

**Proposed**- Meetings held in City Hall- 217 West Center Street, Dover

City of Dover Agenda Thursday night, March 6, 2025, Regular Meeting

1. Meeting call to order at 7:00 PM-City Hall-217 West Center Street
2. Next scheduled meeting is April 3, 2025.
3. Agenda approval
4. Citizen Items as brought forward-
5. Meeting Minutes for Approval from last month's meeting(s).
6. Review Financial statements and bills to be paid since the last meeting.
7. Clerk's report

New business

8. Community Center restroom toilet replacement quotes.
9. Eyota Ambulance annual meeting report.
10. Dover Fire Department annual meeting report.
11. Update on Clerk/Treasurer position search.

Old Business

Council member reports/other items.

Meeting adjourns:

Gary Pedersen-Dover City Clerk/treasurer

proposed

## **City of Dover Regular Monthly Meeting Minutes February 6, 2025**

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Dave Iseminger in the City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Chelsie Kiekbusch, Eric Tyler and Jodi Nicklay. Absent none. Staff present Gary Pedersen, Clerk/Treasurer and Rick Jones, Maintenance Person. Others in attendance: Jay Nielsen -Waste Management, Ross Harter-Harter's, David Meyer- LRS, John Bushman, Mike Hermanson, Mike Wesley, Joki and Josh Mancilman, Missy and Jeff Wooner, Mike and Michale Maciazka, Daryl Wood, Sargent Adam Weletzki and Commissioner Brian Mueller.

Motion by Member Tyler and seconded by Member Putzier to approve the proposed agenda with addition of #14 replace panel in city building, motion carried.

Mayor Iseminger opened the discussion for "organized garbage collection" that was tabled the month prior and explained to the people in attendance where and how the city got to this point of selection a bid from one of the companies to be awarded the three-year contract.

Motion by Member Putzier and seconded by Member Kiekbusch to award the contract to LRS for three years and as stated in the City's RFP and the submitted bid by LRS, the motion carried unanimously.

Citizen items brought forward:

John Bushman stated he would like more of the alley by his house to be repaired when the city does more patching on alleys again.

Sargent Weletzki stated he did not have anything new for the council.

Motion by Member Kiekbusch and seconded by Member Nicklay to approve the meeting minutes as presented from the last meeting, the motion carried.

Motion by Member Kiekbusch and seconded by Member Tyler to pay bills as presented and accept the financial statements, the motion carried.

Motion by Tyler and seconded by Member Putzier to approve the quote submitted by Schwickert's to repair the roof on the community center for not more than \$ 6,335.00, the motion carried. The roof repair will fix the roof drain and make it one piece.

Motion by Member Nicklay and seconded by Member Putzier to approve and accept Anthony Wegman as member of Dover Fire Department, the motion carried.

Motion by Member Kiekbusch and seconded by Member Nicklay to approve a Resolution for Dover Fire Relief Association By-Laws change, the motion carried 3-0 yes votes and 2 abstentions.

Motion by Member Kiekbusch and seconded by Member Putzier to approve the proposed panel to be replaced in the Fire Hall for the exhaust system that turns it on automatically when needed, the motion carried. The estimated cost is \$1,380.00

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2.

proposed

Discussion took place about the public safety money that the city has left to use on safety items. The Council discussed buying another "speed sign" for county Road 142 on the west end of the city and the need the fire department must purchase new radios- the old ones cannot be fixed as no parts are available.

Motion by Member Nicklay and seconded by Member Kiekbusch to approve \$22,000 of the public safety money to be spent on new Radios for the Fire Department, the motion carried. The Fire Department has taken quotes on the new radios needed and the amount needed for 8 radios is approximately \$29,000.

Old Business: none

Council Members:

Nicklay and Kiekbusch informed the rest of the Council on there research for "community group". Discussed startup needs (financial) and costs for licensure etc- maybe around \$2,000.

Mayor Iseminger is continuing to work on redoing the ball fields, more information next month.

Commissioner Brian Mueller updated on County Board information.

Motion by Member Tyler and seconded by Member Putzier to adjourn at 8:15 pm, the motion carried.

