

Proposed- Meetings held in City Hall- 217 West Center Street, Dover

City of Dover Agenda Thursday night, May 2, 2024, Regular Meeting

1. Meeting call to order at 7:00 PM-City Hall-217 West Center Street
2. Next scheduled meeting is June 6, 2024. (July 1st for the next month).
3. Agenda approval
4. Citizen Items as brought forward-
5. Meeting Minutes for Approval from last month's meeting(s).
6. Review Financial statements and bills to be paid since the last meeting.
7. Clerk report.

New business

- Transfer to Dover Fire Department 2024 fee of \$17,071.60.
- Land/parcel split- lots 7 & 8 from lots 5 & 6 of Dover's Sheeks Addition
 - 7 & 8 are bare lots and 5 & 6 have tennis courts located on them.
 - The city currently owns all the lots listed and is selling lots 7 & 8.
- The Neighbors Bar has two applications for outside event days.
- Shack Bar application event outside on patio.
- Quote for digital evolution radar signs.

Old Business

- Dover's July 3rd celebration schedule.
- Working on updating zoning ordinance and zoning maps.
- Working on website upgrades.

Council member reports/other items.

Meeting adjourns:

Gary Pedersen-Dover City Clerk/treasurer

PROPOSED

City of Dover Regular Monthly Meeting Minutes April 11, 2024

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Dave Iseminger in the City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Eric Tyler, Chelsie Kiekbusch and Jodi Nicklay. Absent- None. Staff present Gary Pedersen, Clerk/Treasurer, Marvin Ihrke, Water Supervisor and Richard Jones Maintenance Supervisor. Others in attendance: Mr. Andrew Forliti of Auditor Smith-Schaffer.

Motion by Member Tyler and seconded by Member Kiekbusch to approve the agenda as presented, the motion carried.

Andrew Forliti of Smith-Shaffer gave a power point presentation of the 2023 final audit. The audit was given a “unmodified clean opinion” for 2023 audit. The power point showed the council members where all the funds that the city has stand and how the final numbers compared with the last several years. The city funds show very well according to Mr. Forliti even after paying cash for a street reconstruction project last summer. The summary page shows good fund balances including money to be used by the fire department to purchase a new fire truck which was ordered last December to be delivered around September of 2025.

Motion by Member Kiekbusch and seconded by Member Nicklay to approve the audit as presented, the motion carried.

Motion by Member Nicklay and seconded by Member Tyler to move the July council meeting to Monday night July 1st (instead of First Thursday- falls on the 4th) the motion carried.

Motion by Member Kiekbusch and seconded by Member Putzier to approve the meeting minutes as presented for the last meeting, the motion carried.

Motion by Member Tyler and seconded by Member Kiekbusch to pay the bills and approve the financials as presented, the motion carried.

Clerk Report:

Playground equipment for the park across from the fire hall wrapped up with final cost of \$136,700.40, donations from the Dover Fire Relief Association and Peoples Cooperative Power Association to help offset some of the funds needed. Federal Covid money was used for most of this project.

Motion by Member Nicklay and seconded by Member Kiekbusch to have a “grand opening” and thank you to the donors during the July 3rd Kiddie Pedal Pullers event at the park, the motion carried. Invite the local media to this event.

New Business:

Motion by Member Tyler and seconded by Member Putzier to purchase two barricades as shown by Mayor Iseminger, if they are liked then order more and would be from the safety money the city received for public safety, the motion carried.

Discussion took place about the possible purchase of up to two digital speed signs for county road 10 and county road 142 to get people to slow down driving into our city. More research will be done on signs available and will be talked about again at next month’s meeting.

Motion by Member Kiekbusch and seconded by Member Nicklay to approve the quote of \$7,850 for the July 3rd fireworks, the motion carried.

Motion by Member Putzier and seconded by Member Tyler to place chloride on the crushed rock road on 7th Street SW from county road 10 to the ready-mix driveway and in front of the Bendickson house, the city will ask Ready

PROPOSED

Mix to pay for the area they use, the motion carried. The city will reimburse Dover Township for applying the chloride when they do their township roads.

Motion by Member Tyler and seconded by Member Kiekbusch to clean the rest of the ditch up on 7th Street SW not to exceed \$2,500, the motion carried.

Tractor Committee discussion on researching a purchase for the city. The committee will continue to do research.

Motion by Member Putzier and seconded by Member Tyler to approve the quote by Jim Kieffer to tuckpoint and seal the windows on the west side of the community center for \$17,000 and \$5,500 respectively, the motion carried.

July 3rd Dover City Events:

On the 3rd- Kiddie Pedal Pullers start at 6 PM, open house for the park equipment in the middle of the Pedal Puller Event, ice-cream by the fire department and finished off with fireworks at dusk.

Motion by Member Putzier and seconded by Member Tyler to approve the agreement offered by the Gopher State Garden Tractor Pullers on July 6th, the motion carried. Will start at 11 AM.

