

Proposed- Meetings held in City Hall- 217 West Center Street, Dover

City of Dover Agenda Thursday night, July 1st, 2025, Regular Meeting

1. Meeting call to order at 7:00 PM-City Hall-217 West Center Street
2. Next scheduled meeting is August 7th, 2025.
3. Agenda approval
4. Citizen Items as brought forward-
5. Meeting Minutes for Approval from last month's meeting(s).
6. Review Financial statements and bills to be paid since the last meeting.
7. Clerk's report

New business

8. LRS-David Meyer to speak
9. James Nigon- Update on Work Comp/LMCIT Property/Casualty Renewal
10. Erickson Sidewalk Issue
11. Mork/Glynn dog bite-potentially dangerous dogs or dangerous dogs
12. Culvert Replacement on road by Ready Mix- Waynes Driveway. - Dave to speak
13. Jim Kieffer-Tuck Pointing City Park Pavillion quote
14. BDS Door Quote for Fire Hall
15. Motion to make changes to signature card for EDA checking account and the other 3 accounts- Take off past member: Gary Pedersen
16. Motion to make changes to the Stifel accounts: Take of Gary Pedersen for City and Special Truck Fund and add Jeremy Magnuson to Special Truck Fund and add Melanie McGrath to all Stifel Accounts.
17. Discuss August Meeting Date

Old Business

Council member reports/other items.

Meeting adjourns:

Melanie McGrath-Dover City Clerk/Treasurer

## City of Dover Regular Monthly Meeting Minutes June 5, 2025

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Dave Iseminger in the City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Eric Tyler and Jodi Nicklay. Absent Chelsie Kiekbusch. Staff Melanie McGrath. Others in attendance: Dustin Bell

Motion by Member Nicklay and seconded by Member Tyler to approve the agenda.

Members decided on the July meeting date to be Tuesday, July 1<sup>st</sup>, 2025, at 7:00pm.

### **New Business:**

Motion by Member Tyler and seconded by Member Nicklay to approve the prior months meeting minutes as presented, the motion carried.

Motion by Member Tyler and seconded by Member Nicklay to pay bills as presented and accept the financial statements, the motion carried.

The Clerk gave an update on a new computer and is currently waiting for a quote.

The members decided that a new tractor for the city was unnecessary, and the budgeted funds were moved to the general fund and will be used for something else later. There was discussion about a new lawn mower in the future for the city.

July 3<sup>rd</sup> celebration- The Pedal pull for youth has been cancelled due to unforeseen circumstances. Council decided to do "Park-a-Poolza" including 4-5 food trucks and bounce houses provided by Jolly Jumps from 4:00pm-8:00pm. Discussion was made about closing the streets down from 3:00pm-9:00pm. It was discussed that a Facebook event will be created by Tuesday, June 10<sup>th</sup>, 2025. The clerk will contact People's Energy Coop to see about a donation. Motion by member Tyler and seconded by member Putzier to spend up to \$1,500 on bounce houses and to close Park Street and 2<sup>nd</sup> Street from 3:00pm- 9:00pm. Motion carried.

Citizen Dustin Bell discussed the proposed car show from April 3<sup>rd</sup> and he talked to downtown business and got the approval from them to have the car show on July 5<sup>th</sup> from 9:00am-1:00pm. He proposed some food trucks and maybe having breakfast. The car show would use the same amount of room as in previous years. He proposed to close the streets from 7:00am-2:00pm. The council and Bell discussed two porta-potty rentals, with Bell promotion renting one and the city of Dover renting one. The clerk will call for a quote for this. A motion by Tyler and seconded by Putzier to shut down the streets from 7:00am-2:00pm and to rent two porta-potties. Motion carried.

Motion by member Putzier and seconded by member Nicklay to waive the tort limit on the liability coverage. Motion carried.

Motion by Member Tyler and seconded by member Putzier to approve the 2026-2027 Olmsted County Sheriff contract proposal. Motion Carried.



Motion by member Putzier and seconded by member Tyler, to approve Neighbor's Pub July 3<sup>rd</sup>, 2025, event with live music for the pre-firework gathering from 5:00pm-9:00pm. Motion carried.

Motion by member Putzier and seconded by member Nicklay to approve Neighbor's Pub July 4<sup>th</sup>, 2025, event the chicken-que starting at 11:00am going through the afternoon with live music from 2:00pm-5:00pm. Motion carried.