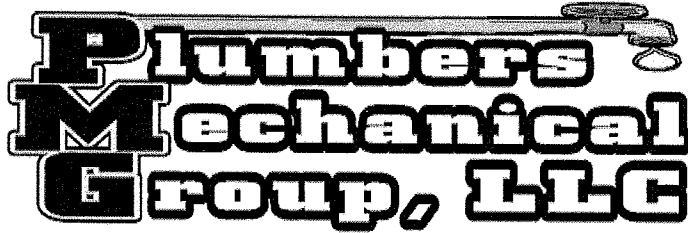
Minutes by: Gary Pedersen, Clerk/Treasure

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| Account                | 2025            | 2024            | 2023         |
|------------------------|-----------------|-----------------|--------------|
| General Checking       | \$ 129,863.09   | \$ 97,578.05    | 95,614.06    |
| Money Market           | \$ 588,537.66   | \$ 275,578.25   | 421,170.95   |
| Stifel CD's            | \$ 660,227.04   | \$ 617,946.18   | 600,000      |
| General Fund Fire      | \$ (207,063.57) | \$ (176,000.00) |              |
| General Money total    | \$ 1,171,564.22 | \$ 815,102.48   | 1,116,785.01 |
|                        |                 |                 |              |
| Special Truck fund     | \$ 74,091.65    | \$ 8,627.07     | 71,390.97    |
| Stifel CD's            | \$ 992,028.14   | \$ 768,271.07   | 550,000.00   |
| General Fund Fire      | 207,063.57      | \$ 176,000.00   |              |
| Truck fund total       | \$ 1,273,183.36 | \$ 952,898.14   | 621,390.97   |
|                        |                 |                 |              |
| EDA Account            | \$ 96,867.06    | \$ 93,658.72    | 92,340.76    |
|                        |                 |                 |              |
| Dedicated Funds Below  |                 |                 |              |
|                        |                 |                 |              |
| Public Safety          | \$ 34,658.00    |                 |              |
| Street Signs           | \$ (3,011.88)   |                 |              |
| Street Signs-2nd order | \$ (478.48)     |                 |              |
| TrafficLogix Sign      | \$ (3,133.00)   |                 | February     |
| sign permit            | \$ (250.00)     |                 |              |
| 8 barricade signs      | \$ (1,824.72)   |                 |              |
| Fire Department-radios | \$ (22,000.00)  |                 |              |
|                        | \$ 3,959.92     |                 |              |
|                        |                 |                 |              |
|                        |                 |                 |              |
| Land Sale Bolton       | \$ 55,776.90    |                 |              |

| Date   | person        | purchase item             | amount charged | venue      |
|--------|---------------|---------------------------|----------------|------------|
| 21-Feb | rick          | Pauls Keys- water tower   | \$4.22         | visa       |
| 19-Feb | Gary          | Post Office - 2 rolls     | \$146.00       | visa       |
| 21-Feb | Rick          | Mail box-Menards per Dave | \$82.65        | visa       |
| 10-Feb | Rick          | Fuse fire truck- NAPA     | \$5.32         | napa       |
| 3-Feb  | Rick          | Truck gas whitewater      | \$56.63        | whitewater |
| 14-Feb | Rick          | Truck gas whitewater      | \$50.45        | whitewater |
| 19-Feb | rick          | Napa well generator oil   | \$13.29        | napa       |
| 13-Feb | Gary          | Staples office supplies   | \$35.36        | visa       |
| 20-Feb | Rick and Marv | Water class pre-pay       | \$390.00       | visa       |
| 26-Feb | Gary          | DocuSend                  | \$353.02       | visa       |
|        |               |                           |                |            |
|        |               |                           |                |            |
|        |               |                           |                |            |
|        |               |                           |                |            |
|        |               | total month misc.         | \$1,136.94     |            |



293 Junction Street  
Winona, MN 55987  
(507) 452-7587  
"Your Plumbing & Heating AND Air  
Conditioning Problem Solvers"

February 26, 2025

To: City of Dover  
Re: Plumbing Estimate  
At: 218 North Chatfield Street, Dover, MN

**ESTIMATE**

Plumbers Mechanical Group, LLC is pleased to provide the following estimate that is per your specifications and in accordance with the Minnesota Mechanical Code.

Price includes material, equipment, tax and labor for specified below.

