

## City of Dover Meeting Minutes May 2020

May 7, 2020

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Ihrke.

Present were Mayor Roger Ihrke, Council Members Dave Iseminger, Jaime Putzier, Cameron Johnson and Kevin Connor; absent- none. City Clerk/Treasurer Gary Pedersen was also present. Others in attendance were: Jill Veerkamp-St. Charles Press. All joined the meeting by “zoom virtual meeting as posted for the public. “

Motion by member Iseminger and seconded by member Johnson to adopt Resolution No. R-1-2020 establishing the unfeasibility of in-person meeting and hold a “virtual meeting” for the council members and any member of the public that wishes to join the meeting. The motion was passed by all five members voting in favor of the resolution on a roll call vote.

Motion by member Iseminger and seconded by member Connor to approve the agenda as presented, motion carried by all five members on roll call vote.

Andrew Forliti of Smith Schafer and Associates CPA presented the 2019 audit for the City of Dover. Mr. Forliti’s report was given on a power point presentation. The report was noted as “unmodified opinion and clean”. He then covered all income and expenses for all the fund accounts for the city and comparison graphs showing the last 10 years. Last year’s expenses were very close to the budget according to Mr. Forliti with the only expense exceeding the budget by a large amount (\$35,000) was snow removal for the winter months, as he stated we all know how much snow we endured last winter.

Motion by member Johnson and seconded by member Putzier to accept the audit report for 2019, motion carried on a 5-0 vote per roll call vote.

Motion by member Connor and seconded by member Iseminger to approve the proposed meeting minutes from the March meeting(s) including the continued meeting, motion carried on a 5-0 vote per roll call.

Motion by member Johnson and seconded by member Connor to approve the financial statements and bills to be paid for March, motion carried on a 5-0 vote per roll call vote.

Discussion took place, if the City should go ahead with the July 3<sup>rd</sup> fireworks as “normal”. The council members agreed that the fireworks could go ahead if people attending continue to practice “social distancing” and strongly encourage no large parties. Other July 3<sup>rd</sup> events usually held like the ice-cream social and pedal pullers contest for kids may have to be cancelled.

Motion by member Johnson and seconded by member Iseminger to approve the April financial statements and bills as presented which included the cost of the fireworks, motion carried on a 5-0 vote per roll call.

Mainstreet update- pre-construction meeting was held last Thursday and gopher one meeting was held yesterday for the project, the project should begin the week of May 10<sup>th</sup>. Elcor, who has the construction contract stated that they could not get a grinder for the existing black top- two issues, where to haul the chunked black top and who pays for the added fill needed that we would have used if the blacktop was ground. Elcor will be responsible for the extra fill and the City will pay for the chunked black top to be held away.

Kitchen update- some of the quotes requested are real slow coming in because of the covid 19. We will wait on this project and take our time deciding what we will end up doing at a later date. Discussion about a possible installation of a mini split air-conditioned took place. The AC would be for the clerk’s office and proposed kitchen. Talked about many options as to how this could be done.

Motion by member Johnson and seconded by member Iseminger to give approval for the installation of a mini split unit with the best quote that was received, motion carried 5-0 vote per roll call.

Water meter replacement program discussed; two options were presented.

Motion by Member Connor and seconded by member Putzier to do half of the remaining meters this year at a cost of around \$15,000 and transfer the money from the general fund to cover the cost because the water fund would not be able to cover the cost this year, the motion carried on 5-0 vote per roll call.

Motion by member Johnson and seconded by member Iseminger to approve the waiving of the “tort limit” for the upcoming year’s insurance policy, motion carried on a 5-0 vote per roll call.

Discussion took place on a quote to tuckpoint the city hall and community building. The entire building would cost \$47,400, and each side of the building was quoted separately in anticipation of doing the job in phases. Discussion took

place on whether the building is “worth it in the long term” and just to what extent we should be spending money on the building. Request to requote the project with just patching needed areas instead of the full tuckpoint process was agreed on.

Motion by member Putzier and seconded by member Connor to approve a transfer from the general fund to the fire fund for the City of Dover’s share of the fire protection of \$13,356, motion carried on a 5-0 vote per roll call.

Motion by member Connor and seconded by member Putzier to transfer \$10,000 from the City general fund to the EDA fund to allow the yearly payment to GGG for the city land, motion carried on a 5-0 vote per roll call.

Water tower maintenance report- started sandblasting and hope to have the project done by the end of May.

Discussion on pandemic and what it means to Dover:

Motion by member Johnson and seconded by member Connor that if fitness members renewed their 2020 fitness membership it will also be good for 2021, motion carried on a 5-0 vote per roll call. Please post on web site.

Motion by member Putzier and seconded by member Connor to refund the three on-sale liquor licenses in the city at \$125 per month while they have been ordered closed because of the pandemic, motion carried 5-0 vote per roll call. The monthly payments commence from the 17<sup>th</sup> of March 2020 and once a month reaches 15 days closure it will be considered a month for this motion.

Discussion on ambulance service from Eyota and St. Charles:

It was noted that Eyota received \$10,000 over 5 years when asked for the new building. To even up the payment to Eyota a motion by Mayor Ihrke and seconded by member Iseminger was made to pay St. Charles Ambulance service \$10,000 over the next three years and the intent is that Eyota ambulance should not ask for payments until St. Charles is paid off, motion carried on a 5-0 vote per roll call.

Development Fee schedule discussion for adjusting the rates. The rates are currently so low that the city is losing money on applications that include public hearings by the time the advertisement in the paper is paid for, send post cards to neighbors, recording documents when needed and clerk’s hours putting together documents for the meeting. Mayor Ihrke recommended to triple the fees on the

schedule and felt this amount would allow the city to recover the costs associated with these applications.

Motion by member Iseminger and seconded by member Putzier to triple the fees as noted on the development list, motion carried on a 5-0 vote per roll call.

Discussion on graduates from the 2020 Senior Class in Dover-Eyota and how to recognize them due to the cancelation of their graduating ceremonies both public and private to a large extent.

Dover shall issue a “proclamation” recognizing these Seniors- and to be drafted by the Clerk and signed by the Mayor.

Council member reports:

- firefighter and truck parades have been very greatly appreciated, thanked member Johnson for his leadership with the parades.
- Food pantry off to a great start with a lot of donations- hope is that the needing people will use it and feel comfortable using it!

Motion by member Iseminger and seconded by member Connor to adjourn at about 8:59 PM.

Gary Pedersen- Dover City Clerk