

approved

## City of Dover Meeting Minutes July 2018

### July 5, 2018

Meeting called to order at 7:00 PM. Present were Mayor Roger Ihrke, Council members Cameron Johnson, Melinda Kieffer, Dave Iseminger, Jaime Putzier and Gary Pedersen, City Clerk/Treasurer. Others in attendance were: Jill Veerkamp-St. Charles PressMarvin Ihrke-Dover City Water; Derek Heald, Crystal Thelen, Janace and Ken Gilsrud, Rep. Nels Pierson, Brian Gaddis and Crystal Merchelewitz.

Mayor Ihrke asked that guests address the Council first:

Dereck Heald and Crystal Thelen addressed the Council about finding a water shut off valve for their dwelling because of the new water meter that is to be installed. They have tried to get the City to locate the valve before but the City has run into difficulties with the tracers. Marvin Ihrke will contact a firm to again try and locate the valve.

Brian Gaddis addressed the Council about water drainage in his area following a dwelling constructed to his- his sump pump runs constantly and is just recycling the water. The City will again ask Mark Welch to look at the problem and come up with options to address the problem.

Crystal Merchlewitz addressed the Council on a neighbor's dog, tickets have been issued four times and she is afraid of what may happen. Roberta Reiger owns the dog. A letter will be sent to her requesting she come to the next meeting and discuss the "potential dangerous dog" statute. We should also work with law enforcement to see what options are available.

Motion by Member Iseminger and seconded by member Putzier to approve the agenda as presented, motion carried.

June meeting minutes and special meeting minutes from June 23<sup>rd</sup> motion by member Johnson and seconded by member Kieffer with three typo changes, motion carried with member Putzier abstaining.

Clerk Pedersen presented a list of bills to be approved from June/July and Mayor Ihrke presented a list totaling \$7,443.59 to be approved. Motion by member Iseminger and seconded by member Johnson to pay all bills as presented, motion carried.

Motion by member Johnson and seconded by member Iseminger to allow up to \$500 for the purchase of a high-pressure sprayer/washer for the city, motion carried.

Mayor Ihrke made a motion to select Central Tank to inspect inside the new water tower at the rate of \$2,000, seconded by member Johnson and the motion carried.

Motion by member Iseminger and seconded by member Johnson to accept the bid from Erin Schwantz for the canoes and trailer at \$1,511.65, motion carried with Mayor Ihrke abstaining.

Member reports:

The School rain gutters are back up in place.

July 26<sup>th</sup> will be Park and Rec trip to Valley Fair; motion by member Putzier and seconded by member Iseminger to rent a van from Kehn motors and give them permission to go, motion carried.

A thankyou should be sent to the D-E Schools band for their participation in the July 3<sup>rd</sup> events.

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Ball field fence is complete.

Discussion on recognition for Karen Henry's 30 years of service to the City of Dover.

Member Iseminger reported that no damage was apparent to the property on Rhiannan Flury's place, the posts were bent good and will talk to the plow person for the future.

Discussion took place about the need for, or the replacement of a stop sign near member Johnsons dwelling. Will discuss this further at another meeting.

Contact Sheriffs Department again for the speed on 5<sup>th</sup> Ave and 142- not enough time spent in this area.

Lights at the tennis court needs to be worked on.

Basketball hoops bent down- how do we maintain and keep players from hanging on the rims and bending?

Motion by member Johnson and seconded by member Iseminger to have the City Clerk draft a resolution changing the Dover City Council meetings to the first Thursday of the month, motion carried.

Set up ST3 form at Northern Tool and Equipment for purchases there to be tax exempt.

Motion by member Johnson and seconded by member Putzier to change the August meeting night to the first Thursday August 2<sup>nd</sup>.

Motion by member Johnson and seconded by member Putzier to continue the meeting until 7:00 PM July 26, 2018, the motion carried at 8:57 pm.

Gary Pedersen-Dover City Clerk/treasurer

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## City of Dover Meeting Minutes Special Meeting

July 20, 2018

Meeting called to order at 6:30 AM. Present were Mayor Roger Ihrke, Council members Cameron Johnson, Melinda Kieffer, Dave Iseminger; and City Clerk/Treasurer Gary Pedersen and absent was Jaime Putzier. Neil and Patti Kronebush of Neighbors bar.

The agenda was posted as: The Council will consider a request(s) by Neighbors Pub to host a “special event” in an area of their establishment that requires City Council approval.

Motion by member Johnson and seconded by member Kieffer to approve special event permits for Friday and Saturday nights, July 20<sup>th</sup> and 21<sup>st</sup> for the area used outside as other special events have been located in the past. The area must be controlled and fenced off to the public so admittance will be through the bar. Other city ordinance and regulations must be followed.

Motion by member Johnson and seconded by member Iseminger to adjourn the meeting, motion carried.

Meeting adjourned at 6:37 AM

Gary Pedersen-Dover City Clerk/treasurer

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## City of Dover Meeting Minutes July 2018- continued

### July 26, 2018

Meeting called to order at 7:00 PM. Present were Mayor Roger Ihrke, Council members Dave Iseminger, Jaime Putzier, Melinda Kieffer (arrived at 8:20 pm) and Gary Pedersen, City Clerk/Treasurer (absent was Cameron Johnson). Others in attendance were: Jill Veerkamp-St. Charles Press Marvin Ihrke-Dover City Water, Mark Welch-City Engineer, Jodi Nicklay, Crystal Merchlewitz, Suzan Munson, and Renee Putzier.