The car show would be held on July 6th from 8 AM to 11 AM.

Old Business:

Work continuing the updating of the zoning ordinance and zoning maps.

Began work on the update for the city website.

Discussion took place on getting the committee appointed to start work on the organized garbage collection for the city of Dover.

Motion by Member Putzier and seconded by Member Kiekbusch to appoint Member Jaime Putzier, Member Jodi Nicklay, Resident Troy Badker to the committee, the motion carried. Two more members will be appointed when the council gets more volunteers.

Council Members:

Member Tyler reported on the Sewer district and their compliance with state guidelines and working with an engineer.

Member Putzier reported on what she has done for advertising the upcoming city garage sales.

Motion by Member Putzier and seconded by Member Kiekbusch to "enter into closed session" to address the sale of land by the city, the motion carried at 9:40 PM.

The meeting hall was cleared except for the Council and the Clerk.

Motion by Member Nicklay and seconded by Member Tyler to close the "closed session" and go back to the regular session at 9:54 PM, the motion carried.

Motion by Member Putzier and seconded by Member Kiekbusch to adjourn the regular meeting at 9:55 PM, motion carried.

Minutes by:

Gary Pedersen, Clerk/Treasurer

Account	2024	2023	2022
General Checking	\$ 128,817.26	\$ 86,989.20	145,487.31
Money Market	\$ 176,972.00	\$ 371,829.91	\$ 139,633.20
Money Market or CD	\$ 634,468.66	\$ 602,000.00	\$ 600,000.00
Gen for fire fund est.	\$ (90,000.00)		
General Money total	\$ 850,257.92	\$ 1,060,819.11	\$ 885,120.51
Special Truck fund	\$ 16,295.42	\$ 71,143.05	\$ 47,169.21
Truck fund MM or CD	\$ 779,039.81	\$ 551,000.00	\$ 376,208.15
Fire fund in gen est.	\$ 90,000.00		
Truck fund total	\$ 885,335.23	\$ 622,143.05	\$ 423,377.36
EDA Account	\$ 94,207.36	\$ 92,495.15	\$ 91,923.21
			April
Money dedicated to			
Public Safety	\$ 34,658.00		
Street Signs	-3011.88		
	\$ 31,646.12		



Dover City Hall - 218 N Chatfield Street - PO Box 116 - Dover, Minnesota 55929 – phone 507-932-4314

County of Olmsted

STATE OF MINNESOTA

Municipality of Dover

ONE DAY PERMIT FOR SPECIAL EVENT

Applicant's name: Brad Glynn Signature [Signature]

Address of Event: Neighbors Pub Phone 507 932 3965

Date of Event: Sat, May 18, 2024 Time of Event: 9:00 am → 3:00 pm Rib

Purpose of Event: Rib Cook off tasting starts

Description of request and describe area to be used for the event:

at 9:00 am multiple people will be using grills in back parking lot to cook ribs, tasting begins at 3:00 pm, same as last year.

- No sales shall be permitted except in that part of the premises described in the special event license application. This is in addition to other licenses that are currently held.
- Insurance must cover all areas where alcohol is served.
- Every application must include a copy of each summons received by the applicant under Minn. Stat. 340A.802 during the preceding year.
- Must abide by the City's noise standards; no unusual noise between hours of 8 PM and 6 AM, and unnecessary and unusual noise between 6 AM and 8 PM by any machine or the exercise of any trade.
- 402.09 LICENSE RESTRICTIONS; SUBD. 4- LICENSE LIMITED TO SPACE SPECIFIED. A retail license to sell any alcoholic beverage is only effective for the compact and contiguous space specified in the approved license application. Alcoholic beverages may be sold outside for outside special events only upon request and must be approved by the Dover City Council. **Any outside liquor sale must end by 9:00 PM unless community sponsored event.**

EVENT PERMIT IS HEREBY GRANTED BY THE DOVER CITY COUNCIL

Conditions: _____

THIS _____ DAY OF _____, 20____

Attest: _____

Mayor: _____

Gary Pedersen, Dover City Clerk

Dave Iseminger, Mayor- City of Dover



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County of Olmsted

STATE OF MINNESOTA

Municipality of Dover

ONE DAY PERMIT FOR SPECIAL EVENT

Applicant's name: Brad Glynn Signature [Signature]

Address of Event: Neighbors Pub Phone 507 932 3965

Date of Event: July 4, 2024 Time of Event: 8:00 Am or so cooking/setup

Purpose of Event: Annual Chicken Feed * begins 12:00 dinner

Description of request and describe area to be used for the event:

at 8:00 am or so grill in back parking lot cooking chicken, tent and tables setup, 11:30-12:00 lunch serving begins, live music by 1 man singing and guitar in back lot.

