

approved

## City of Dover Meeting Minutes June 2019

June 6, 2019

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM. Present were Mayor Roger Ihrke, Council members Cameron Johnson and Jaime Putzier and City Clerk/Treasurer Gary Pedersen; absent- Council members Melinda Kieffer and Dave Iseminger. Others in attendance were: Jill Veerkamp-St. Charles Press, Jody Wiza, Allan Hayes, Theresa Hayes, Dan Bolton, Ann Bolton, James Nigon and Mark Welch.

Motion by member Johnson and seconded by member Putzier to approve the agenda as presented. The motion carried.

Public comments:

Allan Hayes addressed the Council about the alley by his residence, with a boil of what he estimated at 8-9 inches high and pot holes. Discussion took place about the water table and how wet the area is, which is probably the underlying problem. Long term needs would probably include tiling the alley. The Council asked the City Engineer to take a look at the problem and come back with options. For now the City plan will be to dig out the boil and patched with crushed rock.

Allan Hayes then addressed the Council about construction a new accessory structure on his lot with what he called a zero setback from the alley. The rear yard requires at least 10-foot setback off the edge of the alley, anything less he would need to apply for a variance to see if it would be allowed. The building he is proposing will be 20' X 40' in size, which is 800 square feet the ordinance does not allow over two accessory structures on a lot or over 40% of the lot be covered by structures, both need to be checked out to determine what he can build.

Jody Wiza addressed the Council about an area that they have set up for bean bag games and where customers can socialize, they do not serve drinks in this area, but she wanted to make sure it was ok if customers carried alcoholic drinks in the area and not violate her license.

Motion by member Johnson and seconded by member Putzier to approved the fenced in area described above for the Shack Bar for alcoholic consumption and not a served area, motion approved.

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Jody Wiza then asked if the band she has scheduled to play outside on the 3<sup>rd</sup> of July could play later than 9 PM. Her reasoning was that the fireworks and all the other outside activity taking place on this evening it would not be a disruption for neighbors. The Council said the 9 PM restriction must be followed and if she wanted the ordinance changes, she should make the request, with enough time for consideration before next year's event.

Dan Bolton addressed the Council on the street project that is just wrapping up where his residence is located with the following comments:

- Lack of communication during the project to owners.
  - Mail box removal and had to pick up mail in St. Charles- no notice.
  - Tore out good sidewalk and did not replace it on the same side of street.
  - Missed cementing his walkway to the street and was gravel during the winter.
  - Water shut off valve was four inches above the ground in his yard.
  - Lot of large rocks in the new seeded area.
  - A pamphlet on the hydro seeding would be nice with instructions on how best to establish the seeding.

Bolton said most of the issues are now history, but wanted the Council to know what the issues were.

Jaime Putzier brought up the sidewalk changing sides of the street especially after they had updated their sidewalk recently- the City Engineer stated that due to fiber cables in one area, and gas line locations in another area, ADA compliant, because of these reasons they ended up with very little choice but to move the sidewalk to the other side of the street.

Jim Nigon of Heartman Insurance went over the City's insurance policy renewal for the upcoming year and this past year's claims.

Mark Welch, City Engineer report:

- The approaches on the alleys where the cement cracked from last falls project will be re-done by the contractor.
- Question- what happened to the good black dirt that came off the top that was supposed to be piled for topsoil replacement at the end? Mr. Welch thinks it got mixed with some that had rock in it and the pure dirt was lost.

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- Travis Young, update, still working on the slope into his proposed garage if it enters off Park St., what will be the end result when the street is re-done; much better if he used the alley for access to his garage and not deal with the potential steep slope. Also with the house so close to the street right-of-way, vehicles would be parked in the ROW area if left outside the garage.
- Mr. Welch presented final bill for street construction project and recommendation is to pay \$113,784.04 while holding the 5% retainage, the total retainage would be \$19,554.62 for the project, to be scheduled for payment within 30 days of final performance and completion certified by City Engineer.

