

Approved

City of Dover Meeting Minutes April 2019

April 4, 2019

Meeting called to order at 7:00 PM. Present were Acting Mayor Dave Iseminger, Council members Melinda Kieffer, Cameron Johnson, Jaime Putzier and City Clerk/Treasurer Gary Pedersen; absent- Mayor Roger Ihrke. Others in attendance were: Water Superintendent Marvin Ihrke, Jill Veerkamp-St. Charles Press, City Engineer Mark Welch, Jill Magnuson and Travis Young.

Meeting called to order by Acting Mayor Iseminger at 7:00 PM.

Mark Welch presented information on the water tower maintenance work as requested by the Council. Mr. Welch said he had a quote from KLM to be the construction manager for the work, they would provide oversight and inspections of the entire project for \$33,000. After discussion, the council directed Mr. Welch to move forward and request quotes for the work being done with-out the oversight of a project construction managing firm like KLM. The Council will rely on City Staff and the City Engineer to do the oversight for the project.

Mr. Welch will apply for the permit needed from the Department of Health to do the work inside the water tower and will seek the quotes to be presented at the May City Council meeting.

Mr. Welch then addressed some options and projected costs to repair main street in Dover. The options put forward would be to include grinding the existing bituminous and putting down 4 inches of new bituminous at an estimated cost of \$126,204. Other options were presented to help take care of water drainage both on main street and for the alley to the west of main street by the City Maintenance building. If the Council did all the options the project would be estimated at \$257,411. The Council discussed different scenarios as to which options they think would be needed at this time.

Motion by member Kieffer and seconded by member Putzier to table the discussion to have time to do an analysis of what the City could afford to spend with its current budget and funds. The motion carried.

Travis Young approached the Council about his plans of building a new dwelling on his residence. The lot is long and narrow and he would like to build the new structure 10 feet inside the front setback area on his lot so the new dwelling would not have to be so close to the rear property line. His plan is to file for a variance to be heard at the next council meeting to ask for the 10-foot variance.

Member Johnson motioned to approve the agenda with taking the guests in attendance first, motion was seconded by member Kieffer, motion carried.

Jill Magnuson gave an update of the dance class going on at the school this spring, 62 students in a mixed age group. She plans on offering a class again this fall.

Approved

Motion by member Kieffer to approve the March meeting minutes with two spelling corrections, seconded by member Putzier, motion carried.

Motion by member Johnson to approve the financials' and pay the checks as presented, motion seconded by member Putzier, motion carried.

The Council reviewed the resume of Richard Jones as an applicant for the City part-time maintenance worker.

Motion by member Johnson to offer the job position to Rick Jones to begin immediately and at the same hourly rate as the last part-time employee was paid. Motion was seconded by member Kieffer and the motion carried.

The council discussed an agreement with Bremer Bank to begin a process of collecting water and sewer bills with ACH payments. Many residents have been asking for this type of payment option.

Motion by member Johnson and seconded by member Kieffer to authorize the Clerk to sign the papers needed to start the ACH program for the City. An annual \$5 fee will be charged to each resident opting for the payment method to cover the costs. The motion carried. The Clerk will work with Bremer to get the program going as soon as it can be set up, estimating the first month for collecting by ACH is June.

Motion by member Kieffer and seconded by member Putzier to purchase up to 50 new auto read water meters this year, motion carried.

Council member updates:

Member Kieffer, she applied for a grant by the timber-wolf basketball organization to redo the outside basketball court. The wolves do one court in each part of the state as an out-reach program.

Issues at the school came up with who has the right to be using the gym and supervision. The deputies were called there this week. The following rules were set to address the issue:

1. No one under the age of 18 is allowed in the fitness center.
2. Fob membership includes gym unless it has previously been booked/rented.
3. The Fob membership holder must be present to supervise if children under the age of 18 are using the gym.
4. Cameras may be in use to record activity in the gym and fitness center or other areas of the school.

Motion by member Putzier and seconded by member Kieffer to budget up to \$1,000 for camera and DVR equipment as needed to monitor the school, motion carried.

Member Johnson, would like to pursue moving the City Clerk's office to the school, tearing down the old city hall and eventually construction a new city hall in its place possibly connected to the city maintenance shed.

Approved

Member Johnson suggested that the City should look at selling the two lots near the tennis courts to help with the costs of the City changes he brought up.

It was agreed to meet at the school at 6:00 pm on May 2nd, prior to the City Council meeting to do a walk-through of the school and decide where and how the City Clerk's Office should be set up.

Member Putzier, with no park and rec offered this summer in Dover, we should look at picking up the out of town fees our kids have to pay to be involved in the Eyota summer program.

Putzier also said the City-wide garage sale would be held the weekend of May 11th.

Installing the park equipment also came up for discussion and it was agreed to look at that after the school walk-through in May.

Motion by member Kieffer and seconded by member Putzier to adjourn at 8:45 PM.

Gary Pedersen-Dover City Clerk