

MEETING MINUTES FOR AUGUST 5, 2010

Meeting was called to order at 7:00 P.M. Present were Roger Ihrke, Jerome Dyba, Doug Peterson, Jason Koehler, Dale Kieffer, Marvin Ihrke. Not present were Jody Ramsey and Teresa Hackler.

Agenda presented for approval. Motion was made by Jerome Dyba to approve, seconded by Doug Peterson. All agreed. Motion carried.

Minutes from July 2010 were presented for approval. Motion was made by Jerome Dyba to approve, seconded by Doug Peterson. All agreed. Motion carried.

Bills were presented for approval. Additional bills of \$699.94 for the fire department, Marvin Ihrke Construction for \$470.00, Gopher State of \$2.20, Pearson Backhoe of \$4403.00, (needs to be checked with Road Trip), Peoples Coop of \$38.85 and payment to the election judges for primary, amount is not determined yet. Motion was made by Jerome Dyba to approve, seconded by Doug Peterson. All agreed. Motion carried.

Jason Koehler expressed his concern regarding a neighbors residence. The council is well aware of this problem. The council decided to have our attorney send a letter to this party. The procedure for this issue will be followed to the latter. Jason Koehler exits.

Roger Ihrke stated that a walker was bitten by a dog that is owned by a party on 6th Court here in Dover. Police report was done and there was no proof of shots. The dog was quarantined for 14 days. The dog appears to be fine. The victim stated that everything is ok.

Dale Kieffer would like a solution to the water and rock that is washed down due to rain from the ball field down in front of the church. The council stated that there is a possible blacktop project scheduled for this fall. We will inform Mr. Keiffer when the project will be done.

John Wolter from Wolter and Raak will be attending the September council meeting.

Discussions on abandoned property in town. Options used by other cities was presented to the council for review.

Discussion regarding the fence that was built on 5th Way in Dover. This fence was built in a drainage easement. A letter will be sent stating that they have 45 days to correct this problem. If they have any questions, they need to come to the next council meeting.

An issue with the Workman Comp Audit was discussed. Our insurance agent from CO Brown, Jim Howard, will be addressing this with the auditor.

The next council meeting will be scheduled for Monday, September, 13, 2010 at 7:00 P.M.

Mr. Geoff Griffin would be interested in promoting development in Dover by having a portion or all fees waived from the Dover Eyota, St. Charles Sanitary District that are charged for new construction. A motion was made by Doug Peterson to reduce the fee by \$1600 effective July 1, 2010 until June 1, 2011.

This fee will be reviewed on an annual basis. Motion was seconded by Jerome Dyba. All agreed. Motion carried.

Complaints regarding trucks parking on city streets and in the industrial park area.

Milestone Materials needs to stake the pond area before they pull out. Geoff Griffin will check this out. A motion was made by Doug Peterson stating that final payment on all projects need to be reviewed first, seconded by Jerome Dyba. All agreed. Motion carried.

Geoff Griffin would like the council's approval to apply for stimulus money for the County Road #10 project proposed for the year 2012. This would include curb and gutter, and blacktop. The engineering fee for Mr. Griffin would be 20% of the project cost. Jerome Dyba made a motion to approve, seconded by Doug Peterson. All agreed. Motion carried.

Jerome Dyba would like the clerk to contact Mr. Mike Sheehan from Olmsted County to grade County #Rd 142 where the blacktop meets the gravel. There are a couple of big holes.

The city needs to look for a new building permit supervisor, Doug Peterson who currently holds the position stated that he will no longer be doing that after the January 1, 2010.

With no further business, a motion was made by Doug Peterson to adjourn the meeting, seconded by Jerome Dyba. All agreed. Motion carried. Meeting was adjourned at 8:38 P.M.

Karen Henry
Clerk of Dover

MEETING MINUTES FOR DECEMBER 2010

December 9, 2010

Present were Roger Ihrke, Teresa Hackler, Jerome Dyba, Doug Peterson, Marvin Ihrke, Aaron Nicklay, Lincoln Henry, Barb Hampel, Deb Brossard, Ken Splittstoesser and wife. Not present was Jody Ramsey.

The 2011 budget and levy were presented for final approval. A motion was made by Doug Peterson to approve the 3% increase, motion was seconded by Teresa Hackler. All agreed. Motion carried.

November meeting minutes were presented for approval. With spelling corrections a motion was made by Jerome Dyba to approve, seconded by Teresa Hackler. All agreed. Motion carried.

Bills were presented for approval. A motion was made by Jerome Dyba to approve, seconded by Teresa Hackler. All agreed. Motion carried.

Discussion on the problem properties in town. Roger received a fax from attorney, Wayne Schauble. This fax was a draft of notice to be served to two property owners. It does need some tweaking to fit our situation. Upon completion, Jerome Dyba made a motion to have a Olmsted County Deputy serve the necessary papers on the property owners in question, this motion was seconded by Teresa Hackler. All agreed. Motion carried.

