

MEETING MINUTES FOR APRIL 2018

April 5, 2018

Meeting was called to order at 7:00 P.M. Present were Mayor Ihrke, Jaime Putzier, Cameron Johnson, Melinda Kieffer, Dave Iseminger, Marvin Ihrke, and Jill from the St. Charles Press.

Agenda was presented for approval. Motion was made by Dave Iseminger to approve, motion was seconded by Melinda Kieffer. All agreed. Motion carried.

Meeting minutes from March were presented for approval. Motion was made by Dave Iseminger to approve, seconded by Jaime Putzier. All agreed. Motion carried.

Bills were presented for approval. Motion was made by Cameron Johnson to approve, seconded by Jaime Putzier. All agreed. Motion carried.

Dave Iseminger stated that there were 2 building permit applications for 2 new houses in Dover.

Discussion on the swim bus for Dover's Summer Recreation program: The Eyota bus has always stopped in Dover and they stated that they would be happy to stop in Dover again this year. As Melinda Kieffer can no longer run the Summer Rec program, she stated that an ad would be posted to hire someone for the position. The Council agreed and Dover will accept applications through April 30, 2018.

Mickey Badker inquired about cleaning the school restrooms and to keep things orderly and vacuumed. A motion was made by Melinda Kieffer to approve her request and that her pay should be

increased to \$125.00 per month. A motion was seconded by Dave Iseminger. All agreed. Motion carried.

The City received a bid from Merit, who would subcontract to Benike Construction for the repair of some brickwork and downspouts at the Dover School. \$2,201.00 for the brickwork and \$1,927.00 for the downspouts. Council feels that if someone locally would agree to complete the brick repair at a cheaper price, then the City would go ahead and hire them for that work. Cameron and Dave stated that they will fix the downspouts. This work needs to be done as soon as possible.

Melinda Kieffer gave an update on the school. She has received donations for the use of the school and fees for the fobs for access to the work out room in the school. The Hiawatha Sno-Seekers are using one room for their pull tabs (which is locked).

Melinda had an inquiry for an out of town person to be able to use the workout room. The council stated that this is a benefit for the Dover residents only.

Discussion on deposit requirements up front for the use of the school. No decision at this time.

The locks on the exterior doors at the school will be re-keyed.

The Tennis nets at the tennis court are in need of replacement. Cameron will look into that.

RPH fixed the condensate tank on the boiler in the school
HBC hooked up a TV for \$10.00 per month.

Mayor Ihrke stated that the City has spent a lot of money on the Dover School since its purchase. He stated that the insurance for the building could increase by approximately \$8,000.00 this year.

For the current year, the insurance policy had a clause that stated if the City bought a new building when the policy was in force, the building would automatically be included at no extra charge.

Discussion on the Dover Ball Fields: To replace the fence at the south ball field with a permanent chain link fence would cost the City between \$7,000 to \$10,000.00. To help these cost, Cameron has already secured a \$2500.00 donation from the Hiawatha Sno-Seekers. He also has applied for an Operation Roundup grant from People's Energy. He will receive an answer on this after April 19th. Mayor Ihrke asked if we are going to realign the ball fields? While the South ball field is usable for softball games, the North one is not, for it is too small. The North ball field needs an extra 20' to make it usable for softball games and to prevent nearby homes from being hit with balls. Mayor Ihrke stated that if Cameron was able to raise half of the funds for the fence, the City could cover the remainder of the cost. If that happens, the fence would be placed around the South field, providing as much space as possible. The South field would be available for teams to rent. The North field would be designated as a youth or practice field.

A bid was received from Earl F Anderson to re- mulch the park by the pump house. The price is \$1,938.11. We could get CD Transport out of Winona to haul the mulch back to Dover on a Friday. A motion was made by Dave Iseminger to approve, seconded by Melinda Kieffer. All agreed. Motion carried.

Mayor Ihrke is working on the job description for a City Clerk. He would like to accept applications in April and do interviews at the beginning of May. He would like the new person to start June 1. Once a full-time Clerk is on the payroll, he or she would take on water billing, issue building permits, and hand out the key for the brush site. The person would also hold office hours lasting into the evening for at least one day a week. The City would pay \$15-\$25 an hour for a clerk, placing the person within the annual salary

range of \$35,000-\$40,000. A discussion on an additional employee to complete maintenance work around town such as emptying garbage cans, plowing the alleys, cleaning out storm drains, and dragging the ball fields.

Cameron went to the Eyota Ambulance meeting. They want to buy a power lift for their ambulance and another piece of equipment for \$32,000.00

The City has \$150,000.00 to do a street project this year. Although the council discussed repairing Main Street, Mayor Ihrke would like to focus on Pleasant Street from the corner of the church down to the City Park.

The County will do the street sweeping again this year.

With the passing of Dale Kieffer, who was on the Dover Eyota St. Charles Area Sanitary District Sewer board, the City needs to appoint someone to fill his position. Cheryl Ihrke has agreed to the appointment. A motion was made by Cameron Johnson to approve, seconded by Dave Iseminger. All agreed. Motion carried. Mayor Ihrke abstained from voting.

A motion was made by Dave Iseminger to transfer \$10,000.00 from the General Fund to the EDA fund. Motion was seconded by Melinda Kieffer. All agreed. Motion carried.

With no further business, a motion was made to adjourn the meeting by Dave Iseminger, seconded by Cameron Johnson. All agreed. Motion carried.

Meeting adjourned at 9:08 P.M.

Karen Henry
Dover City Clerk

