

City of Dover Regular Monthly Meeting Minutes September 7, 2023

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Dave Iseminger in the City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Chelsie Kiebusch, Eric Tyler and Jodi Nicklay. Absent- none. Staff present Gary Pedersen, Clerk/Treasurer. Others in attendance: Todd Peterson, Josh Taylor, Matt Harter (Harters), Jason Kappers (GGG), Sgt Waletzki-Olmsted County, Alexis Wroblewski (LRS), Justin Buchardt (LRS), Renee Putzier, Karen Henry and Brian Mueller.

The agenda for the meeting was presented. The motion was made by Member Putzier to approve the agenda by switching the open forum to first on the agenda, the motion was seconded by Member Tyler and the motion carried.

The Open Forum was declared by the mayor and allowed anyone in attendance to express their opinions on “Organized Garbage Collection” in the City of Dover. Two Garbage Collectors were in attendance- LRS and Harter.

It was consensus that if the city could save truck travel on the streets and not cost the residents more for garbage/recycling services then it would be a good idea. The public asked how payments would be made if this form of garbage collection was to be set up- at this point it would be the collectors to bill and collect payments for their services. Harters and LRS were both interested in setting up this system with the city should we go this way. It was asked how long an agreement would be done under this scenario? The collectors said that current agreements with cities mostly run between 3 and 5 years per time. Fuel surcharges would most certainly be included in any agreement by the collectors. Other items that should be included besides costs would be; fee discount for smaller containers, picking up both garbage and recycling weekly, do not go to the “issued bag system” like some city’s have and any other items that the council can think of to make sure the system runs smoothly and keeps the resident customers satisfied.

The Council will move forward with the next step by meeting with the collectors interested in working with and bidding on the city’s garbage collection.

Citizen items:

A neighbor has been burning garbage in their recreation burning- what can they do? She was instructed to call the deputies and the city’s standards are on our website at dovermn.org-

RECREATIONAL/CAMPFIRES: Guidelines for Recreational Burning in The City of Dover.

- * Trimmings and downed tree parts may be disposed of by hauling to the City Brush Pile.
- * The Recreational/Camp Fire may be no larger than 3 feet in diameter and 3 feet in height.
- * The fire is to be used for outdoor cooking and/or a focal point for social activity.
- * Examples of items that may be burned are dried small limbs, branches, and split wood.
- * Items not to be burned are leaves, grass, garden items, wet wood, treated/painted wood, or garbage of any kind.

* THE FIRE MUST BE ATTENDED AND EXTINGUISHED BEFORE LEAVING UNATTENDED!

Kilen request for final plat, vacation of easement and variance:

Mayor Iseminger opened public hearing on Kilen's request(s) of a "final plat", "easement vacation" and a "variance";

Jason Kappers of GGG explained the applications on behalf of the applicant – vacation the utility easement is because it would be under the new proposed building (just like it was on the last building to be constructed) there are new utility easements being dedicated on the new plat to take its place including out lots A & B on the south end of the property for future street purposes. The "official" requests are:

1. Vacation of Easement to allow the new building to be constructed across a portion of the existing easement. Other easements will be granted to the city to take its place.
2. Platting is being requested to remove the existing property line from under the proposed new building and will add approximately 4.11 acres to lot 1 block 1 of the Dover Warehouse Subdivision. Lot 2 Block 1 of the Dover Warehouse Subdivision will remain relatively the same as existing with the southernmost 30 feet being dedicated to Outlot B which is being proposed with a 10-foot utility easement. Outlot A will provide a 30-foot easement for the same purposes and will cover the southern boundary of Lot 1 Block 1.
3. Variance is being proposed to allow the new construction at a 20-foot side yard setback instead of the 35 feet required by the city ordinance, this would line up the side of the building to be the same as the existing building.

Motion by member Putzier and seconded by member Kiekbusch to approve the vacation of the easement as described in the attached addendum 1, the motion carried.

Motion by member Putzier and seconded by member Tyler to approve the final plat as presented and attached as addendum 2 with conditions as listed below, the motion carried.

- *Agree to future street participation on east side of property.*
- *Agree to put in walking/bike path in to complete the property length and allow the city to get a quote to complete its share of the path to connect to county road 10 at the same time.*
- *Agree to tree plantings for an appropriate residential screening as needed and at least the size of the trees already planted.*
- *Semi traffic must use the designed route around the south end of the buildings as a barrier for noise.*

Motion by member Putzier and seconded by member Kiekbusch to approve the variance request as presented to allow the new construction to match up with the existing building on the north side of the lot

with a setback of 20 feet instead of 35 feet as required by the ordinance, motion carried. See attached addendum 3.