Council meeting was temporarily closed to proceed with the public hearing at 7:15P.M.

This public hearing is to discuss the re-platting of 2 Henry Estates Subdivisions (Third and Seventh) . There is a savings to Mr. Griffin to combine the lots into one from a tax standpoint. That would be approximately \$600.00 to \$1200.00. Mr. Griffin has paid the city to cover the cost of the re-plats. Deb Brossard asks what would happen if he would come back and want it rezoned upon the sale of any lot or lots? Griffin at the time needs to come back to the council for approval. There would be no zone change involved.

Barb Hampel expressed her concern about putting the 2nd lift on 5th Way West – when would this be done? Roger read her letter of concern to the council regarding the application of this 2nd lift and possibly rezoning of these lots if sold. She wants to keep them residential .With no further discussion, a motion was made by Doug Peterson to approve the re-plats of Henry

Estates Third and Henry Estates Seventh. A roll call vote was then taken: Doug Peterson voted yes, Jerome Dyba voted yes, Teresa Hackler voted no, and Roger Ihrke abstained from voting. Motion was carried to approve the re-plats as stated. Two lots (11 & 12) have been sold out of Henry Estates Seventh.

The council meeting was reopened 8:10 P.M. after the conclusion of the above public hearing.

The street at the end of 6th Ave will be fixed in the spring as per our previous discussion with homeowner. Also, a letter will be sent to Mr. Geoff Griffin reminding him to keep the empty lots maintained in his subdivisions. If they are not, the city will proceed with doing the work and it will be billed back to him.

Regarding the sale of the ballpark: there is a problem with the Certificate of Survey, Roger stated that the legal description is wrong and that the City already owns lot 9,10,11 & 12. There is .68 acres less than stated on the survey and 2 streets are not figured in either. Original intended sale price was \$40,000 for what is correct. The title is being drafted. Upon completion it will be brought back to the council for approval and agreement of sale. The Henry family wants this done before the end of the year. Mr. Henry is requesting that this ball field be named HENRY FIELD upon the agreement. Jerome Dyba suggests leaving it as the DOVER FIELD. Teresa suggests changing the name. Doug stated that Mr. Henry made the ballpark happen. The City can name it whatever it wants, if it is donated. Mr. Henry stated that there would only be a sale if it was called HENRY FIELD. Upon approval, the council stated that the closing costs would be split between the seller and buyer. A motion was made by Doug Peterson to purchase the ball field for a price of \$40,000.00, and the name would be changed to HENRY FIELD. The closing costs would be split. Motion was seconded by Teresa Hackler. All agreed. Motion carried.

Jerome Dyba asked the procedures that were followed in hiring the winter part-time maintenance worker. Teresa Hackler did the review of applications with the clerk and Teresa Hackler made the final decision on who to hire. The new hire is Jacob Loftus and he will work approximately 10 hours per month at \$10.00 per hour.

In 2011 the City will put out the opening again for a 40 hour per week maintenance man with possibly a part time worker. This would include work on all City properties and the dumpsite.

Request for approval of the 2 liquor license renewals for 2011: These are for The Last Round and Road Trip Bar and Grill. There is also a request for optional 2:00 A.M. license by Road Trip. The fees would stay the same as other years. Teresa Hackler would like to see a report from the Sheriffs Office regarding the calls that were made to the bars within the last year. Doug Peterson made a motion to approve the licenses upon this contingency request of police calls,

motion was seconded by Jerome Dyba. Teresa Hackler voted nay on the optional 2:00 A.M license for Road Trip. Motion carried.

Jerome Dyba was appointed to fill the Dover Eyota St. Charles Sewer District Board vacancy. A motion was made by Doug Peterson to approve this, seconded by Teresa Hackler. All agreed.

Motion carried.

Roger stated that new Ordinance pertaining to properties within the City limits that are vacant and any that are not being maintained would be given to the council members. A bill from G Cubed was presented for payment on the County Road #142 project. There are 5 payments over a 5 year period. This year payment is \$30,600.00. Motion was made by Teresa Hackler to approve, seconded by Doug Peterson. All agreed. Motion carried.

Katie Johnson from the Dover Eyota School District has stated that they are seeking a grant for the purpose of Drug/Alcohol Abuse Prevention. They are looking for a person from Dover to participate on this board. Teresa Hackler expressed an interest, and she will check this out before making a commitment.

Roger stated that the City could purchase a used copy (black and white) machine for the price of \$500.00. The used one in existence is not adequate. A motion was made by Teresa Hackler to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Jerome Dyba makes a motion to approve Amy Conway's existing contract for Website services for another year. This fee is \$1,440.00 per year, seconded by Teresa Hackler. All agreed. Motion carried.