(The meeting began in the community room of the fire hall due to the expected attendance for the road assessment hearing).

The meeting was called to order by Mayor Ihrke at 7:00 pm.

The meeting was opened up to the public for comment on the proposed road assessment project. Mark Welch explained the project with two options and the bids that came in for the project.

The base bid is for Pleasant Street north; between Eyota Street (County 142) and Park Ave W.

Option 1; Center Street W. between Pleasant Street N and County Road 10.

Option 2; Park Avenue W. between Pleasant Street N and County Road 10.

Four bids were submitted and ranged from (rounded off) \$431,000 to \$528,000 respectively.

According to Engineer Welch the costs for bituminous and cement both jumped about 30% from expected estimates for the bids.

Jaime Putzier asked questions about water drainage, curb and gutter, time line, assessment details, she was the only land owner along the proposed areas to attend the meeting.

A motion by Member Putzier and seconded by Member Iseminger to close the public hearing after taking all the public input offered by those in attendance, carried at 7:28 pm.

The meeting moved to the City Hall for the remainder of the meeting.

The Council discussed the road project and will place the project on the agenda for the regular August meeting (2<sup>nd</sup>) and invite a bonding specialist to make a presentation as a possible option to consider.

Next agenda item is the application for the Dover Warehouse by Eric Kilen for rezone, easement vacation, final plat and variance requests.

Application to Rezone; 100 feet on the east side of the existing plat (1.43 acres) to be added to the proposed plat from agricultural to Industrial (I).

Public Hearing was opened for comments on the proposed rezoning, no comments from the public.

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Motion by Member Putzier and seconded by Member Iseminger to close the public hearing, motion carried.

Motion by Member Iseminger to approve the zone change as requested, was seconded by Member Putzier with the four findings included in the staff report, motion carried.

Application to vacate a utility easement. A new utility easement is dedicated along the east edge of the rezoned property to takes its place.

No public comment was received. MN Energy did provide comment that they were fine with the vacation that all their infrastructure ran on the west edge of the property.

Motion by Member Iseminger to approve the vacation was seconded by Member Putzier, motion carried. It was determined that no infrastructure had been located in the easement that was being vacated.

Application for approval of final plat of the Dover Warehouse Subdivision.

The public hearing was opened on a motion by Member Iseminger and seconded by Member Putzier, motion carried.

No public comment, but Council Members discussed buffering of trees along the west edge off 6<sup>th</sup> street and how the drainage would be managed for the water to the holding pond.

Motion by Member Putzier and seconded by Member Iseminger to close the public hearing, motion carried.

Motion by Member Iseminger and seconded by Member Putzier to approve the final plat with the following conditions:

Street lights - owner shall coordinate and reimburse the city for installation of two street lights. One to be located in the boulevard at the northeast corner of the property and one to be located in the boulevard near the interest of Main and 6th.

Plantings - owner shall plant trees for screening along the building on the north and east sides. Plantings shall extend west along 6th Street to a point 60 feet from Main Street.

Address - after the plat is recorded, the owner shall apply for an individual address with Olmsted County GIS.

Pond restoration - after lot grading is complete and the site is stabilized with grass (2019), owner shall remove and dispose of sediment within the downstream pond. The city is having the woody vegetation removed during the winter of 2018/2019.

Additional analysis - owners engineer shall provide a report on the viability to extend a storm pipe to the east to a point near the intersection of Dover Street. This pipe would capture and convey roof runoff that direction as opposed to the west. If viable, owner shall extend this pipe to reduce the volume of runoff routed west. Motion carried and include staff findings for support of the motion.

approved

Two Variance requests- one to reduce the side setback to a street from 35 feet to 20 feet and the interior setback for a building from 20 feet to 10 feet on each parcel for the distance between the structures.

Motion by Member Iseminger and seconded by Member Putzier to open the public hearing, motion carried.

No comments from the public.

Motion by Member Iseminger and seconded by Member Putzier to close the public hearing, motion carried.

Motion by Member Putzier to approve both of the Variance requests with staff report findings, seconded by Member Iseminger, motion carried.

A letter was sent to Ms. Reiger to be present at this meeting about a dog issue. She did not attend. Crystal Merchlewitz did attend and would like something done about the dog- she feels threatened. The Council will schedule a hearing as soon as lawful to consider classifying the dog potential or a dangerous dog depending on testimony of those involved.

Motion by Member Iseminger and seconded by Member Putzier to have a hearing to address the dog issue at the next meeting we legally can, motion carried.

Mayor Ihrke had a call from Attorney Olson as the Hair Shack Attorney contacted him and said they would like to move ahead and serve their 3-day suspension. The Council present decided to wait until the August 2<sup>nd</sup> regular monthly meeting to set time and dates for the suspension. Since that violation the Hair Shack has had another violation for serving a minor, during an Olmsted County Sheriff's Department check. The Council authorized the Clerk to set a time and date for that hearing. It was discussed that the suspension would be for both businesses as there is only one entrance to the businesses.

Motion by Member Iseminger and seconded by Member Putzier to adjourn the meeting at 8:43 PM.

Gary Pedersen-Dover City Clerk/treasurer