- No sales shall be permitted except in that part of the premises described in the special event license application. This is in addition to other licenses that are currently held.
- Insurance must cover all areas where alcohol is served.
- Every application must include a copy of each summons received by the applicant under Minn. Stat. 340A.802 during the preceding year.
- Must abide by the City's noise standards; no unusual noise between hours of 8 PM and 6 AM, and unnecessary and unusual noise between 6 AM and 8 PM by any machine or the exercise of any trade.
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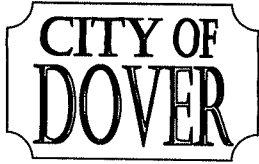
THIS ____ DAY OF _____, 20__

Attest: _____

Mayor: _____

Gary Pedersen, Dover City Clerk

Dave Iseminger, Mayor- City of Dover



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County of Olmsted

STATE OF MINNESOTA

Municipality of Dover

ONE DAY PERMIT FOR SPECIAL EVENT

Applicant's name: Shack Bar Signature [Signature]

Address of Event: 201 Oman St Phone 507 299-3072

Date of Event: July 3, 2024 Time of Event: 6-10

Purpose of Event: music out back

Description of request and describe area to be used for the event:
our back patio area

- No sales shall be permitted except in that part of the premises described in the special event license application. This is in addition to other licenses that are currently held.
- Insurance must cover all areas where alcohol is served.
- Every application must include a copy of each summons received by the applicant under Minn. Stat. 340A.802 during the preceding year.
- Must abide by the City's noise standards; no unusual noise between hours of 8 PM and 6 AM, and unnecessary and unusual noise between 6 AM and 8 PM by any machine or the exercise of any trade.
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THIS _____ DAY OF _____, 20____

Attest: _____

Mayor: _____

Gary Pedersen, Dover City Clerk

Dave Iseminger, Mayor- City of Dover



Traffic Logix Corporation
 3 Harriett Lane
 Spring Valley, NY 10977 USA
 Tel: (866) 915-6449
 Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-37093-F6S2K8
 Created Date 4/30/2024
 Expiration Date 5/30/2024
 Prepared by Scarlett Nash

QUOTATION

Contact: Dave Iseminger
 Phone: (507)421-8721
 Email: doverdave@rocketmail.com

City of Dover

Shipping Address:

318 6th Court
 Dover, Minnesota 55929
 United States

Standard Features (Included) – Evolution Signs

- The Evolution radar feedback signs come with 1 year* of unlimited SafePace Cloud access. SafePace Cloud is renewable annually with bundling and multi-year term discounts available.
- Sign powers down when no traffic present
- Programmable Speed Violator Flashing Strobe Light
- Ambient Light Sensor and Automatic Brightness adjustment
- Banding Mount Bracket
- Bluetooth

** The 12-month trial period for SafePace Cloud begins upon shipment of the product(s) and is reserved for new Traffic Logix customers or for Traffic Logix customers who are renewing the Cloud service.*

Special Notes

- 1x EV11 Sign with Yellow faceplate (can be ordered with white, same price) and Solar power
- Universal Mounting Bracket

Quote Line Items – All Prices shown are in \$ US Dollar

Product	Product Code	Quantity	Sales Price	Total Price
EV 11" Digit - Solar - Incl. Strobe, BT, Data-modem+12 month network access to cloud-LA Bat Backup	EV11EYL-SOLLA	1.00000	\$2,834.00	\$2,834.00
Universal Bracket (Full Set)	SP1BK2	1.00000	\$209.00	\$209.00



Traffic Logix Corporation
 3 Harriett Lane
 Spring Valley, NY 10977 USA
 Tel: (866) 915-6449
 Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-37093-F6S2K8
 Created Date 4/30/2024
 Expiration Date 5/30/2024
 Prepared by Scarlett Nash

Totals

Subtotal:	\$3,043.00
Freight:	\$90.00
Sales Tax (if applicable):	\$0.00
Grand Total:	\$3,133.00

Terms: 1% - 10 days – Net 30

Payment: MC, VISA, AMEX. Credit card payments over \$10K will include an additional 2% fee.

Tax: IF TAX EXEMPT, Please Provide Tax Exempt Certificate with Order.

Freight: Freight quotation is valid for a period of 21 days after it is issued. Beyond that, freight quotations will require confirmation or adjustment.

Changes/Returns: 30% for standard orders and 50% on custom orders.

Delivery Requirements

Please Indicate the availability of the following as this determines the freight costs:

1. Do You have a Loading Dock? - Yes/No
2. Do you have a Fork Lift and Pallet Jack to unload? - Yes/No
3. Can access be gained by a 53 foot truck for delivery? - Yes/No
4. Is the delivery address a Construction site? - Yes/No
5. Is the delivery address a Military site? - Yes/No
6. If shipping to Military site, is a U.S. Driver required? - Yes/No

Quote Acceptance Information

Signature _____
 Name _____
 Title _____
 Date _____

Thank you for choosing Traffic Logix. Please sign and return to:

snash@trafficlogix.com
 Scarlett Nash
 Account Manager

Please complete to set up new account: <https://trafficlogix.com/business-application-form/>