It was presented to the council that the payroll checks be issued to Marvin Ihrke, Joan Flury, Mickey Badker and Karen Henry on the same day of every month, in case the council meeting is moved to another date. A motion was made by Teresa Hackler and seconded by Jerome Hackler. All agreed. Motion carried.

With no further business a motion was made by Doug Peterson to adjourn the meeting, seconded by Jerome Dyba. All agreed. Motion carried.

Meeting adjourned at 9:00 P.M.

Karen Henry
Clerk of Dover

City of Dover Meeting Minutes
Thursday, Feb. 4, 2010

7:02 p.m. meeting called to order by Mayor Roger Ihrke

In attendance: Doug Peterson, Jody Ramsey and Teresa Hackler, Jerome Dyba was not present.

Reviewed January meeting minutes. Motion to approve by Doug, 2nd by Jody Ramsey. All agreed. Motion carried.

Reviewed bills. New bill from Marv Ihrke for \$3567.00 40 hours was for snow removal, balance for other work related to water dept. Motion to approve bills made by Jody Ramsey, seconded by Doug Peterson. All agreed. Motion carried.

Resolution to change voting location from city hall to town hall was presented. Motion by Teresa Hackler, seconded by Doug Peterson. All agreed. Motion carried.

Tabled discussion on the Emergency Management plan until we get a report from Jeremy or Jerry Dyba.

Letters were sent out about abandoned vehicles. One call came in that one of the vehicles was parked in the alley and belonged to Phil Putzier. They would be contacted and asked to move the car. Others receiving letters would have until Feb. 21.

No update on the new building yet.

Reminder that the Fire Department's annual meeting will be Wed. Feb. 24 and that council members should attend.

Reviewed the auditor fee from Wolter and Raak which was \$6600. Decided to stay with Wolter and Raak for one year and decide later about looking into other options for next year. Motion made by Doug Peterson, seconded by Jody Ramsey. All agreed. Motion carried.

Motion made to re-adopt a resolution of the MN Wetland Conservation Act to correct wording in the original resolution. Motion made by Jody Ramsey, seconded by Teresa Hackler. All agreed. Motion carried.

DE-St. Charles sanitary district asked us to appoint a representative to serve on a committee that will look at commercial pretreatment agreements.

Doug volunteered to serve on the committee. Motion by Jody Ramsey, seconded by Teresa Hackler. All agreed. Motion carried.

Council discussed the proposal for engineering services by Widseth Smith Nolting & Assoc., Inc. related to Co. Rd. 10. Monies will not be available until 2012 so we will discuss and determine which engineer to use later. No action taken.

7:36 p.m. Motion to adjourn made by Jody Ramsey, seconded by Doug Peterson. All agreed. Motion carried.

Karen Henry
Clerk of Dover

MEETING MINUTES FOR JANUARY 2010

January 7, 2010

Meeting called to order at 7:00 P.M. Present were Roger Ihrke, Jody Ramsey, Teresa Hackler, Jerome Dyba, Doug Peterson, Marvin Ihrke and Jeremy Magnuson.

Minutes from December were presented for approval. With corrections, motion was made by Jerome Dyba to approve, seconded by Teresa Hackler. All agreed. Motion carried.

Bills were presented for approval. Motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Jeremy Magnuson presented proposed Emergency Management Plan for the city, to each councilmember. Jerome Dyba will attend the meeting with Olmsted County on January 21, 2010. Each council member will review this proposed plan and bring it back to the next meeting. NIMS Class-request that government entities take this. These are offered on the website. #'s 1,2,7 &8 are required

John Vollrath presents his concern on abandoned vehicles, on private property within the city. He asks if the council will be addressing this issue. He questions the depreciation factor for the neighborhoods involved and a possible rodent problem. Roger Ihrke stated that these individuals have been sent letters in the past to rectify this problem. It was suggested that our attorney send these individuals a letter along with a copy of our ordinance to have this matter cleared up in 30 days.

A motion was made by Doug Peterson to appoint the St. Charles Press as our official newspaper, seconded by Jody Ramsey. All agreed. Motion carried.

A motion was made by Teresa Hackler to appoint Wayne Schauble as our city attorney, seconded by Jody Ramsey. All agreed. Motion carried.

A motion was made by Doug Peterson to appoint any FDIC institution as our official depositor, seconded by Jerome Dyba. All agreed. Motion carried.

A motion was made by Doug Peterson to appoint Wolter and Raak as our accountant and auditor, seconded by Jerome Dyba. All agreed. Motion carried.

Jerome Dyba will check with Wolter and Raak on a official proposal for this year's work.

Discussion on problem with no mail delivery in town because carrier cannot approach the mailbox on property because of the lack of snow removal.

With no further business, Jerome Dyba made a motion to adjourn the meeting, seconded by Teresa Hackler. All agreed. Motion carried. Meeting adjourned at 7:56 P.M.

