

City of Dover Regular Monthly Meeting Minutes February 1, 2024

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Dave Iseminger in the City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Chelsie Kiekbusch, Eric Tyler, and Jodi Nicklay. Absent-None. Staff present Gary Pedersen, Clerk/Treasurer. Others in attendance: Tom Wiener owner of CMS.

The agenda for the meeting was presented. The motion was made by Member Tyler to approve the agenda as presented and move the CMS presentation to the beginning of the meeting; the motion was seconded by Member Kiekbusch the motion carried.

Motion by Member Kiekbusch and seconded by Member Nicklay to approve the meeting minutes as presented for the last meeting, the motion carried.

Tom Wiener the new owner of Construction Management Services was present and gave a rundown of his new proposal with options for the City of Dover to consider. He recommended option 1, which includes new software that will allow the permitting process to be performed entirely on-line instead of bringing in plans and applications to City Hall.

After many questions and considerations, the council decided to stay with CMS and give the new proposal a chance.

Motion by Member Kiekbusch and seconded by Member Tyler to select option 1, but not to include the escrow part, includes the fee schedule part of the agreement, the motion carried. By selecting option 1 it means in part, on-line filing of permits, use of software for the process, payments will be made upfront instead of after the permit is ready.

Motion by Member Tyler and seconded by Member Nicklay to pay the bills and approve the financials as presented, the motion carried.

Clerk Report: Included nothing other than agenda items.

New Business:

Issue of problems with the water softener and toilets in the Community Center was brought to the attention of the Council with quotes for fixing the problems. The council tabled the issues over various questions.

Motion by Member Tyler and seconded by Member Nicklay to approve the audit agreement offered by Smith-Schaffer for the fiscal year of 2023, the motion carried.

Motion by Member Putzier and seconded by Member Kiekbusch to renew our dumpsite agreement with Donald Millard for 2024 at \$600 for the year, the motion carried.

Motion by Member Kiekbusch and seconded by Member Nicklay to approve the outdoor warning siren joint powers agreement with Olmsted County, the motion carried.

Motion by Member Putzier and seconded by Member Nicklay to update website and do more research on the offer by Catalis (same company that we have been with since we started a webpage- renamed the company this past year) the motion carried.

Old Business:

Garbage Collectors were to have an offer back to the city by this meeting date, we will contact our Attorney and move on to the next step.

Lots for sale, will close public meeting for this portion of the meeting after we finish with council member updates.

Council Members:

Putzier- notified of the upcoming annual ambulance meeting for Eyota Ambulance.

Nicklay-had another exploratory “woman of dover” meeting and 2 people showed, will try again.

Tyler-updated council on sewer district happenings.

Iseminger- talked about what to do with funds that were sent to the City for “safety expenses.”

His list included digital speed limit signs, AED for Fire Hall and City Hall, city street sign updates, and donate to Fire Department for expenses on the new Fire Truck that was ordered.

Motion by Mayor Iseminger to “close the council meeting to go into a special closed session for setting up a sale of city land”, motion seconded by Tyler and carried at 9:17 PM.

At 9:28 PM the Council re-opened the regular council meeting after closing the closed session.

Motion by Member Kiekbusch and seconded by Member Tyler to adjourn the regular meeting at 9:30 PM, motion carried.

Minutes by:

Gary Pedersen, Clerk