

City of Dover Regular Monthly Meeting Minutes January 6, 2022

January 6, 2022

The Regular Monthly Meeting of the Dover City Council was called to order at 7:10 PM by Mayor Dave Iseminger in City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Kevin Connor, Chelsie Kiekbusch and Roger Ihrke; absent-none. staff in attendance were: City Clerk/Treasurer Gary Pedersen and Water Superintendent Marvin Ihrke-. Others in attendance: none

The February meeting is scheduled for Thursday February 3rd.

Motion by member Connor and seconded by member Kiekbusch to approve the agenda as proposed with the water issue moved to 9-k, the motion carried.

Motion by member Ihrke and seconded by member Kiekbusch to approve the proposed meeting minutes from the December meeting, the motion carried.

Motion by member Ihrke and seconded by member Connor to approve paying the bills as presented and approving the financial documents as presented, the motion carried.

Clerk report:

- Claim filed for damage to well house cover and fire hall shingles.
- LMC issued dividend check to city for \$3,753.
- Clerk ordered a new copier/printer/ scanner from Coordinated Business Systems.
- Discussed compliance letters sent this past month.

Old Business:

- Electrical- see if Bauer Electrotech will honor their previous quote, if they do accept it, if not have them re-quote the work.
- Flooring- Motion by member Ihrke and seconded by member Connor to accept the quote from Palmer Soderberg with epoxy grout, the motion carried.
- Plumbers- Motion by member Ihrke and seconded by member Kiekbusch to accept the quote from Plumbers Mechanical Group, the motion carried.
- Motion by member Putzier and seconded by member Connor to have the youth pedal pullers competition start at 6 PM on July 3, 2022, the motion carried.

Review City Employee wages/salaries;

- Marvin Ihrke- water superintendent- salary raised \$100 per month;
- Jay Ihrke- assistant water superintendent- salary raised \$100 for the year;
- Mickey Badker- cleaning- salary raised \$50 per month;
- Gary Pedersen- clerk/treasurer- changed to salary from hourly and raised equivalent of \$2 per hour;
- Rick Jones- maintenance person- raised \$2 per hour;
- City Council members- salary raised \$200 per year starting 2023;
- City Mayor- Salary raised \$100 for the year starting in 2023.

Motion by member Ihrke and second by member Connor to approve the salary adjustments for 2022 as stated above, the motion carried.

Motion by member Connor and seconded by member Kiekbusch to send maintenance person Rick Jones to “water certification schooling”, if he agrees, the motion carried.

Yearly designations as required by law:

- a. Designate Official Newspaper- Motion by Ihrke seconded by Connor to appoint the St Charles Press, the motion carried.
- b. Motion by Ihrke and seconded by Kiekbusch to Designate Any FDIC Approved Institutions located in MN for Financial Accounts, the motion carried.
- c. Motion by Ihrke and seconded by Connor to have Depositories of funds for the Clerk/Treasure with Mayor to make final decisions the motion carried.
- d. Motion by Kiekbush and seconded by Putzier to appoint Attorney to represent Dover- Rob Olson of GDO Law firm in White Bear Lake, the motion carried.
- e. Motion by Kiekbush and seconded by Connor to appoint the City Engineer- Mark Welch of GGG, the motion carried.

Committee appointments

- EDA- Jaime Putzier, Roger Ihrke, Dan Bolton and Terry Lehnertz; motion by Kiekbusch and seconded by Connor, the motion carried.
- Park and Recreation- Kevin Connor and Chelsie Kiekbusch; motion by Ihrke and seconded by Putzier, motion carried.
- Street – Roger Ihrke and Dave Iseminger; motion by Putzier and seconded by Connor, the motion carried.
- Ambulance- Jaime Putzier; motion by Ihrke and seconded by Connor, the motion carried.
- Vice- Mayor- Jaime Putzier; motion by Ihrke and seconded by Connor, the motion carried.

Motion by member Ihrke and seconded by member Putzier to sign the engagement letter of intent from Smith-Schaffer to do the audit for the city of Dover for the financial year 2021 for \$10,815, the motion carried.

Water issue of smell- will try to flush a hydrant to see if it will help, otherwise will have to wait until spring to flush all hydrants.

Member Comments:

Kiekbusch- Playground information on equipment and splash pad. Prices from \$107,000 for equipment and up to \$150,000 for splash pad. Future discussion will take place.

A motion by member Connor and seconded by member Iseminger to adjourn at 8:48 PM, the motion carried.

Gary Pedersen- Dover City Clerk