

Proposed- Meetings held in City Hall- 217 West Center Street, Dover

City of Dover Agenda Thursday night, June 6, 2024, Regular Meeting

1. Meeting call to order at 7:00 PM-City Hall-217 West Center Street
2. Next scheduled meeting is July 1, 2024. Note change in regular meeting night-
3. Agenda approval
4. Zone Change request- public hearing.
5. Mr. Jim Nigon- Heartman Insurance- renewal information.
6. Citizen Items as brought forward-
7. Meeting Minutes for Approval from last month's meeting(s).
8. Review Financial statements and bills to be paid since the last meeting.
9. Clerk report.

New business

- Street Closures for July 3rd and July 6th events with times.
- Approve Election Judge list.
- Nominations for garbage collection committee?
- Quote from Banyon for water/sewer accounting module and yearly services.
- Street repair needs for summer of 2024.

Old Business

- Dover's July 3rd and 6th celebration schedule.
- Working on website upgrades (nothing new to report).

Council member reports/other items.

Meeting adjourns:

Gary Pedersen-Dover City Clerk/treasurer

PROPOSED

City of Dover Regular Monthly Meeting Minutes May 2, 2024

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Dave Iseminger in the City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Eric Tyler and Chelsie Kiekbusch. Absent- Jodi Nicklay. Staff present Gary Pedersen, Clerk/Treasurer, Marvin Ihrke, Water Supervisor. Others in attendance: Deputy Adam Waletzki, Janet Scofield, Jody and Bruce Wiza, Dustin Bell, and Commissioner Brian Mueller.

Motion by Member Putzier and seconded by Member Tyler to approve the agenda as presented, the motion carried.

Citizen items:

Janet Scofield addressed the council and would like to have an option for food trucks to be able to plug into the community center with 220/50-amp services. Discussion took place on the need.

Motion by Member Kiekbusch and seconded by Member Tyler to add a 50-amp service for the community center, the motion carried.

Deputy Waletzki- complaints on dogs not on leashes on Main Street near the post office.

Sheriff's Office will recommend to City of Dover to not approve liquor licenses beyond 1:00 AM in the future.

Dustin Bell discussed "car show" time for July 6th- will be 9 AM to 1 PM for the awards.

Mayor Iseminger will talk to garden tractor pullers to see if they can hold off to start until 1 PM if possible.

Clerk Report:

Motion by Member Tyler and seconded by Member Kiekbusch to approve the meeting minutes as presented for the last regular meeting, the motion carried.

Motion by Member Kiekbusch and seconded by Member Tyler to approve the meeting minutes for the April Closed Session of the Council addressing land sale by the city, the motion carried.

Motion by Member Tyler and seconded by Member Kiekbusch to pay the bills and approve the financials as presented, the motion carried.

Motion by Member Putzier and seconded by Member Tyler to allow up to \$8,900 to reduce the height of the chimney on the NW corner of the community center roof, the motion carried.

New Business:

Motion by Member Kiekbusch and seconded by Member Putzier to transfer \$17,071.60 to the fire department account for yearly services of the department to the city, the motion carried.

PROPOSED

Motion by Member Tyler and seconded by Member Kiekbusch to approve the proposed metes and bounds for lots 7 & 8 from lots 5 & 6 (tennis courts) of Sheeks Addition for the purpose of selling lots 7 & 8, the motion carried.

Motion by Member Kiekbusch and seconded by Member Tyler to approve the request by Neighbor's Bar for special events on May 18 for cook off and July 4th for annual chicken feed, the motion carried with conditions as listed on applications.

Motion by Member Tyler and seconded by Member Kiekbusch to approve the request by Shack Bar for special event on July 3rd with a band on the patio, the motion carried with conditions as listed on application.

Old Business:

Digital Radar Discussion.

Motion by Member Tyler and seconded by Member Putzier to approve up to \$3,133 to purchase a digital radar system for county road 10 on the south of the city, the motion carried.

Motion by Member Kiekbusch and seconded by Member Putzier to "waive the tort limit" for the city insurance provided by the LMC, the motion carried.

Council Members:

Troy Badker turned down the appointment on the organized garbage collection committee.

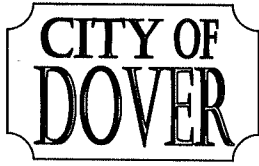
Motion by Member Putzier and seconded by Member Tyler to appoint Dan Bolton to the organized garbage collection committee, the motion carried.

Discussion on planting trees at the city park to replace the dead ones we had to remove.

Motion by Member Putzier and seconded by Member Kiekbusch to adjourn the regular meeting at 9:15 PM, motion carried.