Mayor Iseminger closed the public hearing(s).

Motion by member Nicklay and seconded by member Tyler to approve the meeting minutes as presented for last month's two meetings, the motion carried.

Mainstreet project update- the crew is about ready to put down the new street surface.

Motion by member Kiekbusch and seconded by member Tyler to have the county keep \$38.09 for election funds from the State and the county will use it for election expenses on our city's behalf, the motion carried.

The proposed 2024 budget was presented by the Clerk/Treasurer for consideration and questions by the Council Members.

Motion by member Tyler and seconded by member Kiekbusch to propose a 7% increase in the budget general fund, the motion carried.

Motion by member Tyler and seconded by member Nicklay to approve the "rest" of the proposed budget for 2024, the motion carried.

Because one bond will drop significantly next year, the overall tax levy will drop for the City of Dover by about \$20,000 for 2024.

Motion by member Putzier and seconded by member Nicklay to set Dover Truth N Taxation meeting for December 7, 2023, at 7 PM in City Hall, the motion carried.

Member comments:

Tyler updated the Sewer District.

Nicklay updated on the research she has been doing to start a group to help sponsor events in Dover.

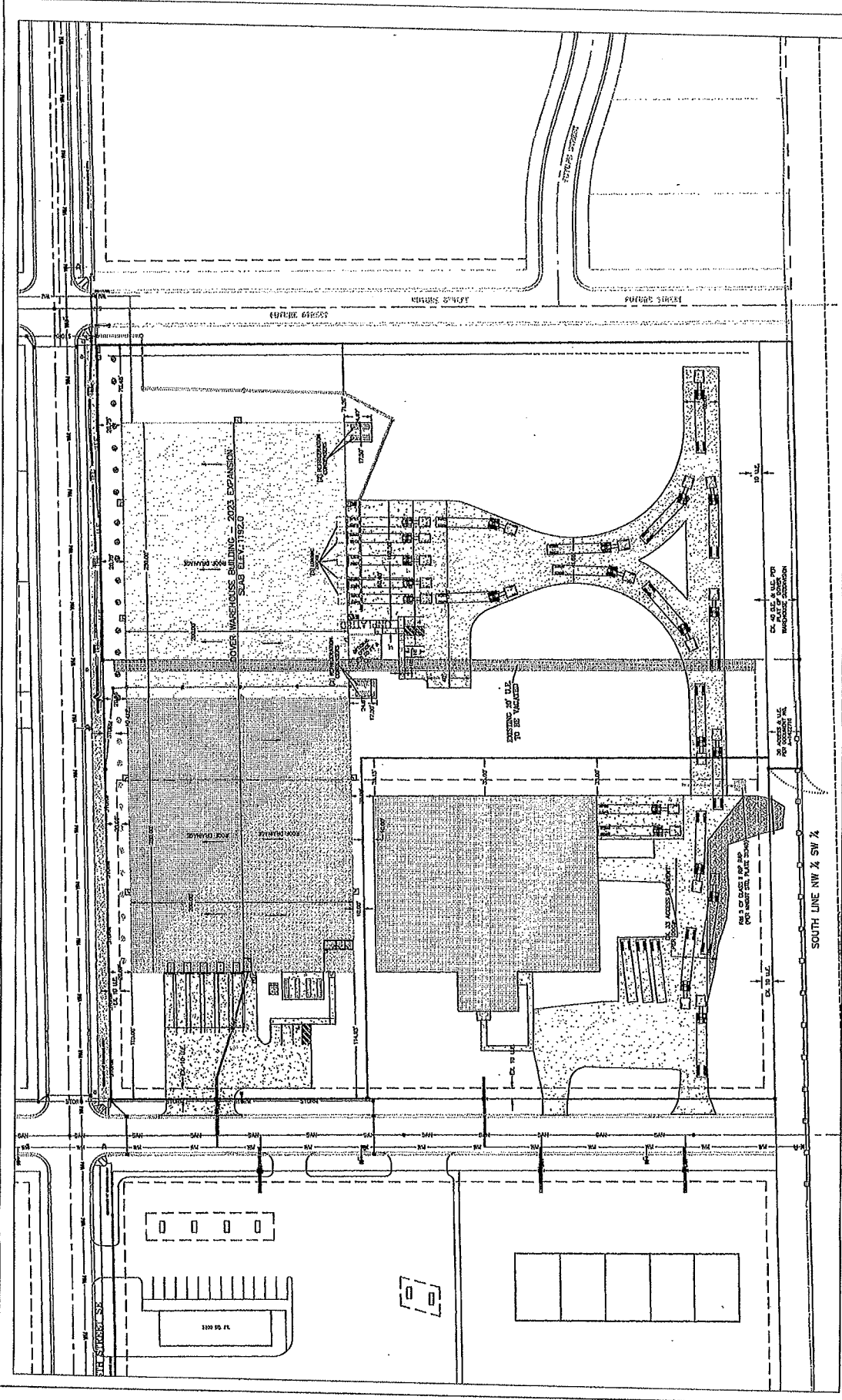
Kiekbusch updated the latest on the playground – when arrive and when we must pay for it (January 2024).

