

City of Dover Regular Monthly Meeting Minutes August 4, 2022

And Variance request by Holtegaard

The City of Dover's Board of Adjustment was called to order at 7 PM for the variance request on behalf of Jerry Holtegaard of 117 North Main Street, Dover.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Chelsie Kiekbusch, Kevin Connor and Roger Ihrke,. Absent- Kevin Connor and Clerk/Treasurer Gary Pedersen. Staff in attendance were: Marvin Ihrke Water Superintendent and Mark Welch, City Engineer-. Others in attendance: Jerry Holtegaard and Tammy Stolberg

Mr. Holtegaard is requesting to construct a "car port" which does not meet the ordinance standards of the construction materials required for an accessory structure on an existing cement pad located on the south west part of his lot. The location is about 5 feet from the side yard lot line and the ordinance requires 10 feet or 7.5 feet on the garage side of the lot.

Public Hearing officially opened;

Council member Ihrke asked what doors the car port would have, and Mr. Holtegaard replied one roll up door and no service doors.

Mr. Ihrke noted that the variance needs certain criteria to allow the variance to be approved:

- Is the variance in harmony with the purpose and intent of ordinance- yes, in this area of the city where older structures are present,
- Is the variance consistent with the comprehensive plan- yes, residential district and would expect storage and garage type of structures,
- Does proposal of property be in a use of reasonable manner? - yes for both storage and vehicles.
- Unique circumstances to the property not created by the owner? – The proposed building could not be placed anywhere else on the property without creating other issues- the proposes location is a good location, further off the alley than the existing garage.
- Will the variance if granted, alter the essential character of the locality? – should not alter the character of the area-

No persons from the public came forward to comment either way on the proposal.

Mayor Iseminger made a motion to approve the variance, for both requests (car-port style of construction and to be allowed up to 5 feet from the side yard on the south side of the yard) and with the stipulation that if the car port were to be altered or have to be rebuilt in the future the owner would again have to go through the variance process to have it approved, the motion was seconded by Member Kiekbusch, the motion carried.

Public Hearing closed at 7:15 PM.

The Regular Monthly Meeting of the Dover City Council was called to order at 7:15 PM by Mayor Dave Iseminger in City Hall as posted.

Motion by member Kiekbusch and seconded by member Putzier to change the September regular council meeting from September first to the eight of September due to a projected lack of quorum, the motion carried.

The September meeting is scheduled for Thursday September 8th.

Motion by member Ihrke and seconded by member Kiekbusch to approve the agenda as presented, the motion carried.

City Engineer Mark Welch presented for Eric Kilen, who has purchased more land adjacent to the land with his two warehouses on the south end of the city. He would like to rezone the property and construct more warehouse space, not sure if he would connect to the current buildings or construct a separate building. Discussion on the following needs to happen between Mr. Kilen and the City:

- Trail and buffer
- Possible new water main
- Parking lot- size and or black top?
- City Engineer will look into TIFT program and get some numbers for Mr. Kilen and the City.

Motion by member Putzier and seconded by member Kiekbusch to approve the July minutes as presented, the motion carried.

The financial report and checks to be paid were presented by the Treasurer.

Motion by member Ihrke and seconded by member Putzier to approve the list of bills to be paid as presented, the motion carried.

Clerks Report:

- Motion by member Ihrke and seconded by Mayor Iseminger to approve the asphalt quote for all five city buildings, the motion carried.
- Financial software issue- may look at options in the future; Ihrke suggested looking at Sage and Patriot brands.
- Fence quotes for damaged fence on north field- one will be coming in and waiting on quote number 2.
- Still waiting for Schwartz concrete to finish last year's street project.

Old Business:

Mayor and Clerk to contact Bill Clemens to do some regrading of the ditches along 7th Street SW.

New Business:

Motion by member Putzier and seconded by member Kiekbusch to approve a special event request by Neighbor's Pub for August 20th, the motion carried and the usual conditions applied.

Council member reports;

Kiekbusch, would like to see a bike rack at the community center.

Motion by member Ihrke and seconded by member Kiekbusch to have the Clerk purchase a bike rack, the motion carried.

Putzier brought up the topic of daycare in the community center. We will contact the county licensing to address our building and what we may need to have done to be licensed.

Motion by member Putzier and seconded by member Kiekbusch to adjourn at 8:15 PM, the motion carried.

Jaime Putzier- Council member taking minutes; and

Gary Pedersen, Clerk-Treasurer- reviewing Putzier's minutes and the tape of the meeting.