Citizen items brought forward: none

**Old Business:** none

Council Member Reports:

Putzier talked about LRS's early pick up times. The clerk will send an email to LRS letting them know about the July 1<sup>st</sup> meeting.

Dave requested Clerk to contact Jim Kieffer on getting a quote about doing tuck pointing on the park pavilion.

The clerk talked about donations to Dover cemetery. She will look into what was given in the past and will be discussed at the next meeting.

Motion by Member Putzier and seconded by Member Nicklay to adjourn at 8:30 pm, the motion carried.

Minutes by: Melanie McGrath, Clerk/Treasure

Account	2025	2024	2023	2022
General Checking	\$ 314,789.89	\$ 390,106.54	\$ 280,893.06	\$ 105,605.49
Money Market	\$ 142,496.51	\$ 127,917.59	\$ 322,372.10	\$ 39,640.03
Money Market or CD		\$ 633,956.70	\$ 602,000.00	\$ 600,000.00
Stifel				
Fire Fund				
General Money total		\$ 1,151,980.83	\$ 1,205,265.16	\$ 745,245.52
Special Truck fund	\$ 37,023.96	\$ 23,061.18	\$ 69,604.86	\$ 75,130.24
Truck fund MM or CD		\$ 779,517.97	\$ 551,000.00	\$ 376,864.75
Truck fund total		\$ 802,579.15	\$ 620,604.86	\$ 451,994.99
EDA Account	\$ 97,848.57	\$ 94,759.21	\$ 92,882.40	\$ 91,929.55
				\$ 42,073.66
			84,147.33	\$ 84,147.33
				June
Money dedicated to				
Public Safety		\$ 34,658.00		
Street Signs		\$ (3,011.88)		
Street Signs-2nd order		\$ (478.48)		
TrafficLogix Sign		\$ (3,133.00)		
sign permit		\$ (250.00)		
8 barricade signs		\$ (1,824.72)		
Fire Depart Radios		\$ (22,000.00)		
Baseball Donation		\$ 5,000.00		
		\$ 8,959.92		
Land Sale Bolton		\$ 55,776.90		

Date	person	purchase item	amount charged	Venue
6-Jun	Rick	Misc Items-Bike Path, Park Bathrooms, City Building	\$134.64	Menards
9-Jun	Melanie	Jolly Jumpz-First Half Park-A-Poolza	\$620.00	VISA
12-Jun	Rick	Fuel-City Truck	\$62.79	White Water Travel Plaza
12-Jun	Rick	Skid Steer Repair-Pulley/Hub	\$13.49	Fleet Farm
18-Jun	Melanie	Office Supplies	\$54.09	Staples
26-Jun	Melanie	DocuSend	\$262.85	VISA
25-Jun	Rick	Skid Steer Repair-Hose	\$164.63	Midwest Machinery
30-Jun	Rick	Flag Pole Rope- City Building	\$19.99	Ace
		total month misc.	\$1,332.48	



## ***Animal Complaint***

An Animal Complaint has occurred in the City of Dover.

The Olmsted County Sheriff's Office is providing you a copy of the incident, ICR #25-914578.

*Your designated Animal Control Authority needs to:*

- be aware of the incident
- contact the victim
- contact the owner of the animal
- quarantine the animal
- pay for animal care
- check to see if animal is quarantined
- determine if this is an isolated incident, a potentially dangerous dog or a dangerous dog

If this dog is determined to be dangerous or potentially dangerous, your Animal Control Authority needs to ensure the owner of the dog follows the State Statutes (347.50>) pertaining to owning or keeping a dangerous or potentially dangerous dog.

Thank you for your attention to this matter.