Karen Henry
Clerk of Dover

MEETING MINUTES FOR JULY 2010 CITY COUNCIL MEETING

July 1, 2010

Meeting was called to order at 7:00 P.M. Present were Roger Ihrke, Jerome Dyba, Doug Peterson, Marvin Ihrke, and Linda Mayer from The last Round. Not present were Teresa Hackler and Jody Ramsey.

Board of Equalization meeting minutes were presented for approval. A motion was made by Jerome Dyba to approve, seconded by Doug Peterson. All agreed. Motion carried.

Minutes from the June meeting were presented for approval. Motion was made by Jerome Dyba to approve, seconded by Doug Peterson. All agreed. Motion carried.

Bills presented for approval. Motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Linda Mayer from The Last Round is requesting a one day liquor license for the tractor pull being held on July 4, 2010. Motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried. There is a \$5.00 fee and that was paid.

Three new members were inducted into the Dover Fire Department. They are as followed:

Riley Hammel
Joe Bolton
Matt Clemens.

A motion was made by Jerome Dyba to approve, seconded by Doug Peterson. All agreed. Motion carried.

Applications were presented and reviewed for the Part time Water Superintendent. A motion was made by Jerome Dyba to hire Jay Ihrke because of his experience. Motion was seconded by Doug Peterson. All agreed. Motion carried.

The Water Clerk is to not add a minimum fee of \$25.00 each month on property that has been vacated in the city. In reference to a particular property that has been vacated, she is to go back to the vacation date and remove the fees that were added after that. A motion was made by Doug Peterson, seconded by Jerome Dyba. All agreed. Motion carried.

A motion was made by Jerome Dyba to set a \$25.00 charge for NSF checks that were issued to the city with the bank fee also added to that, seconded by Doug Peterson. All agreed. Motion carried.

Regarding the Stormwater Pond, Mathy has a new design. There will be a berm on the north side of the pond – needs to be in place plus the bounce.

The city received a check in the amount of \$500.00 from ITC to supply hot dogs, and brats for the July 4th celebration at the Dover Fire Hall.

With no further business, a motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Meeting was adjourned at 7:45 P.M.

Karen Henry
Clerk of Dover

MEETING MINUTES FOR JUNE 2010

June 3, 2010

Meeting was called to order at 7:00 P.M. Present were Jody Ramsey, Teresa Hackler, Jerome Dyba, Roger Ihrke, Marvin Ihrke, and Jay Ihrke. Not present was Doug Peterson.

Meeting minutes from May were presented for approval.

Motion was made by Jerome Dyba to approve, seconded by Jody Ramsey. All agreed.

Board of Equalization minutes were missing, present for approval at the next meeting.

Bills were presented for approval. Additional bills are as followed:

Braun Plumbing and Heating	2,625.00
Fire Dept Bills	119.90
Marvin Ihrke Constr.	295.00
Olmsted County (Sheriff Cont)	6,127.00
Flags purchased from Legion in Eyota	145.00

Muriel Douglas bill for drapes at the Community Center will be paid by the Fire Relief Assoc. Motion was made by Jody Ramsey to approve. Seconded by Teresa Hackler. All agreed. Motion carried.

Proposed contract for back up water person discussed, along with discussion on Michelle Amundson as Summer Rec Coordinator. For liability insurance these positions would qualify as part time. For each of these above positions our yearly policy would increase by \$26.00. Annual estimated pay for the part time water person would be \$800.00. This position should be posted and published in the paper. Motion was made by Jody Ramsey to approve, seconded by Teresa Hackler. All agreed. Motion carried.

Sidewalk in front of the post office needs to be repaired. Property owners need to be sent a letter regarding this. Regarding the sidewalk in front of the restaurant, the plan is prepared. Fergusons will move ahead with this project. Patching blacktop and curb stop will be the cities portion. The old signs for parking on Main Street need to be taken down.

Discussed the problems at the park. Options discussed. Chaining picnic tables to the ground & Webcam. Sheriff Von Wald needs to be approached about the deputies spending some of their time being visible at the Park.

Amended bylaws for the Fire Relief Association were rewritten. Motion was made by Jerome Dyba, seconded by Teresa Hackler. All agreed. Motion carried.

Geoff Griffin mowed the lots that were requested by the City.

Mr. Griffin has some issues that he discussed with Roger:

1) people have been dumping junk where the dirt pile is, we are to notify him if someone is seen doing this.

2) Semi's are parking in front of the commercial lots. He does not want them there. Need to be moved every day. This is private property so no 24 hour or more parking.

The owner who purchased the Pease property submitted a plan to the city to have a different access to this property, which would be connected to the cul-de-sac to the North. Motion was made by Jody Ramsey to approve, seconded by Teresa Hackler. All agreed. Motion carried.

The City Clerk will be attending the final year of Clerk's school for 1 week in July.

With no business, motion was made by Jerome Dyba to adjourn the meeting, seconded by Teresa Hackler.

All agreed. Motion carried.

Meeting adjourned at 8:18 P.M.