Motion by member Tyler and seconded by member Kiekbusch to adjourn the motion carried.

The meeting was adjourned at 9:20 PM.

Minutes by

Gary Pedersen, Clerk



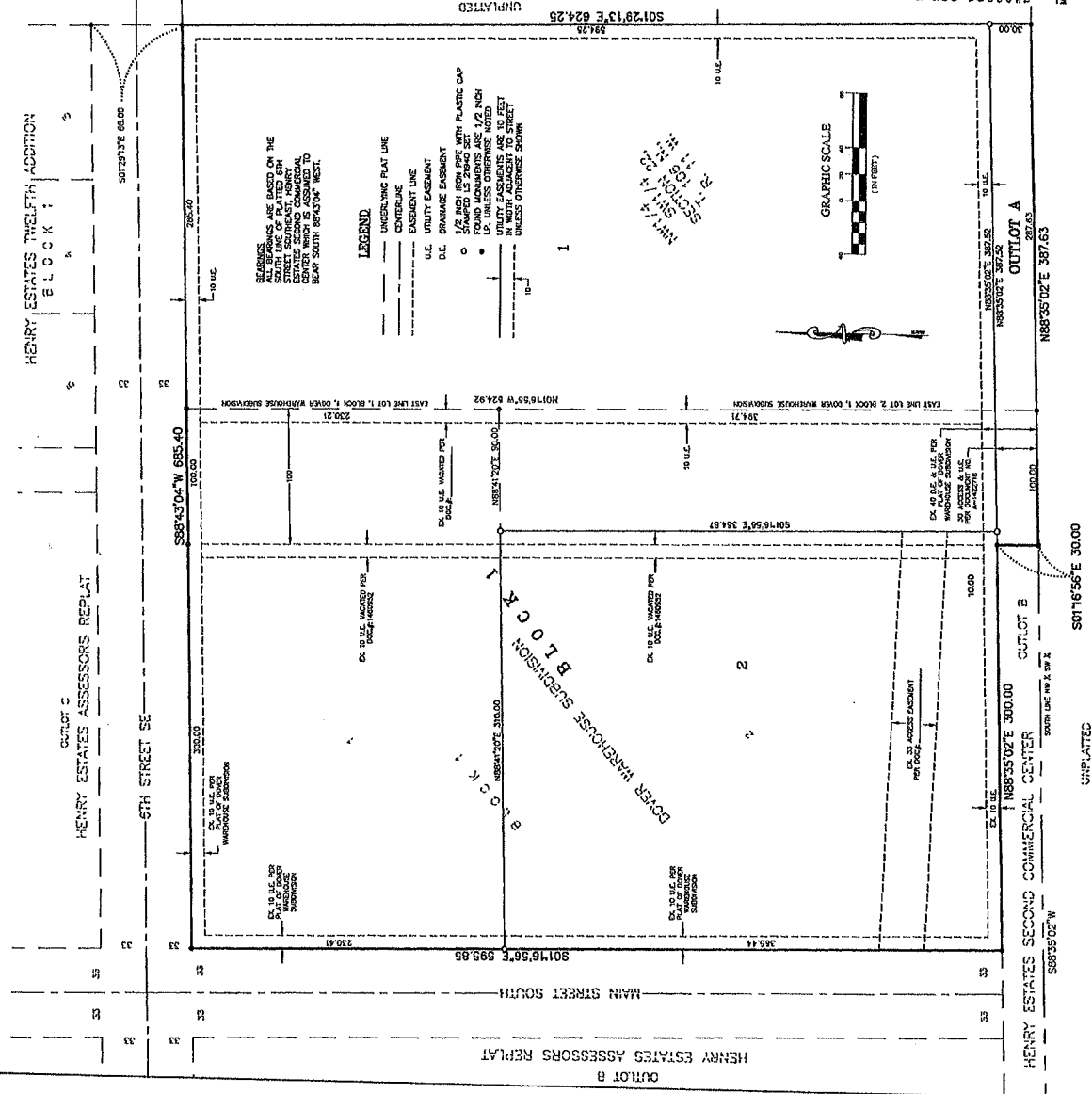
EASEMENT VACATION EXHIBIT

G-Cubed
 ENGINEERING SURVEYING PLANNING
 14070 Hwy 52 S.E.
 Chaska, MN 55823

Addendum 1

COPY

DOVER WAREHOUSE SECOND SUBDIVISION



NECESSARY NOTICES

KNOW ALL PERSONS BY THESE PRESENTS, That Dover Warehouse Company, L.L.C., a Minnesota limited liability company, owner of the following described property situated in the City of Dover, County of Goodhue, State of Minnesota:

Block 1, Dover Warehouse Subdivision, according to the recorded plat thereof on the end of record in the office of the County Recorder, Goodhue County, Minnesota.

AND

The part of the Northwest Quarter of the Southwest Quarter of Section 22, Township 106 North, Range 11 West, Goodhue County, Minnesota, described as follows:

Beginning at the southeast corner of Lot 2, Block 1, DOVER WAREHOUSE SUBDIVISION, according to the recorded plat thereof on the end of record in the office of the County Recorder, Goodhue County, Minnesota; thence north 07°16'59\"/>

Has caused this survey to be surveyed and plotted as DOVER WAREHOUSE SUBDIVISION and does hereby donate and dedicate to the public for the public use forever the easements and utility easements as recited by this plat.

In witness whereof said Dover Warehouse Company, L.L.C., a Minnesota limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

Signed: Dover Warehouse Company
 _____ Chief Manager

STATE OF MINNESOTA
 COUNTY OF GOODHUE

This instrument was acknowledged before me this _____ day of _____, 20____, by _____, by Geoffrey C O'Neil, a Minnesota limited liability company.

Notary Public: _____ County, Minnesota
 My commission expires: _____

SURVEYOR'S CERTIFICATE

