6:30 PM on Organized Garbage Collection in Dover.**

1. Meeting call to order at 7:00 PM-City Hall-217 West Center Street
2. Next scheduled meeting is November 7, 2024.
3. Agenda approval
4. Citizen Items as brought forward-
5. Meeting Minutes for Approval from last month's meeting(s).
6. Review Financial statements and bills to be paid since the last meeting.
7. Clerk report.

Old Business

New business

- Street marking for parking on main street.
- New fans for gym in community center and LED light change out.
- Response to County how to handle registration for cannabis sites.
- Resolution for voter funds delegated to County Elections.
- Sanitary District increase rate for 2025 by 2% to \$7.15 per gallon- action to ok.
- Start the process for liquor license renewals.
- What meeting month do you want to put out quote requests for mowing city lands?

Council member reports/other items.

Meeting adjourns:

Gary Pedersen-Dover City Clerk/treasurer

City of Dover  
Notice of Public Hearing

The City of Dover will be holding a public hearing on Thursday, October 3, 2024, after 6:30 PM to consider the following: Organize Garbage Collection for the entire City of Dover.

The public hearing will provide dover residents and business owners the opportunity to provide their thoughts on implementing Organized Garbage Collection in the City of Dover.

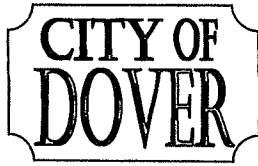
The Dover Council appointed a committee to study the concept, and they recommended to the Council to go ahead and implement the organized garbage collection.

The public hearing is to be held in City Hall/Community Center at 217 W Center Street.

If you have questions or comments you may appear in person or you may send or deliver your comments in writing to the City Clerk, City of Dover, PO Box 116, 217 West Center Street., Dover, MN 55929, [dovercityclerk1@gmail.com](mailto:dovercityclerk1@gmail.com) or 507.932.4314.

Please publish it one time in the press on or before the 19th of September.

Thank you, Gary Pedersen, Clerk



Dover City Hall –217 West Center Street - PO Box 116 - Dover, Minnesota 55929 – phone 507-932-4314

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Meeting minutes – Organized Garbage Collection Committee- 8/7/ 2024

Present for the meeting, Jaime Putzier, Dan Bolton, Teresa Pierce, and Clerk Gary Pedersen.  
Absent, Jodi Nicklay & Terry Lehnertz

The organizational meeting of the Committee was opened by the Committee Chair Putzier at 6:30 PM.

Discussion took place on the information that the Committee had gathered from the City Residents and neighboring Cities as to costs, pickup methods and general thoughts as to what makes a good system for garbage/recycling pickup.

Findings in favor of organized garbage collection:

- Lower costs to residents.
- Less street damage by trucks because of less trucks being used.
- Safety on the streets including children with less trucks.
- Better route planning which leads to:
  - Less time for trucks to be in the city.
  - Time of pickups can be controlled.
  - Less trucks – less noise

Findings against organized garbage collection:

- Owners cannot choose their own collector.