Karen Henry
Clerk of Dover

MEETING MINUTES FOR MARCH 2010

March 4, 2010

Meeting was called to order at 7:00 P.M. Present were Roger Ihrke , Doug Peterson, Jerome Dyba, Teresa Hackler, Marvin Ihrke, and Ron Hanson. Jody Ramsey was not present.

Minutes from the February meeting and data from the annual Township meeting with the Dover Fire Department were presented for approval. Motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Bills were presented for approval. Additional bills from the fire department of \$3,723.34 and \$4,805.00 from Marvin Ihrke Construction. Motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried.

The Emergency Management Policy will be tabled until the April 2010 meeting.

Teresa Hackler stated that she will not be in attendance at the April meeting.

Regarding Wolter and Raak. Doug Peterson gave them an "ata boy." They will resend us the paperwork for their bid on services that we would like for 2010.

The abandoned vehicles on personal property is being cleaned up.

Discussion on the water/sewer bill issue with Denise West. A motion was made by Doug Peterson to settle on a \$100.00 payment on her account to settle the dispute, seconded by Teresa Hackler. All agreed. Motion carried.

Michelle Amundson enters and presents data regarding the past and future Summer Rec. program. Last year there were 70 participants. Activities included Tee Ball, Kickball, Tennis, Craft days, bike trip to Whitewater State Park, and Water Fights. This year she would like to add another field trip, possibly Valley Fair ,Wisconsin Dells, Canoe Trip, Zoo Trip, or Skyline Raceway. The sign up for the 2010 program would be April 8, of 2010. Brochures will be done for advertising. She stated the costs last year were under \$5,000.00 including salaries. A motion was made by Teresa Hackler to approve the program again this year at a total cost of \$5,000.00. This was seconded by Jerome Dyba.

The Dover Eyota Summer Rec Program for 2009 was 8% of the total cost. We had 15 participants from Dover at a cost to the City of \$1,441.47. A motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Tornado Brochures are available to all residents of Dover .

Roger Ihrke suggested getting another Certificate of Deposit for a term of 6 months. Find the best rate available.

Marvin Ihrke stated that there was an incident at the Well House. Chlorine was leaking but no one was hurt. That has been taken care of.

The Dover Eyota St.Charles Sanitary District is requesting a copy of our Sewer Ordinance. We will take care of this at the next meeting.

On May 6, 2010 at 6:30 P.M. the Board of Equalization meeting will be held at City Hall.

The Water Resource Board is looking for volunteers if anyone is interested.

Job Z with Haverhill Township – product for the Dover Park . Quote from Custom Retaining Wall . \$3,116.00 for material and \$3,850.00 for labor. Motion was made by Jerome Dyba to approve, seconded by Doug Peterson. All agreed, motion carried.

Received a quote from Doug Wigham in Eyota for street cleaning. We will send a letter in response stating that we do have a contract with Olmsted County but if for some reason they are not available we would contact him. His quote was at \$795.00 per occurrence, (1 in spring and 1 in fall). These services would be performed on County Road #10 and County Road #142 through town. Services on a per hour basis would be \$85.00/hour with a 5-hour minimum charge.

Media Com sent us a letter stating that they are adding the Sprout Channel.

With no further business, a motion was made by Doug Peterson to adjourn the meeting, seconded by Jerome Dyba. All agreed. Motion carried.

Meeting adjourned at 8:15 P.M.

Karen Henry

Clerk of Dover

MEETING MINUTES FOR MAY, 2010

May 6, 2010

Meeting was called to order at 7:00 P.M. Present were Roger Ihrke, Jody Ramsey, Teresa Hackler, Jerome Dyba, Doug Peterson, Corey Mentlick, and John Barrs.

John Barrs was introduced to the council. He filled the position for the City Maintenance Worker. Discussed job duties and hours.

Roger stated that there is only one port-a-potty up at the ballpark. The city is being billed for two.

Corey Mentlick discusses his concern about a retaining wall on a drainage easement by his property – also this wall is right on the property line. The city stated that any fence over 6' tall needs to have a permit to construct. Corey stated that the neighbor called him to get his approval to build the wall, which in turn Corey stated that the City Council would need to be approached about this. Our records show that a no one contacted the city regarding this. This wall needs to be out of the easement completely.

Teresa Hackler feels that the party who put up this retaining wall should attend a council meeting and discuss this matter. Doug stated that they have been told this. A letter will be sent to them advising them that the wall needs to be removed within 45 days of the letter or further action will be taken. At that point we need to take pictures. A motion was made by Jody Ramsey to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Sue Ferguson enters and would like to discuss the matter of replacing the sidewalk in front of the existing restaurant that they purchased. This needs to be handicap accessible. The question was asked that maybe all the people on that same side of the street would want a new sidewalk, to make it a city project. If so, the assessment would be a 60 day period. Does the city want to replace the water shut offs that are there, and do we really want to be involved?

