

City of Dover Regular Monthly Meeting Minutes November 7 & 14, 2024

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Dave Iseminger in the City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Eric Tyler, Jodi Nicklay and Chelsie Kiekbusch. Absent- none. Staff present Gary Pedersen, Clerk/Treasurer and Marvin Ihrke, Water Supervisor. Others in attendance: Jackie Bedtke and Julie Nelson.

Motion by Member Tyler and seconded by Member Kiekbusch to approve the agenda as presented, motion carried.

Citizen items:

Jackie Bedtke discussed the ATV Ride to raise funds for the Dover Ball Park. She estimated that they made about \$155 and hoped the event could grow for next year.

Julie Nelson of 2211 County Road 10 SE addressed the council about hosting a holiday event in the Dover Community Center that will have dinner and presents to be given to children under 17. Ms. Nelson asked the Council to be the financial host of the event, and the council will check with legal to see what the city can and cannot do and will then let her know.

Motion by Member Kiekbusch and seconded by Member Putzier to send the question to the city attorney, the motion carried.

Motion by Member Tyler and seconded by Member Kiekbusch to approve the regular meeting minutes for the last month, the motion carried.

Motion by Member Nicklay and seconded by Member Tyler to approve the monthly financial statements and to pay the monthly bills as presented, the motion carried.

Clerk Report/ with action required on some topics:

Motion by Member Putzier and seconded by Member Kiekbusch to approve up to \$2,000 for X-mas decorations outside of city hall/ community center and Putzier will help with purchase, motion carried.

The clerk report also included discussion on sheet rock break again in gym, website changes, email some ACH customers for December payments as we begin to transition to new software for utilities and election update on how flow was for the day.

New Business:

Motion by Member Kiekbusch and seconded by Member Tyler to send letters to delinquent water and sewer account holders that will explain how the charges will be placed on their property taxes for 2025 if not paid in full by end of 2024, the motion carried.

Motion by Member Kiekbusch and seconded by Member Tyler to move The Neighbors Inc application for license in 2025 with ownership change by removing Jacqueling Glynn to Brady Glynn as part owner, the motion carried.

Motion by Member Tyler and seconded by Member Kiekbusch to move the Shack Bar LLC application for license in 2025 with no changes, motion carried.

Motion by Member Tyler and seconded by Member Nicklay to move Road Trip Bar and Grill application for license in 2025 with no changes or notes added, the motion carried.

All three applications will now go through a background check by the Sheriff's Department and then the Sheriff's signature before going to the State for their approval.

Motion by Member Tyler and seconded by Member Kiekbusch to adopt a resolution to support the Olmsted County Hazard Mitigation Plan from 2024, it is important if Dover needed FEMA support, the motion carried.

Sunflower Photography agreement up for renewal.

Motion by Member Kiekbusch and seconded by Member Tyler to offer them a lease for \$400 per month and they pay property taxes as billed to the city by the county each year going forward, the motion carried.

Motion by Member Tyler and seconded by Member Nicklay to approve a revised agreement with Quality Cleaning to clean City Hall/Community Center twice a month for \$600 per month, motion carried.

Two city water hydrants leaking.

Motion by Member Putzier and seconded by Member Tyler to approve purchase equipment needed to fix these hydrants at approximately \$2,538 each, the motion carried.

Motion by Member Kiekbusch and seconded by Member Tyler to approve the request for proposal for the organized garbage pickup with some changes as noted, the motion carried.

Timeline for organized garbage pick-up; December 30 for bids to be submitted, hope to have organized pick-up start by May 1st, 2025.

Motion by Member Nicklay and seconded by Member Kiekbusch to re-appoint Eric Tyler to the Sanitary District position for two years, the motion carried.

Motion by Member Tyler and seconded by Member Kiekbusch to approve the two-year agreement with Olmsted County Attorney's Office for working on behalf of the city in exchange for court fees sent back to the county that the city receives, the motion carried.

Old Business: None

Council Members:

Member Tyler explained about some changes coming for the Sanitary District from EPA standards.

Member Kiekbusch will again look at "women of Dover" project.

Member Putzier brought up discussion about fitness center usage and membership.

Motion by Member Tyler and seconded by Member Putzier to continue the regular meeting at 9:40 PM to Thursday night November 14th at 7:00 PM for the purpose of meeting as the "board of canvass for the election held on November 5th, motion carried.

Minutes by: Gary Pedersen, Clerk/Treasurer

November 14, 2024, Continued Meeting from November 7th.

The **Continued** Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Dave Iseminger in the City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Eric Tyler, Jodi Nicklay and Chelsie Kiekbusch. Absent- none. Staff present Gary Pedersen, Clerk/Treasurer. Others in attendance: none

Motion by Member Tyler and seconded by Member Kiekbusch to approve the agenda as presented, the motion carried.

Motion by Member Tyler and seconded by Member Putzier to accept and sign the election canvas as presented by Olmsted County Elections, the motion carried.

Motion by Member Tyler and seconded by Member Putzier to allow the City of Dover to be the financial host for a “holiday fest” with three stipulations or caveats of:

1. No religious connotation may be used or implied with the event.
2. Two signatures (group’s committee) accompany each request for payment of expenses.
3. All donations and expenses must be equal to zero before the end of year 2024. (No money will be allowed to be carried over).

The motion carried on unanimous vote.

Motion by Member Tyler and seconded by Member Nicklay to adjourn the meeting at 7:21 PM, motion carried.