

City of Dover Meeting Minutes August 2019

August 1, 2019

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM. Present were acting Mayor Dave Iseminger, Council members Cameron Johnson and Jaime Putzier along with City Clerk/Treasurer Gary Pedersen and Water Superintendent Marvin Ihrke; absent- Council members Mayor Roger Ihrke and Member Melinda Kieffer. Others in attendance were: Jill Veerkamp-St. Charles Press, Allan Hayes, Theresa Hayes, Craig Ferguson and Mary Hartman.

Motion by member Johnson and seconded by member Putzier to approve the agenda as presented. The motion carried.

Public comments:

Craig Ferguson asked the council for the process to amend his liquor license to take the kitchen part of the old restaurant out of the liquor licensed area in order to lease the space for another use, he would like to keep the area available to put back under the liquor licensed in the future, if the new use does not work out. Mr. Ferguson was told to make an official application with a new site map as to where the liquor license would be covered and what part is to be removed, and that if he wanted to expand the area again, he would have to re-apply for it.

Mary Hartman introduced herself as the person planning on leasing the old restaurant area to make "horse" specialty food(s) that would be mostly sold on-line through the mail and very little to be picked up at the physical location. Ms. Hartman currently has three part-time employees.

Variance Request- Allan and Theresa Hayes, 117 Main Street South, Dover.

Mr. Hayes addressed the Council asking to construct an addition onto an accessory building that would be located five feet from the property

line next to an alley, the ordinance requirement is to have at least 10 feet from the alley right-of-way. He plans on keeping his motor home in the addition, matching it to the existing buildings for exterior likeness. Mr. Hayes stated he has located two property pins to determine where the property lines are.

Acting Mayor Iseminger asked for the Clerk to give the staff findings.

The Clerk reviewed the staff report which stated for a lack snow plowing space, area to re-surface the alley and congestion problems that already occur for traffic driving and parking were present.

Motion by Johnson and seconded by Putzier to open the public hearing, motion carried. The applicants and Council members discussed the request and issues concerning narrowing the setback distance. Other comments by Mayor Ihrke and City Engineer Welch were entered into the record as having concerns over the granting of the potential variance from the accuracy of the site plan submitted and information from the Counties GIS maps, and that the project may restrict future space needed to reconstruct the alley.

Motion by member Johnson and seconded by member Putzier to approve a variance with the following conditions:

- No doors with access to the alley allowed
- The variance would be granted for 7-feet from the property line, (instead of the 5 requested)
- The property line and building location must be verified by the zoning administrator before construction is allowed and building permit approved. A string line must be pulled off the two pins locations on the west side of the property to ensure the setback of 7 feet is met.

Motion to approve the variance as stated above carried.

Motion by member Johnson and seconded by member Putzier to approve a second variance for the existing accessory building from

South Street, it is estimated that the building is currently about 10 feet short of the required setback distance of 25 feet from the property line. Motion carried.

Motion by member Putzier and seconded by member Johnson to approve minutes from July meeting, motion carried.

Motion by member Johnson and seconded by member Putzier to pay M & M Construction an advance on the quote that was accepted last month, for materials on the main street road project, motion carried. A note, "Get project done as soon as possible" should accompany the pre-payment.

Clerk will send letters to businesses along main street to make sure they know about the upcoming road project.

Motion by member Johnson and seconded by member Putzier to re-hire Gerald Schweitzer as the person in charge of maintaining the boiler at the community center and new location of city hall, motion carried.

Motion by member Johnson and seconded by member Putzier to approve a one-day special event permit for Neighbors Pub on August 17, 2019. Same conditions as normal, barricade to the east and if they desire an opening within the barricaded area, a Neighbors Pub employee must be attending the gate. Motion carried.

Motion by member Johnson and seconded by member Putzier to shut off water to 117 West Eyota Street. The City received word from the previous owner that the dwelling was vacated and until the overdue water and sewer bill are paid in full, the water shall remain turned off. Motion carried.

Council request Clerk to draft a letter and send to delinquent water/sewer accounts with the understanding that they risk having their water turned off if delinquent bills remain unpaid. The letter shall go to accounts over \$250 and or 90 days being behind in payments. The

Council will look at developing a policy to shut off water for unpaid/late accounts into the future.

Motion by member Johnson and seconded by member Putzier to pay the retainage due Griffen Construction for the 2018/2019 project upon receiving an adequate explanation as to why the City was charged for replacing two mail boxes at \$300, motion carried.

The Office of the Clerk will be moved on August 28, 2019 to 217 West Center Street, Dover- the "old school". Any business needing to be conducted including water and sewer bill drop box will be located there.

Motion by member Johnson and seconded by member Putzier to have acting Mayor Iseminger attend a function in Eyota held by the Legion to sign a proclamation of Purple Heart City, motion carried.

Council member comments;

Member Johnson,

Check on cost of replacing all of the 30 mph ahead signs in the city.

Will make two directional signs to be posted on County Road 10 for the new City Hall location.

Corner of 6th Street and County Road 10 needs work where semis are creating a hole along the turn lane onto 6th street- check on repairing this.

Member Iseminger,

Contact City Engineer Welch on pond cleaning and putting in trees that was agreed to during plat approval, where Dexter Warehouse is located.

Motion by member Johnson and seconded by member Putzier to adjourn at 9:12 PM.

Gary Pedersen-Dover City Clerk