Captain Kelly Lee  
Olmsted County Sheriff's Office  
Patrol Division  
101 4<sup>th</sup> Street SE  
Rochester MN 55904-3718  
Phone: 507-328-6765  
Fax: 507-328-6781



**Olmsted County Sheriff**

CASE# 2025-00914578

**EVENT REPORT**

101 4th Street SE  
Rochester, MN 55904

REVIEWED BY 1071 Streed

<b>EVENT</b>	REPORTED DATE/TIME 6/5/2025 15:24	OCCURRED INCIDENT TYPE Animal Bite		
	OCCURRED FROM DATE/TIME 06/05/2025 15:24	OCCURRED TO DATE/TIME 06/05/2025 15:24	EVENT LOCATION OF OCCURRENCE 112 Chatfield ST N Dover, MN 55929	

**OFFENSES**

COUNTS	STATUTE / DESCRIPTION	COUNTS	STATUTE / DESCRIPTION
	1		6
	2		7
	3		8
	4		9
	5		10

**SUBJECTS**

<b>SUBJECT</b>	SUBJECT TYPE Complainant	NAME (LAST, FIRST, MIDDLE SUFFIX) Adult Mork, Nancy, Jean <input type="checkbox"/> NON-DISCLOSURE			
	DOB AGE or AGE RANGE 66 66	ADDRESS (STREET, CITY, STATE, ZIP) 118 Pleasant ST N, Dover, MN 55929-			
	SEX Female	RACE White	HAIR Brown	EYE Brown	HEIGHT or RANGE 5' 4" 5' 4"
	DL NUMBER/STATE MN	PRIMARY PHONE Cell Phone (Personal) (507)951-9001	SECONDARY PHONE	OTHER PHONE	
	EMAIL				

<b>SUBJECT</b>	SUBJECT TYPE Owner	NAME (LAST, FIRST, MIDDLE SUFFIX) Adult Glynn, Kelly, Christine <input type="checkbox"/> NON-DISCLOSURE			
	DOB AGE or AGE RANGE 60 60	ADDRESS (STREET, CITY, STATE, ZIP) 112 Chatfield ST N, Dover, MN 55929-			
	SEX Female	RACE White	HAIR Black	EYE Brown	HEIGHT or RANGE 5' 4" 5' 4"
	DL NUMBER/STATE MN	PRIMARY PHONE Cell Phone (Personal) (507)951-9001	SECONDARY PHONE	OTHER PHONE	
	EMAIL				

<b>SUBJECT</b>	SUBJECT TYPE	NAME (LAST, FIRST, MIDDLE SUFFIX) <input type="checkbox"/> NON-DISCLOSURE			
	DOB AGE or AGE RANGE	ADDRESS (STREET, CITY, STATE, ZIP)			
	SEX	RACE	HAIR	EYE	HEIGHT or RANGE
	DL NUMBER/STATE	PRIMARY PHONE	SECONDARY PHONE	OTHER PHONE	
	EMAIL				

REPORTING OFFICER 1215: Lam	DATE 06/09/2025	REVIEWED BY 1071 Streed
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Olmsted County Sheriff

CASE# 2025-00914578

EVENT REPORT

101 4th Street SE
Rochester, MN 55904

REVIEWED BY 1071 Streed

NARRATIVE

SYNOPSIS:

On 06-05-2025, at approximately 1630 hours, my Field Training Officer (FTO) Deputy Klaysmat #1098 and I, Deputy Lam #1215, were dispatched to an animal bite at 112 Chatfield Street N, in the City of Dover. I arrived on scene and made contact with the complainant, Nancy Jean Mork

Mork was walking her dog when it was bitten by another dog belonging to Kelly Christine Glynn

I advised both parties to quarantine their dogs for 10 days. Report is for informational purposes. Case status is inactive. I request this report to be forwarded to the City of Dover for review. Body Worn Camera (BWC) used.

OFFICER ACTIONS/OBSERVATIONS:

- On 06-05-2025, at approximately 1630 hours, my Field Training Officer (FTO) Deputy Klaysmat #1098 and I, Deputy Lam #1215, were dispatched to an animal bite at 112 Chatfield Street N, in the City of Dover.
I arrived on scene and made contact with the complainant, Nancy Jean Mork
I observed a blood-stained area on the left-side rib of Mork's dog.
I took photographs of Mork's dog.
I took a non-custodial Body Worn Camera (BWC) recorded statement from Mork.

COMPLAINANT STATEMENT:

Non-Custodial

Brief paraphrased synopsis of a BWC recorded statement taken on 06-05-2025 at approximately 1859 hours.

Nancy Jean Mork told me the following:

- I was walking my dog in the alley way between Eyota Street and Center Street E.
My dog's name is Annie, she's a 10-year-old, 14-pound Shih Tzu.
I was not on Glynn's property.
It's the third one from the corner (pointed at 112 Chatfield Street N).
There were three dogs.
They were on Glynn's property (112 Chatfield Street N) in the backyard.
All three of Glynn's dogs ran towards me.
My dog was on a leash.
The largest of the three dogs bit my dog.
I just screamed.
Glynn didn't do or say anything.
Glynn didn't react and went inside.