First of all the city council would need to give permission to go outside of the sidewalk for a ramp. Sue Ferguson stated that it would slope out and that people would have access by the township hall.

Second, Doug Peterson feels that the city should do the shut-offs, but doing an assessment would cost the whole city approximately \$50,000.00 for the whole project if we get involved.

Upon receiving a plan and cost from Roger Peterson to replace the sidewalk in front of the restaurant, the City would replace the shutoffs. We need to find out exactly how many there are and how big the waterline is. Also, if the garage behind the restaurant is not cleaned out by May 31, 2010, the city will get involved in that matter.

Meeting minutes from April were presented for approval. Motion was made by Jerome Dyba to approve, seconded by Jody Ramsey. All agreed. Motion carried.

Bills presented for approval. Addition bill from Marvin Ihrke Construction in the amount of \$745.00 and the fire department bills. Motion was made by Doug Peterson to approve, seconded by Teresa Hackler. All agreed. Motion carried.

Jerome Dyba stated that the ordinances need to be updated and organized so that each council member has access to them and that they can be placed on the web site. He went to Staples and received a quote to have them scanned and made into a file for a cost of under \$100.00. Roger and Karen will get them organized.

Jerome stated that he is working on the water/sewer ordinance to get the rules revised. Will be done before the summer is over. Jerome stated that there is a loophole in the management of the water operation in the city. There is no back-up for the existing water superintendent. We need a person to learn the equipment and procedures in case of an emergency. Jerome suggested that Jay Ihrke would be a good candidate because he has some experience. Option of 4 to 10 hours a month at \$15.00 to \$20.00 per hour and attending water school. This would be a contract with the city. Jerome will have a conversation with Jay Ihrke and work out some sort of contract. Jay needs to come to the next meeting.

Roger Ihrke stated that the Salvation Army will be stationed behind the fire hall on May 15 to collect donations after the city wide garage sales.

ITC hired Alliant Energy to build infrastructure. ITC bought only the transmission lines. (substation by Highway 14 and County Road 10).

Received a letter from the Dover Eyota School District stating that no one can drive on school property if it is not a trail. A complaint was received.

Received a letter from Milestone stating their intent and price quote for pipe and finished storm water retention pond. Price quotes range from \$13,387.00 to \$20,344.00. The City Engineer needs to determine if reinforced concrete pipe or poly pipe be installed as part of the structure quotes. Milestone is already removing the material. Work to be completed by August 1, 2010. Jerome Dyba made a motion to approve, seconded by Jody Ramsey. All agreed. Motion carried.

With no further business, motion was made by Teresa Hackler to adjourn the meeting, seconded by Jody Ramsey. All agreed. Motion carried.

Meeting adjourned at 8:40 P.M.

Karen Henry
Clerk of Dover

MEETING MINUTES FOR NOVEMBER 2010

November 4, 2010

Meeting was called to order at 7:00 P.M. Present were Roger Ihrke, Doug Peterson, Jerome Dyba, Jody Ramsey, Teresa Hackler, Marvin Ihrke, Michelle Peterson, Wayne Schauble and Jim Howard.

Wayne Schauble, the city attorney, presented a resolution for an existing problem property and for future use if a similar problem arises. Roger Ihrke stated that he had a conversation with the property owner's father and stated to him what needed to be done to the property to make it safe and in compliance. The city is asking that the building be secured and a plan presented as to what the owners intent is with the property. The owner has stated that he feels the building is structurally in good shape. The mayor and Wayne Schauble viewed the outside of the building and found that there is hole in the roof of the house and that the garage appeared unsafe and structurally not sound. Wayne Schauble stated that if there is no plan presented to the city within 6 days after the homeowner receives a served written notice, than the city could fix the violations and charge them back to the homeowner. If the city does receive any feedback from the owner, than the fees would need to go to District Court (there are certain procedures that need to be followed for this).

In regards to another problem with a clean up issue on a residence, the city can take out of the presented resolution what does not apply and reword it to fit the public nuisance with more detail and findings.

Doug Peterson made a motion to have our existing ordinance updated by Wayne Schauble, adopt resolution that was presented, and proceed with process and procedures regarding the abandoned property as discussed, motion was seconded by Teresa Hackler. All agreed. Motion carried.

Authorization from the council for Roger Ihrke to proceed with the legal procedures regarding the public nuisance property in the city. A motion was made by Doug Peterson to approve, seconded by Jody Ramsey. All agreed. Motion carried.

Wayne Schauble exits.

Jim Howard from CO Brown Insurance discussed our insurance that the city has with them. A motion was made by Doug Peterson to waive the \$500,000 limit/claimant , seconded by Jerome Dyba. All agreed. Motion carried.

Jim Howard exits.

The October meeting minutes were presented for approval. A motion was made by Jody Ramsey to approve, seconded by Jerome Dyba. All agreed. Motion carried. It was suggested that all council members be e-mailed a draft of the meeting minutes prior to the council meeting.

