

ANNUAL FIRE CONTRACT MEETING WITH TOWNSHIP

February 25, 2009

Meeting was called to order at 8:00 P.M. Present were representatives from Dover, Elmira and Quincy Townships. Fire Chief Roger Ihrke, Rick Jones, Ron Hanson and Justin Henry were present from the Dover Fire Department. Doug Peterson, Jerome Dyba and Karen Henry were present from the Dover City Council.

Fire Chief Roger Ihrke stated that this is the year for the renewal of the Fire Contract with the townships.

A bid was awarded for a new fire truck. Should be here by 1st of May. A 1995 chassis was purchased from the DNR from the excess program. This will be turned into a tanker truck which will replace the 1982 Ford Tanker. The specifications were passed around to the group. This truck will pump 750 gallons of water per minute. It has a gravity feed when dumped (this is the same style drop as in the present tanker).

The cost of this new truck will total \$140,000.00 which does include the chassis. \$100,000.00 will be paid out of the charitable gambling fund from the Dover Fire Department Relief Association.

Regarding the radio situation, there are 10 portables and 7 mobile. Olmsted County has deeded them to us. They will program them and we are responsible for repairs and maintenance. There may be a contract in the future with them and the cost would be \$30.00 per radio per year. The fire department has purchased a warranty from Motorola at a cost of \$140.00 per year and this covers everything on the portables only.

Fire Chief Roger Ihrke presented formulas with cost and expenditures for the new contract. A previous suggestion from a township was to include a population calculation for all in the formula. A separate spread sheet was given to the group regarding this.

Questions and concerns were addressed.

It was agreed by all to leave and accept the contract as is without the population calculation.

Fire Chief Roger Ihrke stated that the townships may be asked to make an additional contribution within the contract in the future. The townships will discuss this at their annual meeting.

With no further business the meeting was adjourned at 9:05 P.M.

Karen Henry

City Clerk of Dover

MEETING MINUTES FOR MAY 2009
(As submitted by Karen Henry, Clerk of Dover)

May 7, 2009

Meeting called to order at 7:10 P.M. Present were Roger Ihrke, Doug Peterson, Jerome Dyba, Teresa Hackler, Jody Ramsey, Jerry Anderson, Arlis Trogstad , Deb Justin, Linda Mayer, Sue Ferguson, Troy Badker, Helen Pierce, Jason and Mary Koehler.

Minutes from April were presented for approval. Motion was made by Doug Peterson to approve , seconded by Teresa Hackler. All agreed. Motion carried.

**Bills presented for approval. Additional bills are as follows:
\$979.01 for Fire Department
\$120.00 for Flags
\$13.69 Alltel Wireless (public works cell phone)
\$3050 and \$1200 for Marvin Ihrke Construction (cleaning ponds and water system maintenance)**

Motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Helen Pierce, President of the Cemetery Association , is asking the City of Dover for a donation to help them out. Upkeep for last year was about \$11,000.00. The City of Dover cannot donate and the Charitable Gambling cannot donate because of it being perpetual care, but it can go thru Dover Township because it is outside of city limits.

Linda Mayer and Sue Ferguson are here to get the councils

approval for a street dance between the two bars on Saturday, July 4, 2009. Roger stated that there has to be at least 4 deputy's present during the dance. Main street needs to be blocked off on the North side of the County Building , on the south side of main street from the The Last Round across to the Hair Schack and between there and the Road Trip. The only access to the dance will be through the backdoors of the two bars. The band playing will be CHUBBS. A motion was made by Doug Peterson to approve, seconded by Jody Ramsey with the stipulation that if this is to be an annual event, the council needs to be approached each year for approval. All agreed. Motion carried.

The street dance and fireworks will be the only special events for the 4th of July because committees are needed to plan and this needs to be organized earlier.