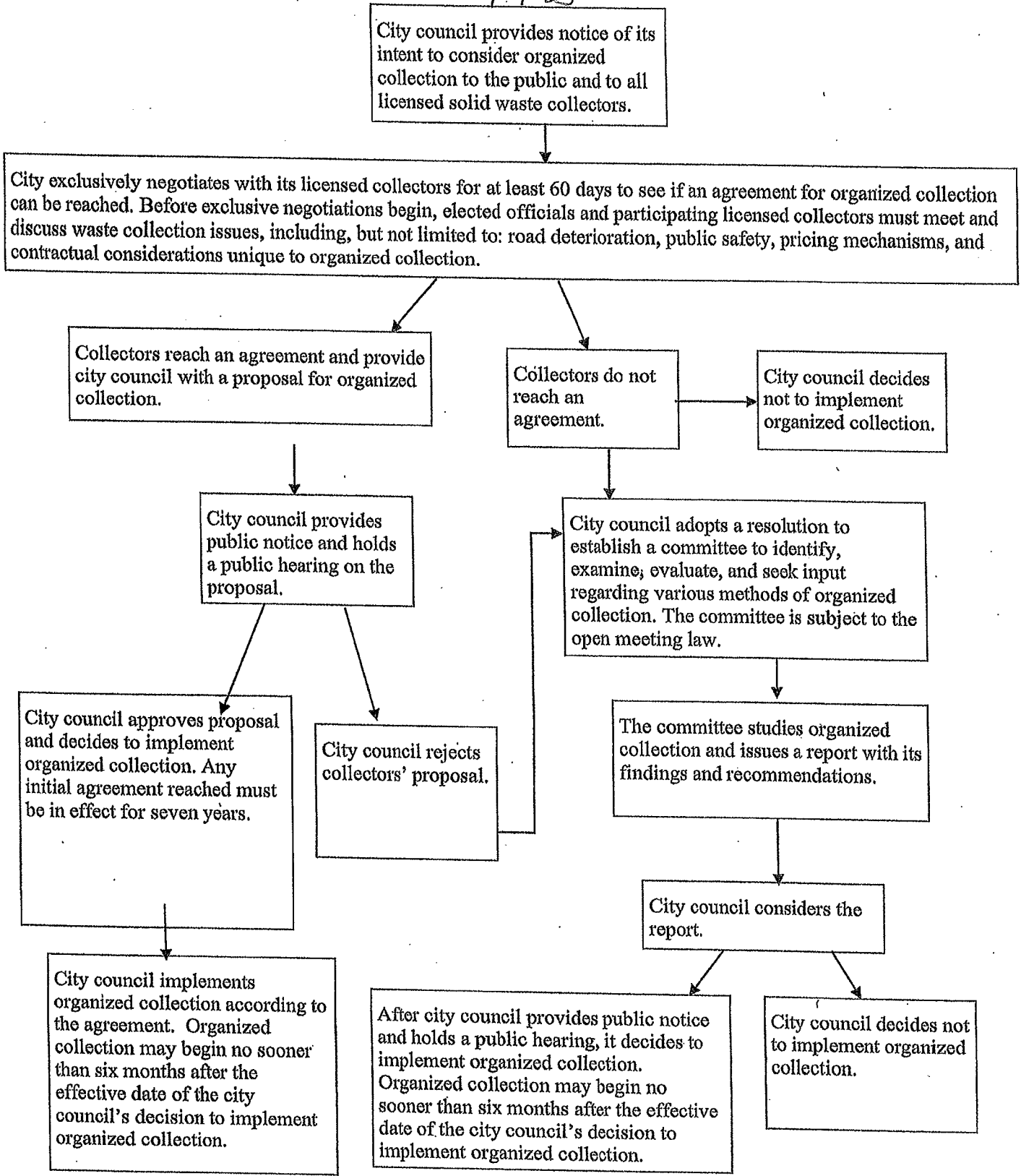
**Motion by Member Bolton and seconded by Member Pierce to recommend to the Dover City Council that “organized collection” for garbage/recycling be adopted in Dover, the motion carried.**

Motion by Member Bolton and seconded by Member Pierce to adjourn the meeting at 7:05 PM.

Gary Pedersen, Clerk

# Appendix A: Organized Collection Flowchart

9-7-23



PROPOSED

**City of Dover Regular Monthly Meeting Minutes September 5, 2024**

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Dave Iseminger in the City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Eric Tyler, Jodi Nicklay and Chelsie Kiekbusch. Absent- none. Staff present Gary Pedersen, Clerk/Treasurer. Others in attendance: Karen Henry, Deputy Clerk, Deputy Adam Waletzki, Bill Spitzer of Rolling Hills Transport.

Motion by Member Kiekbusch and seconded by Member Nicklay to approve the addition of street repair quotes, the motion carried.

Citizen items:

Bill Spitzer of Rolling Hills Transport addressed the Council on how the company is doing and the need for new buses and donations from the local jurisdictions. The run in five counties and have thirteen buses, funded 95% by MNDOT, rest local. They want to upgrade all their buses by 2027.

Deputy Adam Waletzki addressed the Council – nothing major discussed speed on city streets and how the new speed sign is working.

Motion by Member Nicklay and seconded by Member Kiekbusch to approve the regular meeting minutes for the last month, the motion carried.

Motion by Member Nicklay and seconded by Member Kiekbusch to approve the monthly financial statements and to pay the monthly bills as presented, the motion carried.

Clerk Report/ with action required on some topics:

Motion by Member Tyler and seconded by Member Nicklay to post message on city garbage cans that they are not intended for use for pet waste, the motion carried. The discussion was brought up because these garbage cans are not emptied daily and with the weather (heat and moisture) causes them to stink and the bags leak which causes a mess. It is assumed that pet owners should be taking the pet waste home to dispose of just as if they were at their own places.

New Business

- Budget review and to set preliminary budget levy amounts for 2025.

Motion by Member Putzier and seconded by Member Kiekbusch to approve the proposed budget at \$358,406 along with the bond levy amounts for a total of \$402,196, the motion carried.

- The above motion included:
  - 7% increase in property tax amount which is same as the city has been assessing the past few years.