Table with 3 columns: REPORTING OFFICER (1215: Lam), DATE (06/09/2025), REVIEWED BY (1071 Streed)



Olmsted County Sheriff

EVENT REPORT
101 4th Street SE
Rochester, MN 55904

CASE# 2025-00914578

REVIEWED BY 1071 Streed

NARRATIVE (continuation)

- I picked up my dog and went home.
I will be taking her to a vet in Chatfield.

END OF STATEMENT

OFFICER ACTIONS/OBSERVATIONS CONTINUED:

- I advised Mork to quarantine her dog for 10 days and to contact a vet if she observed unusual changes of behavior.
I went to 112 Chatfield Street N and observed dogs barking through the window.
I attempted contact with Kelly Christine Glynn with no success.
I conducted a follow-up on (06/09/2025) at approximately 2041 hours.
I made contact with Glynn and took a non-custodial BWC recorded statement.

END OF OFFICER A/O

SUSPECT STATEMENT:

Non-Custodial

Brief paraphrased synopsis of a BWC recorded statement taken on 06/09/2025 at approximately 2041 hours.

Kelly Christine Glynn told me the following:

- It happened on Thursday (06/05/2025) later in the afternoon.
Mork was walking her dog in the alley.
Mork's dog was small and on a leash.
I was on the phone when my dog, Caly, ran towards them.
Caly is a 3-year-old, 50-pound, Shepherd mix.
Caly was not on a leash.
It happened so fast.
My other two dogs followed Caly.
It sounded bad.
I went inside to put the phone down.
I came back out and Mork had already left with her dog.
I called for my dogs to go back inside the house.
This was the first time that Caly has done this.
I wanted to apologize to Mork, but she was already gone.

END OF STATEMENT

OFFICER ACTIONS/OBSERVATIONS CONTINUED:

Table with 3 columns: REPORTING OFFICER (1215: Lam), DATE (06/09/2025), REVIEWED BY (1071 Streed)



**Olmsted County Sheriff**

**EVENT REPORT**

101 4th Street SE  
Rochester, MN 55904

CASE# **2025-00914578**

REVIEWED BY **1071 Streed**

**NARRATIVE (continuation)**

- I advised Glynn to quarantine her dog for 10 days and to contact a vet if she observed unusual changes of behavior.
- Glynn admitted her dogs were not wearing their shock collars that day (06/05/2025).
- I sent Glynn an Axon community request to upload Cali's vaccination records.
- I searched local files and could not locate any prior documented incidents with Glynn's dog(s).
- I advised her that this report will be forwarded to the City of Dover for review.

END OF OFFICER A/O

**EVIDENCE:**

- BWC footage uploaded to Axon evidence.com.
- Photographs of Annie's injuries uploaded to evidence.com.
- Axon community request sent to Glynn for vaccination records.

**DISPOSITION:**

- Case Status: Inactive. Report is for informational purposes. I request this report be forwarded to the City of Dover for review.

END REPORT

REPORTING OFFICER

1215: Lam

DATE

06/09/2025

REVIEWED BY

1071 Streed

Contractors Invoice

WORK PERFORMED AT:  
Jim Kieffer  
Affordable Tuckpointing & Painting  
354 Richland Ave  
St. Charles, MN 55972

TO:  
City of Dover  
Community Memorial Pavilion

DATE: 6/28/25  
YOUR WORK ORDER NO.: 507-272-2134 (Jim)  
OUR BID NO.:

DESCRIPTION OF WORK PERFORMED

- Restoration of Pavilion -

Solid cut and point of entire Pavilion (Exterior)  
Damaged brick removal and replacement  
\*Brick to match as close as possible\*  
Remove and replaced some larger stone that  
are recessed in to far.  
Currently the joints are to deep allowing  
moisture to continue to deteriorate brick & mortar.  
Clear waterproofing after tuckpointing.  
Spot Pointing on interior (Block) where needed.  
Approx 150 brick replaced.  
Approx Job Time: 2 weeks  
Bid includes all materials and labor

X  
Job Total = \$12,000.<sup>00</sup>  
1/2 Due at start: 6,000.<sup>00</sup>  
Balance due on completion: 6,000.<sup>00</sup>

Approx Start date: Oct 2025

All Material is guaranteed to be as specified, and the above work was performed in accordance with the drawings and specifications provided for the above work and was completed in a substantial workmanlike manner for the agreed sum of \_\_\_\_\_

Dollars (\$ \_\_\_\_\_).