Minutes by:

Gary Pedersen, Clerk/Treasurer



Dover City Hall –217 West Center Street - PO Box 116 - Dover, Minnesota 55929 – phone 507-932-4314

CITY OF DOVER JULY COUNCIL MEETING DATE CHANGE

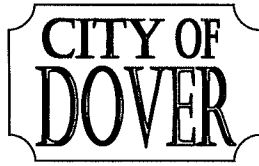
THE JULY MONTHLY MEETING OF THE DOVER CITY COUNCIL HAS BEEN CHANGED TO THE FIRST MONDAY IN JULY, DUE TO THE JULY 4TH HOLIDAY FALLING ON THE NORMAL MEETING NIGHT.

THE MEETING WILL BE HELD MONDAY JULY 1, 2024, IN THE CITY HALL COUNCIL AND CLERK OFFICE AT 217 WEST CENTER STREET, DOVER, MN.

Posted: 5/30/2024.

Gary Pedersen, Clerk/Treasurer

Account	2024	2023	2022
General Checking	\$ 109,668.43	\$ 104,313.81	\$ 91,657.43
Money Market	\$ 177,498.07	\$ 322,107.35	\$ 139,653.57
Stifel	\$ 634,231.19	\$ 602,000.00	\$ 600,000.00
Fire Fund Money	\$ (94,869.22)		
General Money total	\$ 826,528.47	\$ 1,028,421.16	\$ 831,311.00
Special Truck fund	\$ 14,869.22	\$ 69,651.31	\$ 46,920.82
Stifel	\$ 779,517.97	\$ 551,000.00	\$ 376,208.15
General Act Fire Fund	\$ 94,869.22		
Truck fund total	\$ 889,256.41	\$ 620,651.31	\$ 423,128.97
EDA Account	\$ 94,487.40	\$ 92,806.12	\$ 91,924.77
			May
Money dedicated to			
Public Safety	\$ 34,658.00		
Street Signs	-3011.88		
TrafficLogix Sign	-3133.00		
	\$ 28,513.12		



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Election Judges City of Dover:

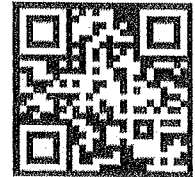
1. Gary Pedersen, Clerk and head judge
2. Karen Henry and head judge
3. Ardi Ihrke
4. Teresa Hackler
5. Sheri Crowson
6. Nancy Kieffer
7. Cheryle Ihrke
8. Vicki Koehler
9. Jeremy Magnuson



Date: 05/10/24
Expires: 08/10/24

For: CITY OF DOVER
GARY PEDERSEN
PO BOX 116
DOVER MN 55929

Phone:
Fax:
Email: dovercityclerk1@gmail.com



Banyon Contact	Title	Email/Phone	Comment	Invoice #
Heidi Stensrud	Support	sales@banyon.com		

Description	Price	Discount	Amount
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Software Products*

Utility Billing Software			\$2,195.00
Meter Device Interface - Sensus Auto Read			\$1,995.00
Direct Payments ACH			\$995.00
DocuSend Ebills Notification Interface			\$695.00
		Total Software Products	\$5,880.00

Support Services**

Utility Billing Annual Support			\$865.00
Meter Interface Annual Support			\$395.00
Direct Payments Annual Support			\$195.00
DocuSend e-bill Module Support			\$195.00
		Total Support Services	\$1,650.00

Conversion Services

Utility Billing Conversion: Standard (Optional)			\$500.00
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Training Services

On Line Training - 4 hours			\$400.00
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Sub-total	\$8,430.00
Discount	\$0.00
Tax	\$0.00
Grand Total	\$8,430.00

* Software Products Purchase is a one-time charge for a permanent copy and unlimited use of the application.

** Support Service is an optional purchase, per application for its unlimited phone support and software update. Annual renewal is recommended

4th SE Maple + Main - Patch Pot hole

212 S Main curb and pavement

Hayes Alley 100ft? + pot hole
re black top?

Center pot hole + plensand

Bob Hrtke Alley 20'

Mescher schut pot hole

Nancy J Alley patch

Lance pot hole

Kara H 2 patches

Town hall patch

East Main Alley by bars multiple patches

Kshler patch Jason

Eye st 3rd AVE AVE Pearl patch

4th AVE NE Dover 2nd St NE Center patch?

Seal & crack fill
4th Ave/Dover St. from
Co. Rd. 142 to 1 block south

Crack fill Elm St.
from Co. Rd 10 east to
Main St.

Crack fill around west
side of Park - ~~2nd~~ 3rd
~~4th~~ St. ~~and Ave~~
4th St. between 2nd
& 3rd ave, including both