Motion by Member Nicklay and seconded by Member Kiekbusch to set the City of Dover Truth-N-Taxation meeting for Thursday night December 5<sup>th</sup> at 7 PM in City Hall to hear any comments from the landowners in Dover as to the assessed amounts for their property taxes due in 2025, the motion carried.

The Organized Garbage Committee reported their findings and recommended moving ahead with organized collection for the city.

## PROPOSED

Motion by Member Kiekbusch and seconded by Member Tyler to have a public hearing for the city of Dover residents to express their thoughts on moving forward with Organized Garbage Collection, the date and time of the hearing shall be October 3<sup>rd</sup>, 2024, starting at 6:30 PM in the City Hall/Community Center, the motion carried.

Motion by Member Kiekbusch and seconded by Member Putzier to purchase up to 10 trees (Northwood maples) at \$285 per tree to plant in the park to replace ones that were removed because of disease, the motion carried.

Ball Park fences and changes were discussed and tabled at this time.

Motion by Member Kiekbusch and seconded by Member Putzier to continue the meeting to allow the council to go into “closed session” for the purpose discussion of land purchase on the corner of main street and center street, the motion carried.

Motion by Member Kiekbusch and seconded by Member Putzier to re-open the regular September Dover City Council meeting, the motion carried.

Motion by Member Tyler and seconded by Member Kiekbusch to accept the offer by owner of the parcel of land Eric Starnes to purchase the lot on the corner of Main Street and Center Street for \$37,500 including any closing costs associated with the purchase, the motion carried.

- The city would like the lot to develop as possible “green space” and with the idea of some type of a park, possible a memorial park.

Motion by Member Tyler and seconded by Member Kiekbusch to give the Mayor and Clerk permission to finish the land transaction including any closing costs associated with for the city, the motion carried.

### Old Business

Motion by Member Tyler and seconded by Member Kiekbusch accept the quote from M & M Construction for street repair including a stormwater drain cover to be lowered and work on the bike path on the east side of the city where it has heaved, the motion carried.

### Council Members:

Nicklay- loose rock problem at intersection of County Road 10 and 6<sup>th</sup> Street SW.

Mayor Iseminger- has received a quote for a new culvert under the Bendickson driveway on 7<sup>th</sup> Street SW.

Motion by Member Putzier and seconded by Member Tyler to pay Eyota Ambulance \$10,000 for service to the City of Dover, the motion carried.

Motion by Member Nicklay and seconded by Member Putzier to adjourn the regular meeting at 10:07 PM, motion carried.

Minutes by: Gary Pedersen, Clerk/Treasurer

Account	2024	2023	2022
General Checking	\$ 126,423.52	\$ 207,059.36	111,639.19
Money Market	\$ 481,548.36	\$ 473,526.69	319,800.49
Stifel CD	\$ 640,374.39	\$ 615,000.00	600,000
Fire fund amount est.	\$ (175,000.00)	\$ (178,636.00)	
General Money total	\$ 1,073,346.27	\$ 1,116,950.05	1,031,439.68
Special Truck fund	\$ 79,037.99	\$ 68,422.65	32,387.31
Forsight Bank			120,213.04
Stifel Investements	\$ 798,073.19	\$ 557,000.00	300,000
General Fund Fire est	175,000	\$ 178,636.00	
Truck Total	\$ 1,052,111.18	\$ 804,058.65	452,600.35
EDA Account	\$ 95,597.63	\$ 93,116.71	101,989.63
Public Safety	\$ 34,658.00		
Street Signs	-3011.88		
Street Signs-2nd order	-478.48		
TrafficLogix Sign	-3133.00		
sign permit	-250.00		
8 barricade signs	-1824.72		
	\$ 25,959.92		
Land Sale Bolton	\$ 55,776.90		

**CITY OF DOVER**  
**\*Check Reconciliation©**  
**Checking 21150041**  
**10100 CHECKING**  
**September 2024**

**Account Summary**

Beginning Balance on 9/1/2024	\$144,011.49
+ Receipts/Deposits	\$22,244.57
- Payments (Checks and Withdrawals)	\$39,832.54
Ending Balance as of 9/30/2024	\$126,423.52

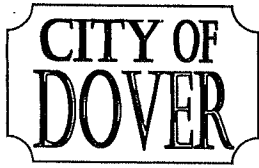
Cleared	\$126,423.52
Statement	\$126,423.52
Difference	\$0.00