I, Geoffrey C O'Neil, do hereby certify that this plat was prepared by me or under my direct supervision, that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundaries and easements shown thereon, and that all water boundaries and easements shown thereon are based on the best information available to me, and that all water boundaries and easements shown and located on this plat; and of public works are shown and located on this plat.

Dated this _____ day of _____, 20____.

Geoffrey C O'Neil, Land Surveyor
 Registration No. 21940

STATE OF MINNESOTA
 COUNTY OF GOODHUE

This foregoing Surveyor's Certificate was acknowledged before me this _____ day of _____, 20____, by Geoffrey C O'Neil, a Minnesota limited liability company.

Notary Public: _____ County, Minnesota
 My commission expires: _____

UNPLATTED

50129'13\"/>

PROPERTY RECORDS AND LICENSING

These maps in the year 20____ on the last herein described have been paid _____ dollars and _____ cents for the same and are on file in the office of the County Recorder, Goodhue County, Minnesota.

DOCUMENT NUMBER _____

I hereby certify that this instrument was filed in the Office of Property Records and Licensing for the record on this _____ day of _____, 20____, at _____ o'clock _____ M., and was duly recorded in the Goodhue County records.

Director of Property Records & Licensing

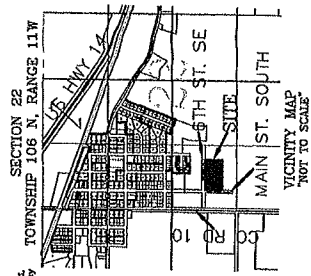
DEPUTY

CITY CLERK

State of Minnesota
 County of Goodhue
 City of Dover

We, Roger Ingha, Mayor, and Gary Peterson, City Clerk, in and for the City of Dover, do hereby certify that on the _____ day of _____, 20____, the foregoing plat was duly approved by the Common Council of the City of Dover, and that the same was duly filed in the office of the County Recorder, Goodhue County, Minnesota, and that the same was duly recorded in the Goodhue County records on this _____ day of _____, 20____.