Bills were presented for approval. Additional bills were added. A motion was made by Jerome Dyba to approve, seconded by Teresa Hackler. All agreed. Motion carried.

Clarification on sewer district increases, 12 % this year and 15% next year. There is a major maintenance and repair plan in the works for the sewer district plant at a cost of \$1.5 million.

The applications for the winter maintenance worker have been received. A committee of Teresa Hackler and Karen Henry will be setup for the interviewing and the hiring.

Mr. Griffin wants to replat lots 3,4,5,6 Block 1 of Henry Estates Third Addition and lots 6,7,8,9,10,11,12 Block 1 of Henry Estates Seventh Addition in the city. A hearing will be set for Thursday, December 2, 2010 at 7:00 P.M. at City Hall. Letters will be sent out to surrounding property owners.

Ball Park : a discussion took place with the property owner regarding the city purchasing the property. The owner is asking \$50,000.00 for the property. Geoff Griffin would sell the city land at \$4,000/\$5,000 per acre and we would stand the cost of building a ball park. Further discussions need to take place.

After the last wind storm that we had in Dover , there was numerous complaints that the garbage from T & R Flooring business was blowing into the surrounding residences property. A letter will be sent stating that this issue needs to be rectified or further action could be taken.

Teresa Hackler suggested that the two new council members would benefit by going to the LMC conference for new members. Teresa made a motion that hotel accommodations, and mileage be reimbursed to anyone attending a conference, seconded by Jerome Dyba. All agreed. Motion carried.

With Doug Petersons term expiring, a plaque and a proclamation for November 4, 2010 to be Doug Peterson Day was presented to him for his dedicated years of service on the city council

With no further business, a motion was made by Doug Peterson to adjourn, seconded by Jody Ramsey. All agreed. Motion carried.

Meeting adjourned at 8:50 PM.

Karen Henry
Clerk of Dover

OCTOBER 2010 MEETING MINUTES

October, 7, 2010

Meeting called to order at 7:00 P.M. Present were Roger Ihrke, Jody Ramsey, Teresa Hackler, Jerome Dyba, Marvin Ihrke, Tim Todd, Jason Koehler and Doug Peterson.

Question brought up about properties in Dover that are a public nuisance. Also concerns on barking and neglected dogs. The latter issue should be reported to authorities. Suggestion that maybe a small group of citizens could form a committee regarding dog problems in the city.

The October agenda was presented for approval. A motion was made by Jerome Dyba to approve, seconded by Teresa Hackler. All agreed. Motion carried.

Meeting minutes from September 2010 were presented for approval. A correction was made. A motion was made by Jerome Dyba to approve, seconded by Jody Ramsey. All agreed.

Bills were presented for approval. Additional bills were reviewed. A motion was made by Jerome Dyba to approve, seconded by Jody Ramsey. All agreed. Motion carried.

Teresa Hackler stated that she will not be present at the December meeting. Doug Peterson stated that he will not be at the December meeting.

Easement Obstructions: all fences were moved except one on the East side of the road on 5th Ave. SE. People were really good about this issue. Some ponding of water. New catch basins have been installed. |Reports of damage from the heavy rain were minimal.

2 properties had a problem with run off and 10 with sewer backups. We will work with sewer district to come up with a solution. Jerome Dyba stated that he will be discussing these issues with the sewer district.

John Wolter from Wolter and Raak enters at 7:30 P.M. City's audit reports have been reviewed. John said that the State of Minnesota is changing audit system and the compliance. Trying to get audit fees in line between City and Fire Department. This will be done after tax season is over. True cost of auditing will be kept in the same range of \$8500.00 for the City, and \$3500 to \$4,000 for the Gambling fund. He also talked about a yellow book portion that the Federal Government is going to institute and add starting 2011.

Regarding abandoned property within the City. We will contact Wayne Schauble, the city's attorney, and tell him to proceed with whatever needs to be done to address and correct this problem. Also to draw up an ordinance regarding future problems so that the city can adopt it and use it.

Discussion on phone calls regarding annoying dog issues. This should be dealt with by the people involved.

Roger Ihrke stated that he had a conversation with Johnnie Barrs about winter work for the city. Mr. Barrs does not want to do any snow shoveling. With that, he will be done by the end of October. The City needs to advertise for a part-time maintenance worker for the winter months. This will curtail about 10 hours a month, a valid Minnesota Drivers License is required, and the applicant must be at least 18 years of age. This job will involve snow shoveling, cleaning, painting, and routine maintenance work on city property and land.

Due to continuing problems at the ball field, the City will close it for the winter. Barricades will be put up and no snow plowing will be done up there.

An extended pond agreement was presented for review and approval. A motion was made by Doug Peterson to approve, seconded by Jody Ramsey. All agreed. Motion carried.

It was agreed that the council-members yearly checks be issued to them at the November meeting.