**ESTIMATE GOOD FOR 15 DAYS**

**Price to**

- Update Drain Pipe to Toilets on first floor.....\$3,893.67

**Price for**

- (5) new ADA Tank Style Toilets with open front seats.....\$5,835.36

**Price for**

- Upstairs Compact Elongated Toilet with open front seat.....\$1,912.36

**Price to**

- Disconnect upstairs Toilet.....\$803.00

**Price to**

- Install (2) Wall Hung Urinals with Auto Flush Valves.....\$6,939.52

Handwritten note: \$12,174.88 (bracketed around the last three items)

**Exclusions for this project include the following:**

1. Cost for damages, by others, to completed/installed plumbing piping, fixtures and/or equipment
2. Electrical-both high and low voltage
3. Any labor and/or material not specified in preconstruction documents
4. All carpentry work and wall patching

**Estimate provided by: Brian Potter**  
\_\_\_\_\_  
Brian Potter-Plumbers Mechanical Group

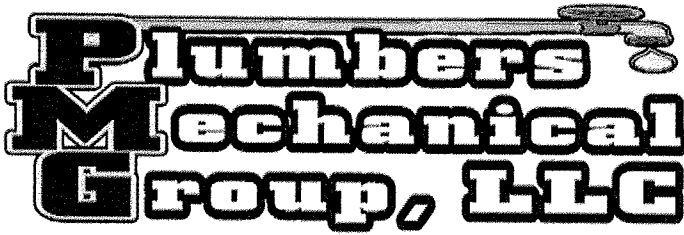
**2/26/2025**  
\_\_\_\_\_  
Date

**Estimate accepted by:** \_\_\_\_\_  
Official Signer for City of Dover

\_\_\_\_\_  
Date

Contracted according to MN Statute 514.011:

- (a) Any person or company supplying labor or material for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions."
- (b) "Under Minnesota law, you have the right to pay persons who supplied labor or material for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice."



293 Junction Street  
Winona, MN 55987  
(507) 452-7587

"Your Plumbing, Heating AND Air  
Conditioning Problem Solvers"

March 5, 2025

To: City of Dover, MN

Attn: Gary Peterson

Re: Water conditioning equipment estimate for City Hall restrooms upgrade project

**ESTIMATE**

Plumbers Mechanical Group, LLC is pleased to provide the following estimate that is per the water sample taken and your specifications and is in accordance with the Minnesota Plumbing Code.

**Price includes material, equipment, tax and labor for specified below.**


**WATER CONDITIONING SCOPE OF WORK**

- Supply and install the following water conditioning equipment:
  - (1) Big Blue housing with 25/05-micron sediment filter (to protect equipment below)
  - (1) Aqua Magic "Guardian" 150FA iron filter to address the iron and manganese levels
  - (1) Aqua Magic "AM1-Plus" 48,000 grain water softener
- Supply and install required 1" type-L copper pipe with Press fittings for a complete installation

Total estimate price for water conditioning scope of work listed above: ..... **\$3,320**

**Exclusions for this project include the following:**

1. Electrical-both high and low voltage
2. Any labor and/or material not specified in preconstruction documents

Estimate provided by:   
Jeremy O'Laughlin-Plumbers Mechanical Group  
(507) 452-7587 or jeremy@pmgllcmn.com

3/5/25  
Date

Estimate accepted by: \_\_\_\_\_  
Gary Peterson or authorized City of Dover representative

\_\_\_\_\_  
Date

Contracted according to MN Statute 514.011:

- (a) "Any person or company supplying labor or material for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions."
- (b) "Under Minnesota law, you have the right to pay persons who supplied labor or material for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice."



**B and C Plumbing and Heating Inc.**  
 661 Canyon Dr NW  
 Eyota, MN 55934  
 507-545-9000

# Commercial Estimate

| Date     | Estimate No. |
|----------|--------------|
| 3/3/2025 | 10088        |

| Contractor/Client   |
|---|
| City of Dover<br>217 W Center St<br>P O Box 116<br>Dover MN 55929 |

| Job Site  |
|-----------|
| City Hall |

| Description  |                     | Total     |
|--|---------------------|-----------|
| Plumbing Restroom Upgrades<br>-Men's Room<br>-Demo 2 Toilets<br>-Replace with Floor set Tank Type ADA Height Toilets<br>-Demo 3 Floor Set Urinals<br>-Replumb 2 Wall Hung Urinals w/Sensored Flush Valves<br>-New Wall by Others<br>-Women's Room<br>-Demo 3 Toilets<br>-Replace with Floor set Tank Type ADA Height Toilets<br>-Parts, Labor, Letter of Intent & Permit | Project #:<br>_____ | 10,212.00 |
| Re-bed Existing Owner Softener   |                     | 1,400.00  |

For questions regarding this Estimate, Please call Mike at 507-585-5157.

**\*ESTIMATE ONLY GOOD FOR 30 DAYS!**

Due to the current fluctuation in material cost this bid is only valid for 30 days.