**Cash Balance**

Active 101-10100 GENERAL FUND	-\$292,147.30
Active 201-10100 Equipment Replacement Fund	\$801,777.84
Active 250-10100 FIRE FUND	-\$641,544.98
Active 301-10100 DEBT SERVICE	\$9,714.54
Active 401-10100 CAPITAL PROJECTS	\$0.00
Active 501-10100 EDA Fund	\$0.00
Active 601-10100 WATER-SEWER FUND	\$240,825.94
Cash Balance	\$118,626.04

Beginng Balance	\$144,011.49
+ Total Deposits	\$22,244.57
- Checks Written	\$47,630.02
Check Book Balance	\$118,626.04
Difference	\$0.00





Dover City Hall –217 West Center Street - PO Box 116 - Dover, Minnesota 55929 – phone 507-932-4314

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THE CITY OF DOVER DOES NOT INTEND TO DELEGATE REGISTRATION  
RESPONSIBILITY

"City of Dover hereby acknowledges that pursuant to Minnesota Statutes Section 342.13, Olmsted County has set the registration for initial licensed cannabis retailers, cannabis microbusinesses with a retail operations endorsement, and cannabis microbusinesses with a retail operations endorsement in the County at fourteen (14). The City of Dover does not delegate its registration authority for these cannabis businesses to Olmsted County effective immediately. City of Dover staff is directed to notify the County and the Minnesota Office of Cannabis Management that this action has been taken and complete and file any forms required by OCM as evidence of that fact.

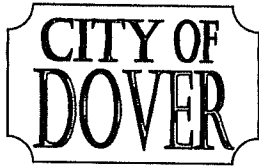
Dated this 3<sup>rd</sup> day of October, 2024.

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Mayor Dave Iseminger

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Clerk, Gary Pedersen



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Dated this 3<sup>rd</sup> day of October 2024.

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Mayor Dave Iseminger

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Clerk, Gary Pedersen

**CITY OF DOVER**

**Voting Operations, Technology, & Election Resources (VOTER) Account Agreement**

**Resolution # R-02-2024**

**WHEREAS**, Minnesota Statute 5.305, Subd. 3 states the Office of the Secretary of State must distribute funds under this section no later than July 20 of each year.

**WHEREAS**, Olmsted County is required to work with its local units of government to determine how the funds will be allocated within the county and do so by December 31 of each year based on the agreement establish in this resolution.

**WHEREAS**, Minnesota Statute 5.305, Subd. 5. Use of funds. A local unit of government may use the funds allocated pursuant to this section for the following purposes, provided the expenditures are directly related to election administration: equipment, hardware or software, cybersecurity, security-related infrastructure, capital improvements to government-owned property to improve access to polling places for individuals with disabilities, staff costs for election administrators, election judges, and other election officials, printing and publication, postage, programming, local match for state or federal funds, and any other purpose directly related to election administration.

**WHEREAS**, Minnesota Statute 5.305, Subd. 6b states each city and town receiving an allocation of funds under this section must provide the county auditor with the data necessary to submit this report no later than December 15 of each year. This requirement will be satisfied by the county if the funds are not distributed per this agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of DOVER does hereby **Agrees** to allow Olmsted County to annually retain all Voting Operations, Technology, & Election Resources (VOTER) Account funds received. The City/Township understands this agreement may be revisited at any time by either entity before each annual disbursement.

Adopted by the DOVER CITY COUNCIL on this 5<sup>TH</sup> day of October,2024.

By the CITY OF DOVER Attest to by:

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Clerk, Gary Pedersen

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Mayor, Dave Iseminger

10.



Gary Pedersen &lt;dovercityclerk1@gmail.com&gt;

## CITY - VOTER Funds - Elections

2 messages

Kiefer Amanda &lt;amanda.kiefer@olmstedcounty.gov&gt;

Mon, Sep 30, 2024 at 4:09 PM

To: Byron City - Al Roder <administrator@byronmn.com>, Byron City- Robby Horsman <accounting@byronmn.com>, Chatfield City - Beth Carlson <BCarlson@ci.chatfield.mn.us>, Chatfield City - Michele Peterson <mpeterson@ci.chatfield.mn.us>, Dover City - Gary Pedersen <dovercityclerk1@gmail.com>, Eyota City - Tammy Myers <tmyers@cityofeyota.com>, Oronoco City - Jason Baker <jbaker@oronoco.com>, Oronoco City - Ranae While <rwhile@oronoco.com>, Pine Island City - Elizabeth Howard <elizabeth.howard@ci.pineisland.mn.us>, Rochester City - Candace Kash <ckash@rochestermn.gov>, "Cartwright, Christiaan" <CCartwright@rochestermn.gov>, Rochester City - Kelly Geistler <KGeistler@rochestermn.gov>, "Stewartville City - Bill Schimmel Jr." <bschimmel@stewartvillemn.com>, "croeder@stewartvillemn.com" <croeder@stewartvillemn.com>  
Cc: Turner Luke <luke.turner@olmstedcounty.gov>