With no further business, a motion was made by Doug Peterson to adjourn the meeting, seconded by Jerome Dyba. All agreed. Motion carried.

Meeting adjourned at 8:47 P.M.

Karen Henry
Clerk of Dover

CITY COUNCIL MEETING MINUTES

September 13, 2010

Meeting was called to order at 7:00 P.M. Present were Roger Ihrke , Jerome Dyba, Doug Peterson, Marvin Ihrke, Teresa Hackler, Jody Ramsey, Glen Simes, Tim Todd, Joe Fenske, and Dave Iseminger.

Agenda presented for approval. A motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Dave Iseminger who lives on 5th Ave in Dover expressed concerns on the drainage problem. (drainage and fence problem next to his property). There is no catch basin. The city engineer looked at the problem and stated that a pipe was never put there. Application forms from the City of Rochester Public Works and Revocable Permit Agreement (examples) presented. Any information regarding an easement on a property is found on the property abstract, which the owner has. The heavy rain received in August of this year raised some concerns. Ag field needs to be addressed and solutions found because it is washing down unto 5th Ave. The City needs to set up a process in order for us to make these kind of decisions. Question brought up about pools built in town. Inspections have been done on present pools. They need to be 36" off of the ground. Applications would be looked at on an individual level.

Timothy Todd expressed a problem with his neighbor about where the property lines are on his property. Joe Fenske stated that the empty lot next to him needs to be cleaned up . Geoff Griffin needs to be contacted because he owns the lot. Doug Peterson will do this.

Minutes from August meeting were presented for approval. A motion was made by Jerome Dyba to approve, seconded by Doug Peterson. All agreed. Motion carried.

Bills were presented for approval. Additional bills for the Dover Fire Department of \$833.58, Marvin Ihrke Construction of \$4,185.00. A motion was made by Doug Peterson to approve, seconded by Jody Ramsey. All agreed. Motion carried.

City Attorney will be contacted to send letter regarding a property that has become a public nuisance.

The proposed ordinance regarding abandoned properties will be sent to the City Attorney for his opinion and activated verbage to fit our ordinances. Motion was made by Doug Peterson, seconded by Teresa Hackler. All agreed. Motion carried.

Regarding the fence that was built on an easement, letters will be sent to all property owners effected by this and also all homeowners on 5th Ave. A motion was made by Jody Ramsey to approve, seconded by Teresa Hackler. All agreed. Motion carried.

Proposed budget presented for review. A motion was made by Doug Peterson to increase the General Fund levy by 3% for the year 2011 and increase both the water/sewer fees to residences by \$.25 per 1000 each, motion was seconded by Teresa Hackler. All agreed. Motion carried.

Discussion on snowplowing for 2011. Discussion on extending present bids for 1 year. Marvin Ihrke and Everett Mayer have both stated that they would agree to that. Motion was made by Doug Peterson to approve, seconded by Jody Ramsey. Roll count was taken:

Jody Ramsey- yes, Doug Peterson – yes, Teresa Hackler-no, Jerome Dyba – yes, Roger Ihrke abstained from voting. Majority ruled. Bid will be extended for 1 year.

Camp Companion did a good job regarding the stray cats in town. We received a bill from them for our share which is \$457.00. Amy Conway is willing to help out throughout the year with future problems at a cost of \$1,000.00/year. Motion was made by Doug Peterson to approve, seconded by Jody Ramsey. All agreed. Motion carried.

Received bids for paving:

Rochester Asphalt: \$24,878.00 (3")

Joe's Asphalt: \$15,100.00 (4") and main street

Rochester Services: \$20,031.00 (3")

Low bid went to Joe's Asphalt.

Church problem was fixed along with the corner by Everett Mayers residence. Motion was made by Jerome Dyba to pay the bill, seconded by Doug Peterson. All agreed. Motion carried.

Teresa Hackler had 3 concerns:

- 1) unnecessary noise or exercise of trade – ordinance states none between the hours of 6:00 A.M. and 8:00 P.M. 7 days a week.
- 2) the speed of traffic on County Road #142 and Dover Street. Teresa will contact Olmsted County regarding this.
- 3) Events of July 3, 2010 need to be discussed and addressed.

The city received a letter from Specialty Tours of Rochester . They will be offering transportation for S.E.Minnesota. This will curtail dropping off and picking up people in Dover . The council felt this was a great idea and will contact them to get their link for our website.

Received a bid from MI Construction of \$9,500.00 for the proposed rock on South Street between Pearl Street and Dover Street , (behind Linc Henry's property). This would also include shoulder blacktop at the ball field with 2" of road rock. This will be spread and packed. Motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried.

With no further business, motion was made by Teresa Hackler to adjourn the meeting, seconded by Jerome Dyba. All agreed. Motion carried.

Meeting was adjourned at 9:10 P.M.

Karen Henry
Clerk of Dover