

City of Dover Meeting Minutes September 2020

September 3, 2020 & Continued Meeting September 9, 2020

The Regular Monthly Meeting of the Dover City Council was called to order at 6:42 PM by Mayor Roger Ihrke in the City Hall Gym.

Present were Mayor Roger Ihrke, Jaime Putzier, Kevin Connor, City Clerk/Treasurer Gary Pedersen, City Engineer Mark Welch and Water Superintendent Marvin Ihrke; absent- Member Dave Iseminger and Member Cameron Johnson. Others in attendance were: Jill Veerkamp-St. Charles Press, Patt Barrone, Casey McFarlen, Wes Bussell, Nels Pierson and Anthony Shirek of WHV.

Mayor Ihrke opened the meeting with a variance request by Robert and Patt Barrone.

Staff report was presented by the clerk explaining the Barrone's are asking for a three-part variance; 1. To construct a "car port" which does not meet the criteria of "like construction" to the principle structure on the property; 2. Request to exceed the 40% lot coverage by about 400 square feet; and 3. The applicant would exceed the two accessory structure limit.

Public hearing was opened for any comments. The owner Patt Barrone commented on the proposed project, she said they would at least have three sides covered for the car port. Two neighbors said they had no problem with the request. Mayor Ihrke stated that a good part about the request is that he felt it is a temporary structure by nature and could be removed at any time because it has no foundation.

Motion by Mayor Ihrke and seconded by Member Connor to approve the variance request with the following findings and criteria: the request is temporary in nature and storage of personal items is much better covered than left out in the open for everyone to see. The Variance approval would not be allowed to exist for any future structure, if something happened to the original car port the owner would have to re-apply to construct a replacement; the owner must combine the two existing accessory structures with a common roof line. The motion carried.

At 6:57 pm the Mayor opened the public hearing for the proposed "chicken regulation" ordinance. No comments were made by the public.

Motion by Mayor Ihrke and seconded by Member Putzier to adopt a resolution to approve and an ordinance allowing chickens, the motion carried. The attached permit application will be required to be filed with the clerk before anyone may have chickens in Dover. There will be no fee for the permit and anyone having chickens must first submit the application and is good for as long as they have chickens without issues and violating the ordinance. Renewal of the permit will only happen if the owner removes the chickens for more than a year.

The October meeting is scheduled for Thursday October 1st.

Motion by member Connor and seconded by member Putzier to approve the agenda as presented, motion carried.

Guests: Rep. Nels Pierson- making rounds as he called it, and addressed Council with his update.

City Engineer Mark Welch presented the Council with the final bill for the main street project. The costs overruns were for a drainage change in plans, sidewalk change and the extra cement required for the changes.

Mr. Welch also gave the council some estimates as requested for future street projects identified by them for future budget purposes.

Casey McFarlen addressed the council about constructing an accessory structure from steel frame instead of stick framed as required. He will bring the council more information including a site plan of his proposed project. He believes the steel construction will fit in and be as pleasing as stick built.

Anthony Shirek of WHV addressed the council with two options to put air handlers in City Hall to address air quality. The proposals addressed air in the lower and main level of City Hall. The council asked Mr. Shirek to redo some of the options and come back with a new quote for them to consider.

Mr. Wes Bussell had been hired to draft job descriptions for city employees and make sure we were in compliance with pay equity as required by the State. The council asked the employees to review the job descriptions and get comments back to them before next month's meeting. Mr. Bussell assured the council that they are in compliance with pay equity as required by the State.

Motion by member Connor and seconded by member Putzier to approve last month's meeting minutes with one correction/spelling, motion carried.

Motion by member Johnson and seconded by member Putzier to approve and pay the financials as presented including the bill as presented by the City Engineer for the main street project, the motion carried.

Clerk Report Items and updates for the past month.

Old Business:

Tuckpointing was discussed for the north side of City Hall, Mr. Jim Kieffer reduced the quote to \$7,100 for the work.

Motion by Member Putzier and seconded by member Connor to approve the hiring of Mr. Kieffer of Affordable Tuckpointing to do this project this fall, motion carried.

Motion by Mayor Ihrke and seconded by Member Connor to order a "shut-off" of water to an overdue account for water and sewer, the motion carried. The person has been sent two certified letters warning of the consequences to come if they did not address the account status. The Clerk will send one more letter letting them know the water will be shut off unless they come in within five days of the letter to address the issue. One request will be the owner

allow an auto reading meter to be installed by a plumber under the direction of the City Water Supervisor.

The state has a water grant program opening up for applications. The clerk is willing to prepare a grant application that would require two phases to put in a back-up generator for one of the City wells.

Motion by Member Connor and seconded by Member Putzier to apply for the grant as noted, the motion carried.

Motion by Member Putzier and seconded by Member Connor to set the truth n taxation meeting and hearing to be held during the regular Council Meeting scheduled for December 3, 2020 at city hall, the motion carried.

City Hall and fitness center will remain closed for public until at least December 1st, 2020 and the Council will again address the topic at the December meeting.

Motion by Member Connor and Seconded by Mayor Ihrke to close the following street while posted with signs on October 11, 2020 for a bean bag benefit tournament, the motion carried.

The street is Park Avenue West and will be closed from county road 10 west to the alley just west of the fire hall and across from the city park.

Budget discussion. The Mayor lead the council through the proposed budget and discussed some topics like city hall/community center needs and future street needs. Noted that we own money on two bonds and one we should consider paying off in Feb of 2021 to save interest and then we could focus more on street needs instead of the bond.

Motion by Mayor Ihrke and seconded by Member Connor to set the budget at a 15% increase from the 2020 level (\$35,664.30) and would raise the property tax level to \$273,426.30, motion carried. Last year's budget was at \$237,762.

Council member concerns: None

Motion by member Putzier and seconded by member Connor to continue the meeting to Wednesday night September 9, 2020 starting at 6:00 PM for the purpose to discuss the proposed air systems for city hall.

September 9, 2020-Continued meeting

Present were Mayor Roger Ihrke, Jaime Putzier, Kevin Connor, City Clerk/Treasurer Gary Pedersen; absent- Member Dave Iseminger and Member Cameron Johnson. Others in attendance were: Jill Veerkamp-St. Charles Press.

Mayor Ihrke called the meeting to order at 6:00 PM in the City Hall Gym.

The Mayor announced the purpose of the meeting was to gather more information on the "Cares Act" and options for City Hall to use the money to improve air quality so we can open the building back up for functions as desired by the community and to be able to open the doors once again for City Hall and its functions.

A hand-out was given to the Council describing guidelines for spending the money, the City of Dover was allotted \$57,183 for its share.

The Mayor suggested that the city council move forward allowing the Clerk to work with contractors for a ventilation system for the building that would allow it to open back up.

The first priority is the upper two levels with the basement and fitness center being the second priority.

To have some type of air purifier would also be a priority to help keep viruses from being spread.

Motion by member Connor and seconded by member Putzier was made to allow the Clerk to work with contractors to get quotes and project specifications not to exceed \$60,000, the motion carried.

Motion by member Putzier and seconded by member Connor to adjourn at 6:10 PM was made, the motion carried.

Gary Pedersen- Dover City Clerk