

MEETING MINUTES FOR MAY 2018

May 3, 2018

Meeting was called to order at 7:00 PM. Present were Mayor Ihrke, Cameron Johnson, Melinda Kieffer, Dave Iseminger, Marvin Ihrke, Jill from the St. Charles Press, Andrew from Smith Schafer & Associates, LTD/ City Auditors, Jody Wiza, Harley Jo Ramsey, Jim Kosnopfal, Tammy Stolberg, Mark Storm, Rick Vincent, and Lisa Vincent.

Agenda was presented for approval. A deck approval for the Shack Bar needs to be added. A motion was made by Dave Iseminger to approve, seconded by Melinda Kieffer. All agreed. Motion carried.

Mayor Ihrke stated that CMS has approved everything for the deck at the Shack Bar and the Insurance coverage for the deck has been submitted. A motion was made by Cameron Johnson to approve, seconded by Melinda Kieffer. All agreed. Motion carried. The council stated to Jody Wiza that concrete behind the deck for parking needs to be done by the 4th of July, and the fenced wall needs to be put back up to control traffic for the deck. Jody Wiza was in agreement.

Jody asked what the latest time is pertaining to the Dover Noise Ordinance. The liquor ordinance states that it is 9:00 P.M. A text will be sent to Jody regarding this.

Meeting minutes were presented for approval. Motion was made by Dave Iseminger to approve. Motion was seconded by Cameron Johnson. All approve. Motion carried.

Bills were presented for approval. Motion was made by Melinda Kieffer to approve, seconded by Jaime Putzier. All agreed. Motion carried.

Andrew from Smith Schafer & Associates, LTD presents the 2017 Financial Statement and Audit for the City of Dover.

Discussion on the plans for the street project; The 2 ½ blocks that are in the plan may include part of Center street, ½ block of Park street and 2 blocks of Pleasant street. We should receive the engineering plans within a week or two.

A motion was made by Cameron Johnson to approve the Tort Liability for the Insurance coverage in the policy for the City of Dover, seconded by Jaime Putzier. All agreed. Motion carried.

Melinda Kieffer has found a person to fill the position for the Summer Recreation Program in Dover this year. Her name is Kylie Verkuilen from Eyota, Minnesota. She is willing to work 15 hours a week at \$15.00/hour. She will be paid twice a month. A motion was made by Dave Iseminger to approve, seconded by Cameron Johnson. All agreed. Motion carried.

Mayor Ihrke stated that the City has received 6 applications for the City Clerk/Treasurer's position. The Mayor and Jaime Putzier will set up interviews for next week. Tonight's meeting will be continued on Wednesday, May 23, 2018 at 7:00 P.M. to announce a decision on filling this position. The June meeting will be pushed up to Tuesday, June 5, 2018 at 7:00 PM instead of Thursday, June 7, 2018.

Cameron Johnson stated that the City of Dover received a grant of \$1,000.00 from Operation Roundup with People's

Energy Cooperative Services. This grant is good for one year and all receipts are to be kept for verification.

The topic of a port-a-potty for the Ball Field was brought up by Jaime Putzier. Being that the company we used in the past is no longer in business, Jaime stated that she will get quotes from other companies and come back to the council with those.

There are no updates for the Dover School.

Mayor Ihrke stated that he has spoken with Mike of M & M Construction and that the Company will be fixing areas within the City that were damaged by their snowplowing this past winter. Mike stated that his V-Plow was damaged by a high manhole in Dover. He would like to purchase a light truck with a wing for future plowing.

The City will be checking with our current public works employee to verify if he will still be interested in the position.

The stop sign on the hill driving west on South street, by Cameron Johnsons residence, is faded and needs to be replaced.

The City needs 55 cubic yards of mulch for the playground at the Pump House.

Additional lawn mowing needs to be done by Goodie's lawn care, Mayor Ihrke will contact him regarding this.

Interest in steel storage shed in Dover

This meeting will be continued on Wednesday, May 23, 2018 at 7:00 P.M.

May 23, 2018

Meeting continued from May 3, 2018. Present were Mayor Ihrke, Jaime Putzier, Cameron Johnson, Dave Iseminger, Melinda Kieffer, Jill from the St. Charles Press and Gary Pedersen.

Jaime Putzier and Cameron Johnson conducted the interviews for the position of Dover City Clerk and Treasurer. The person that they recommend to fill the position is Gary Pedersen. He will be hired at \$22.50 per hour starting with 12 to 16 hours/week, which will include one evening. These hours will be good for a couple of months and he then will be guaranteed 32 hours/week. Office hours will be determined by the council. A motion was made by Dave Iseminger to hire Gary Pedersen, the motion was seconded by Cameron Johnson. All agreed. Motion carried. Be it noted that Melinda Kieffer abstained from voting.

Regarding the property at the corner of Pleasant street and Elm street, that is in forfeiture proceedings with Olmsted County. The Auditors office inquired as to if this lot would be build-able. Flood Plan Specifications would need to be met. Any dwelling on this lot would need to be elevated. As far as a placing a mobile home on this lot, only a double wide would be allowed on this lot (22' wide). No single.

Road Trip Bar and Grill inquired about putting an addition on to their patio behind the establishment. This would be used for playing bean bag. They would be extending to the North of the existing patio. No building permit is needed for this. Parking in the back would not be an issue. This will be looked at and discussed at the next council meeting.

At this time, the fencing behind the Shack Bar as not been put back as agreed upon. Mayor Ihrke will send a letter to the owner as a reminder.

Cameron Johnson will be posting the position of a Public Works employee. This person will be paid \$15.00/hour and the hours may vary in the winter months depending on the snowfall. Resumes need to be received by the City, by June 1, 2018 no later then 5:00 P.M. Cameron Johnson and Dave Iseminger will interview the applicants and report back to the council at the June 5, 2018 meeting.

Ball Field: Doughnuts are being done by vehicles on the infield and the parking lot. This issue will be remedied by the council.

Brush Pile: Only local residents are allowed to use this site. No tree services.

Park bathrooms are now unlocked.

Nancy Diedrich inquired with Melinda Kieffer about using a room at the Dover School to display Dover memorabilia.

Discussion on what the City plans on doing for a City Office. Will they move to the Dover School, tear down the existing building and rebuild, or what? A decision in the near future needs to be made.

With no further business, a motion was made by David Iseminger to adjourn the meeting, seconded by Cameron Johnson. All agreed. Motion carried.

Meeting adjourned at 8:06 P.M.

Karen Henry/Dover Clerk