

City of Dover Regular Monthly Meeting Minutes October 5, 2023

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Dave Iseminger in the City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Chelsie Kiekbusch and Jodi Nicklay. Absent- Eric Tyler. Staff present Gary Pedersen, Clerk/Treasurer. Others in attendance: Marvin Ihrke

The agenda for the meeting was presented. The motion was made by Member Putzier to approve the agenda as presented, the motion was seconded by Member Kiekbusch and the motion carried.

Motion by Member Kiekbusch and seconded by Member Nicklay to approve the meeting minutes for the last month as presented, the motion carried.

Motion by Member Kiekbusch and seconded by Member Nicklay to approve the financial statements and bill list as presented, the motion carried.

Clerk Report:

- Update on liquor license renewals for 2024.
- The clerk presented a comparison of Sage 50 financial software with Banyon product developed for Cities. Many advantages of the Banyon Product and we continue to have issues with Sage 50 and its rolling over from one year to the next.

Motion by member Putzier and seconded by Member Kiekbusch to allow the Clerk to change from Sage 50 to Banyon data for fund account software and payroll for a quoted total of \$6,370 for the first year including installation of the product and training the Clerk and annual support for the first year, the motion carried unanimously.

New Business:

Motion by Member Putzier and seconded by Member Kiekbusch to hire Marvin Ihrke as Water Superintendent and related jobs as performed by the position at \$1,075 per month salary. The hiring is to begin October 5, 2023, the motion carried unanimously.

Motion by Member Nicklay and seconded by Member Kiekbusch to approve the revised community center rental fees as presented- the changes doubled the fees for non-residents to book the facility, the new rates effective as of tonight, the motion carried. See attached documents with new rates.

The Playground Installation quote was discussed and needs to go back for a re-quote to adjust for the city having the demo done by a local person instead of the playground company. No action currently. A Council Member asked that the change in playground equipment could be listed on our website.

The city needs to replace street signs that are worn out due to sun and time, about 25 on the list. The issue to discuss was what to have printed on the signs- street number or street names or stay with the combination. Street numbers help when emergency calls are made as they use the number grid, many people prefer and have used the street names for years and are not willing to change. The changes could reflect mail addresses, driver license and all the individual's official documents may have to be changed- could be issues with post office as well.

Motion by Member Nicklay and seconded by Member Kiekbusch to have the new signs made with the combination of both the street numbers and names just like they are currently, the motion carried. The Clerk will get quotes for the new signs.

Member comments:

- Women of Dover
- Garbage Collection and getting a meeting set with the Collectors.

Motion by member Putzier and seconded by member Nicklay to adjourn the meeting at 8:43 PM, motion carried.

Minutes by

Gary Pedersen, Clerk

Community Center Rental-

Gym Agreement

- Team/use up to two hours- \$10.00.
- Individual/family use per hour- \$5.00 resident and \$10.00 for non-resident/ hour.
- Individual/family use half day (up to 4 hours)- \$30.00 resident and \$60.00 for non-resident.
- Individual/family use full day (up to 8 hours)- \$50.00 resident and \$100.00 for non-resident.
 - Also available-
- Individual Gym rental- \$ 5 per use or \$50 per month maximum with a minimum of \$10/month
 - \$50 to obtain a fob before starting.
 - Pay every month to keep fob activated- with record of usage- date/times.
 - Events previously booked take precedence over individual events-check calendar on Dover website.
 - Children/youth (under 18) must be supervised by adult(s).
 -

Print Name: _____

Phone #: _____

Email: _____

Address: _____

Dates and times of use: _____

Signature: _____ Date _____

Approved by _____ Title _____ Date _____

PLEASE CIRCLE/INDICATE USE OF CHOICE:

Class- Community Center	Fee-resident	non-resident	Deposit
Kitchen Per Hour	\$20.00	\$40.00	\$50.00
Kitchen Half Day	\$60.00	\$120.00	\$50.00
Kitchen Full Day	\$120.00	\$240.00	\$100.00
Kitchen + Gym + Chair Room Per Hour	\$40.00	\$80.00	\$50.00
Kitchen + Gym + Chair Room Half Day	\$110.00	\$220.00	\$50.00
Kitchen + Gym + Chair Room Full Day	\$215.00	\$430.00	\$100.00
Meeting Room Per Hour	\$10.00	\$20.00	
Meeting Room Half Day	\$30.00	\$60.00	
Meeting Room Full Day	\$60.00	\$120.00	
Meeting Room + Gym Per Hour	\$20.00	\$40.00	
Meeting Room + Gym Half Day	\$50.00	\$100.00	\$50.00
Meeting Room + Gym Full Day	\$100.00	\$200.00	\$100.00

Gym Use for athletic/teams and individuals please see "gym agreement".

All Deposits- Cash only

Half day- up to 4 hours

Full day- up to 10 hours maximum

Kitchen only- maximum 10 people