Hello,

VOTER Account:

In 2023 you all received communication from Luke Turner the previous elections manager regarding the newly established VOTER account. Previously the email confirmation was received on whether the municipality would keep the funding with the county or ask for it to be distributed. We are looking to establish a more formal approach by having a resolution in place for more clear documentation as this will be an annually occurring item. The resolution will be able to be modified/reviewed at any time by either the county or the municipality. The following information in this message is this year's funding information. Please note we will need reporting from those who did receive funds in 2023. Luke or I will be happy to answer any questions you may have.

On July 18, 2024, the Office of the Secretary of State initiated the electronic transfer of \$4.836 million in electronic payments to counties for the Voting Operations, Technology, & Election Resources (VOTER) Account. The VOTER Account is a dedicated stream of state funding for county and municipal election administration established in 2023.

- In 2023, \$1.25 million was allocated to counties according to the formula listed below.
- In 2024, that amount was increased to \$3 million per year by shifting \$1.75 million per year from two existing grant accounts (VEGA and Dropbox) operated by the OSS to the VOTER fund.
- The payments issued to counties for FY 2024-25 are higher as they include a "rollover" of the \$1.75 million that was not issued for FY 2023-24, as well as \$86,000 in additional one-time money.
- Starting next year, (2025) \$3 million is the amount that will be allocated by July 20 each year until the law is amended by the legislature.

The funds can be used for any purpose that is directly related to election administration. The enabling legislation included the following categories:

1. equipment;
2. hardware or software;
3. cybersecurity;
4. security-related infrastructure;
5. capital improvements to improve access to polling places for individuals with disabilities;
6. staff costs for election administrators, election judges, and other election officials;

- 7. printing and publication;
- 8. postage;
- 9. programming;
- 10. transitioning to a .gov domain; *(added this year re: new requirement in M.S. 471.3422)*
- 11. local match for state or federal funds; and
- 12. any other purpose directly related to election administration.

This year (2024) Olmsted County received \$ 120,392.80. Funds may be distributed throughout the county based on the following formula:

- 50 percent is retained by the county;
- 25 percent is allocated to each local unit of government responsible for administering absentee voting or mail voting in proportion to that unit of government's share of the county's registered voters on May 1 for the most recent statewide general election; and
- 25 percent is allocated to cities and townships in proportion to each city and township's share of registered voters in the county on May 1 for the most recent statewide general election

Or, jurisdictions may leave the money with the County to be spent as required and then the County would complete the reporting requirements.

If distributed, the breakdown for Olmsted County looks like this:

Municipality	Voter Count	Total Funding	Required: Please provide documentation on the appropriate spending topics (listed above) Due by Dec 15 <sup>th</sup> 2024
Byron	4200	\$1,251.72	N/A
Cascade Twp	2053	\$611.85	N/A
Chatfield	733	\$218.45	N/A
Dover	498	\$148.42	N/A
Dover Twp	272	\$81.06	x
Elmira Twp	255	\$76.00	x
Eyota	1292	\$385.05	N/A
Eyota Twp	350	\$104.31	x
Farmington Twp	272	\$81.06	x
Haverhill Twp	1060	\$315.91	x
High Forest Twp	726	\$216.37	x

12.

# Dover, Eyota, St. Charles Area Sanitary District

P.O. Box 396  
303 North Richland Ave  
St. Charles, Minnesota 55972  
Phone: (507) 932-4171  
email: [district@hbesc.net](mailto:district@hbesc.net)

September 20, 2024

City of Dover  
P.O. Box 116  
Dover, Minnesota 55929

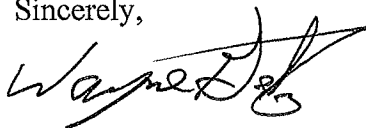
Dear Mayor Iseminger, City Council Members and City Administrators:

The Dover Eyota St. Charles Sanitary District will be increasing its sewer rate 2% for 2025. The rate will increase \$.14/1,000 gallons, from the current rate of \$7.01/1,000 gallons to \$7.15/1,000 gallons. The new fee will be effective January 1, 2025 and billed with the January usage.

Also, the Sewer Availability Charge (SAC fee) will remain at \$2,640.00 for 2025.

Please feel free to contact the District or your Board representative with questions.

Sincerely,



Wayne Getz, Chairman  
DESCASD Board