

City of Dover Meeting and Variance Hearing Minutes October 7, 2021

October 7, 2021

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Dave Iseminger in City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Kevin Connor, Chelsie Kiekbusch and Roger Ihrke; absent-none. staff in attendance were: City Clerk/Treasurer Gary Pedersen, Water Superintendent Marvin Ihrke & City Engineer Mark Welch -. Others in attendance: Dann Sass of Sass Outdoor Services.

The November meeting is scheduled for Thursday November 4<sup>th</sup>.

Motion by member Putzier and seconded by member Connor to approve the agenda with two changes, move opening mowing quotes to first and the addition of reviewing the community center application for “use” and as proposed, the motion carried.

Motion by member Connor to approve the proposed meeting minutes from the September meeting, member Kiekbusch seconded the motion, the motion carried.

The city properties lawn mowing quotes were opened- two were received from Goodies Lawn Care and Sass Outside Services respectively: both quoted-mowing, trimming and blowing grass.

Goodies Lawn Care quoted \$450 per mowing (same as they are currently with their agreement)

Sass Outside Services quoted \$395 per mowing service and stated that if the grass does not “need” mowing they would not bill- same as Goodies does currently.

The quotes were both for 3 years 2022, 2023 & 2024 as advertised.

Motion by member Connor and seconded by member Kiekbusch to approve and accept the quote from Sass Outside Services for \$395 per mowing, trimming and grass blowing for the next three years as stated, motion carried.

Motion by member Ihrke and seconded by member Putzier to approve paying the bills as presented and approving the financial documents as presented, the motion carried.

Clerk report:

- Liquor License renewal process has begun- waiting for submittals to come back from the establishments.
- Clerk will be out of office from Oct 13 through the 24<sup>th</sup>.

Old Business:

- Kitchen update by committee Ihrke and Kiekbusch:
  - Kiekbusch checked out flooring types and some prices- recommended the quarry tile as we had previously priced. Some of the other types are not durable enough for our proposed use.
  - The Committee is waiting for an updated quote from plumber for the project.
- South Pond cleaning was discussed- Mr. Eric Kline shall have the job done before next month’s council meeting or the council will discuss hiring it done and billing Mr. Kline.

- Central Tank quote to paint the newest water tower- its about 20 years old.

Motion by member Ihrke and seconded by member Connor to accept the quote for \$39,000 for the job of painting the water tower in 2022, the motion carried.

- Revised budget presented by the Clerk- showing the 7% raise as proposed last month and a couple minor corrections including a 2020 column for all final expenses and incomes.

Motion by member Ihrke and seconded by member Connor to approve the revised 2022 budget document, the motion carried.

New Buisness:

Sidewalk bids were presented to the Council for the street project along Park Ave/Street:

The only bid was submitted by TS Concrete Inc.- owner Tony Schwartz- His bid was for \$18,715.

Motion by member Putzier and seconded by member Kiekbusch to award TS Concrete the sidewalk job as described on the bid sheet put out by the City Engineer for the project. The bid that was accepted is for \$18,715 and to be done this fall, the motion carried.

City Engineer presented the Council with a detailed billing for the street project and listed overages for the council to review- total amount due for the project is \$315,400.96 which is \$71,448.19 over the accepted bid; overages included additional aggregate, inlet structure south of LaBares driveway, additional concrete for driveways, extra dirt removed, pipe extension for city hall/community center, water line repair and insulation for utilities.

Motion by member Putzier and seconded by member Connor to instruct the Clerk to pay \$299,630.91 to Griffin Construction, which is amount due minus the 5% retainage for completion of the project, the motion carried.

Items discussed were street light pole needed, drainage issues by LaBares driveway and the alley by Brown/Brubaker's house on south end of the project- Engineer noted that once grass has grown back that issue should not be any worse than it ever was.

The Dover, Eyota St. Charles Sanitary District notified the city that it will increase its sewer rates another 2% this year (same as last year). Last year Dover did not adjust our rates even with the increase assessed by the district. The Clerk was instructed to bring back proposals for sewer and water showing increases of 5 and 6% to see what the numbers look like for the November meeting.

Construction Management Services notified the city its billings will increase about 2.5% for 2022.

Motion by member Ihrke and seconded by member Connor to increase building permits for the city by 15% beginning January 1<sup>st</sup>, 2022, the motion carried.

Discussion about the community center and whether there should be an "ending" time to events for people using the center.

Motion by member Connor and seconded by member Ihrke to set midnight as the ending time for all events held at the community center without council special approval for a later time, the motion carried.

Council Member comments:

Member Kiekbusch checked into some park costs for possible new equipment.

Member Ihrke brought up that employee reviews should be conducted before the end of the year.

Motion by member Ihrke and seconded by member Connor to appoint Mayor Iseminger and member Connor to the committee to address this, the motion was approved.

A motion by member Putzier and seconded by member Connor to adjourn at 8:56 PM, the motion carried.

Gary Pedersen- Dover City Clerk