This is a  Partial  Full invoice due and payable by: \_\_\_\_\_  
Month Day Year

in accordance with our  Agreement  Proposal No. \_\_\_\_\_ Dated \_\_\_\_\_  
Month Day Year



Date: 6/27/2025  
 BDS WO# WO-7406  
 Client's PO#

# Service Proposal:

Client: Dover Fire Station

Project Name: Door Replacements

Requested By: Roger Ihrke

Project Location: 221 Co Rd 10, Dover, MN

Phone: 507-932-3842 Email: [dovercityclerk1@gmail.com](mailto:dovercityclerk1@gmail.com)

### BDS Representative Contact Information:



Jeffrey Neher



(844) 240-0099 Ext:114



service@bdsdoorco.com

Service Proposal, BDS will require one of the following:

- Send purchase agreement reflecting the amount listed.
- Send contract reflecting the amount listed.
- Signature on the bottom for changes with no pricing impact.

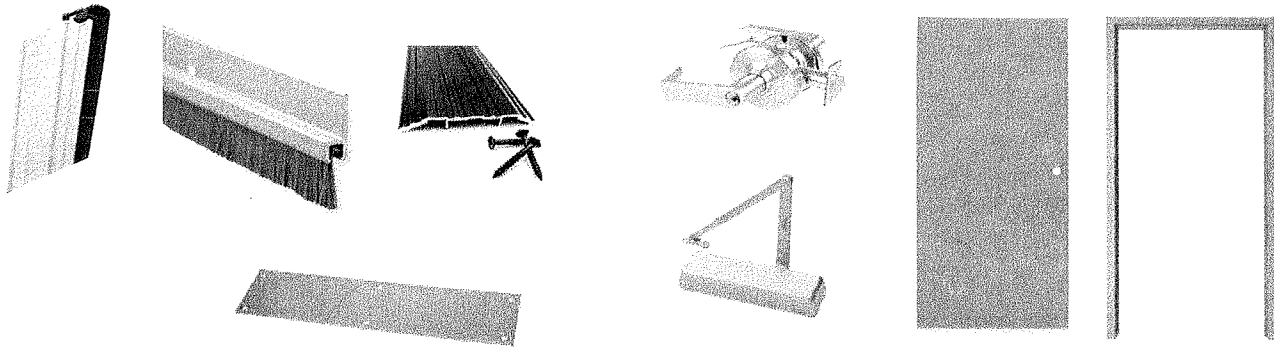
Note: There will be a 30%-50% downpayment required before product is ordered.

Clients with open lines of credit, if the unused funds exceed the proposal total, no down payment is required. However, if the unused funds fall below the proposal total, BDS will request a deposit ranging from 30% to 50% of the total amount owed. In such cases, BDS will temporarily increase the client's line of credit/charge account to cover the remaining balance.

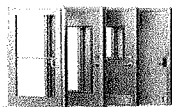


Qty:	Description:	Cost:	Total:	Tax:
1	Standard Service Call	\$295.00	\$295.00	<input type="checkbox"/>
2	SVC407 Labor Replace Exterior Single Frame & Door Package	\$3,272.50	\$6,545.00	<input type="checkbox"/>
				<input type="checkbox"/>
2	FR3PC SU 16 A60 534 478 3070 H? V2 F200	\$401.85	\$803.70	<input type="checkbox"/>
2	DR LP 18 A60 3070 1-3/4" F H? PG	\$963.30	\$1,926.60	<input type="checkbox"/>
2	Door Hardware Package (Hinges, Lock, Closer, Weatherstrip, Sweep, Threshold, Kick)	\$1,120.79	\$2,241.58	<input type="checkbox"/>
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### General Information:



16+ Warehouse and Fabrication Locations Nationwide



Tax Rate:	Total:	\$11,811.88
8.125%	Sales Tax:	
<input type="checkbox"/> Tax-Exempt	Shipping:	\$1,299.31

**TOTAL: \$13,111.19**

Client Authorized Signer:

Full Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_