Mayor _____
 City Clerk _____



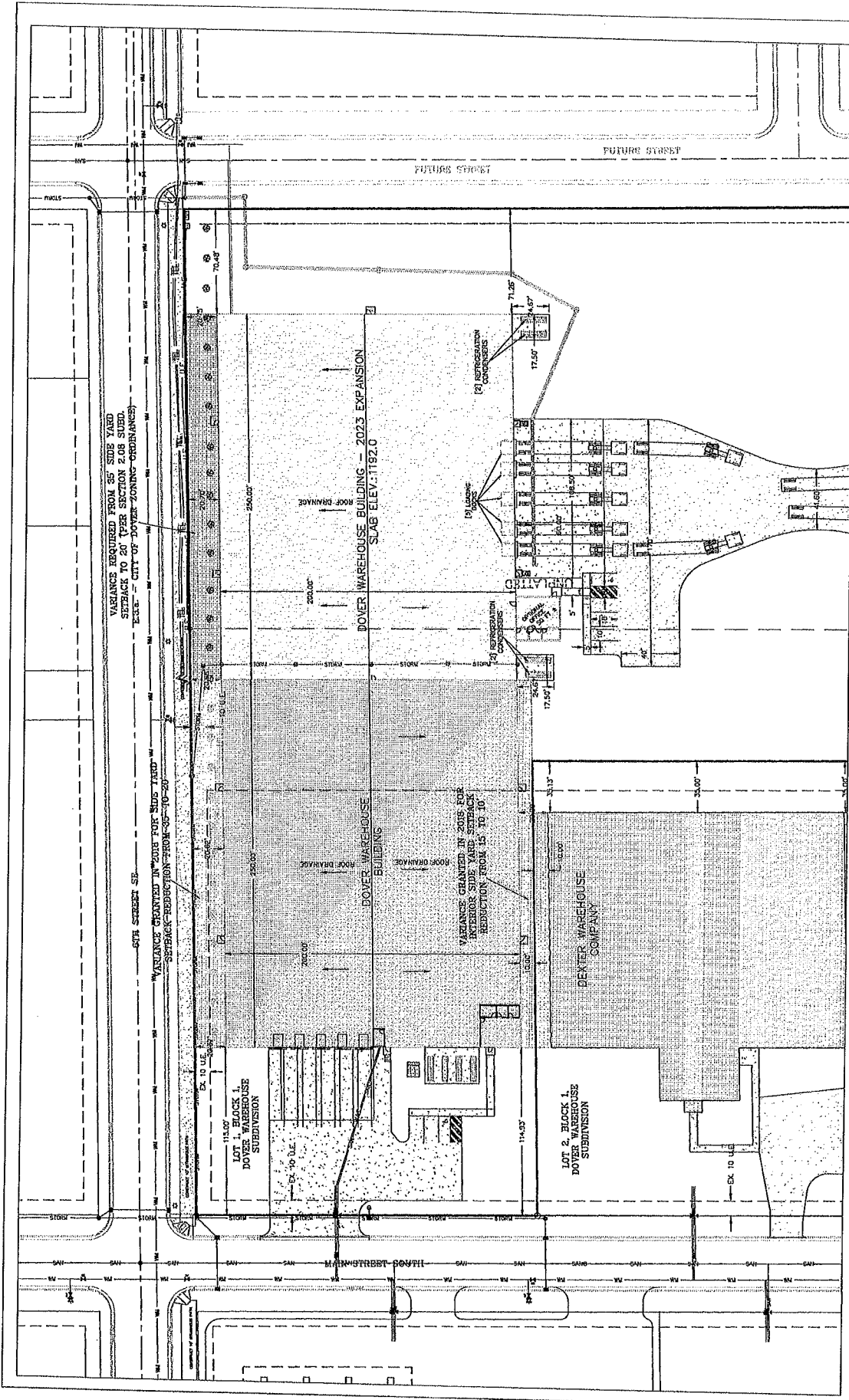
G-Cubed
 ENGINEERING
 SURVEYING
 PLANNING

14070 Hwy 52 S.E.
 Chatfield, MN 55923

PH: 504-242-2266
 FAX: 504-242-2267
 WWW.GCUBED.COM

SHEET 1 OF 1

Addendum 2



G-Cubed
 ENGINEERING
 SURVEYING
 PLANNING
 14070 Hwy 52 S.E.
 Chaska, MN 55923

VARIANCE EXHIBIT

Appendum 3