Motion by member Johnson and seconded by member Putzier to pay the street construction bill and hold the retainage until the City Engineer signs off, motion carried.

- Tower maintenance quotes not finalized, but getting close on the permits needed for the project (they are being reviewed).

Motion by member Johnson and seconded by member Putzier to move the July meeting to Thursday night July 11, 2019 because the first Thursday is on the 4<sup>th</sup> of July, the motion carried.

- Options were presented by Welch for the proposed main street project. Mr. Welch was instructed to bring back cost estimates and quotes to grind main street from the north end to the “tipping point” to the south; and put the first lift of bituminous this year, the proposal should be ready for the Council July meeting.
- Welch will get a cost estimate to repair two storm water drains that have washed out near TNT boat shop and just east of the Dexter Warehouse.

Motion by member Putzier and seconded by member Johnson to approve Neighbors Pub for a one-day event permit for their “annual chicken feed” on the 4<sup>th</sup> of July, the motion carried.

Motion by member Putzier and seconded by member Johnson to approve Neighbors Pub for a one-day event permit for music/entertainment beginning at 7 PM on the 3<sup>rd</sup> of July, motion carried.

Motion by member Putzier and seconded by member Johnson to close portions of two streets; Pleasant from County Road 142 to South Street and South Street

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from County Road 10 to Pleasant Street for the purpose of safety during the fireworks the evening of July 3, 2019. The motion was to close the streets from set up to just after the fireworks end, motion carried.

Motion by member Putzier and seconded by member Johnson to close Park Avenue W from County Road 10 to just past the alley behind the firehall for the kiddie peddle pull and events going on at the City Park from 4 PM to just after the fireworks on July 3, 2019, motion carried.

The Dover-Eyota Foundation is being asked to sponsor the “kiddie pull” along with local businesses to help with the trophies; and Peoples Cooperative Services have volunteered to sponsor the ice-cream floats put on by the Dover Fire Department.

Motion by member Johnson and seconded by member Putzier to approve the proposed May 2019 meeting minutes with three noted changes, motion carried.

Motion by member Johnson and seconded by member Putzier to approve the financials and the list of bills to be paid for the past month, motion carried.

The Dover school sign which is to be changed to the Community Center/ City Hall was discussed, two quotes were submitted. The Council decided for now, to have the City maintenance person take the sign down, strip the lettering off and paint it. Decision on who would be hired to do the lettering would be later.

Motion by member Johnson and seconded by member Putzier for the City to purchase three new trash can covers at approximately \$120 each and one complete trash can unit at about \$500 for the City, the motion carried.

Motion by member Putzier and seconded by member Johnson to have the City pay into the EDA account \$10,000 and then have the EDA make a payment to Geoff Griffen for the same amount as scheduled, the motion carried.

Motion by member Johnson and seconded by member Putzier to accept the resignation by Gerald Schweitzer as Boiler operator at the Community Center/City Hall as of June 30, 2019, the motion carried.

Council members:

- Johnson stated 4 of 5 cameras are up and running in the CC/CH.
- Seek a company to clean out the drainage pipes on the top of CC/CH
- We will change the two locks up stairs in the CC/CH to be separate from the rest so organizations like the dancing group can lock up their belongings.

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- Have the City maintenance person put up two posts to place the bulletin board on them for the Clerk's move to the new City Hall room at the CC/CH.
- Johnson will be attending the Eyota Ambulance meeting- the City has no interest in agreeing to paying more for service in the future which would allow them to have a paid staff.
- Look at putting up new fence on the north ball field with insurance money and look for donation for the rest of the funds needed- change the park into a youth baseball field- fences sized appropriately for that.
- Putzier- letter to be sent to a resident along 142 and main street that blow their grass cuttings into the street.

Motion by member Putzier and seconded by member Johnson to adjourn at 9:35 PM.

Gary Pedersen-Dover City Clerk

CC/CH= community center/city hall