Deb Justin talked about the special assessments and the interest rate for the property owners. Teresa Hackler then handed out information from the League of Minnesota Cities regarding special assessments. Teresa felt the following was not right and that certain procedures were not followed: 1) the City assessing across the board, 2) project was done in the best interest of the City, 3) the public was not reminded again at the public hearing that they could submit an objection in writing . Teresa also stated the addresses use for sending the letters to the property owners only contained the street address and not the PO Box, therefore some owners may have not received them. It was stated by Roger Ihrke that there was no returned letters because of a lack of or insufficient address. Teresa stated the interest rate and the term used on the property taxes for the SA's was not correct. Karen will check with Olmsted County. Teresa stated her attorney from Rochester said the special assessments to the property owners is too high. Teresa stated that a new

public hearing should be held.

Roger Ihrke disputed the fact that the assessments could have been higher but the council chose to keep the cost down per foot, and also the Bond Company the City hired complied with all statues or the City would not have received any money. Teresa Hackler again stated that the City of Dover have a new hearing. Jerome Dyba made a motion that we table this matter until the June meeting and have our attorney Wayne Schauble present. Motion was seconded by Doug Peterson. All agreed. Motion carried. Jody Ramsey suggests that all parties be present at the June meeting.

Troy Badker stated that he is not concerned with the cost of the Special Assessments but with the fact of paying for them when the project is not completed. The status of the project was then discussed stating the surveyors and the people doing the curb and gutter have been here to proceed with their work.

Jason and Mary Koehler expressed their concern on a health hazard on a property near their residence. The property has bags full of garbage though out the yard. Animals are coming there. It is disgusting. Mary stated that she has called the county. The council read the legal procedures that need to be followed. Troy Badker suggested a petition be signed and presented to the property owner. The City will call the sheriffs department and have them stop and talk to the property owner.

The Dover-Eyota Summer Recreation Program was discussed. . The City of Dover needs to meet with the City of Eyota.

Lawnmower bids were opened by Doug Peterson. A bid

was received from Erin Ihrke in the amount of \$298.00. A second bid was opened and that one was from Steve Harvey in the amount of \$1,050.00. A motion was made by Doug Peterson to accept the bid from Steve Harvey, seconded by Jerome Dyba. All agreed. Motion carried. Be it noted that Roger Ihrke did not vote.

The fire contracts for Dover and Quincy townships were presented for approval. A motion was made by Jerome Dyba to sign and approve, seconded by Doug Peterson. All agreed. Motion carried.

We have officially signed up for our new website. Amy Conway and Jerome Dyba will receive training which is scheduled for May 12, 2009. They will offer an informational presentation involving the community. Jerome Dyba will do the informational flyers for this.

Regarding the North Star Food fire in St. Charles, it was stated that North Star Foods was 20% of the budget at the Dover-Eyota St. Charles Sanitary District. Cutbacks are being worked on regarding the Sanitary District.

A bill was received by Red Soppa in St. Charles regarding the work done on frozen pipes in Dover. Doug Peterson has that bill.

The old business of the new street lights in town was presented. These lights were approved at the April meeting. The issue being that there was to be a total of 5 lights (poles) from Oak street to the trailer park. Alliant energy found that 1' behind that path to be lite is a fiber optic cable for Qwest. Geoff Griffin wants an easement on Lavignes property for the above purpose. A new proposal will be presented from Alliant Energy for 3 lights on

present poles from Oak Street to Lavigne driveway. The cost will be \$23.50 per month for 3 lights. Motion made by Jerome Dyba to amend original agreement for the new proposal of 3 lights. Seconded by Teresa Hackler. All agreed. Motion carried.

Received a notification on Storm Water Pond area from MPCA regarding violations . Allowed 10 days to make corrections. Reported that Mathy Construction has seeded and violations have been corrected.

Street Project: few repairs to water mains for Bleakley, Hanenberger and Badker properties. The sidewalk crew from Fairbault, MN. are checking base specs for sidewalks.

The seasonal rate per month for the outhouses at the ball-park are \$70.00 each per month. A motion was made by Doug Peterson to sign the agreement with Pit-Stop, seconded by Jerome Dyba. All agreed. Motion carried. Agreement was approved requesting 2 port- a- potties a month for the term of May through August of 2009.

A motion was made by Teresa Hackler to approve the payment of \$700.00 to Lincoln Henry for the lease in place on the ball park. Teresa Hackler asked why the City of Dover is paying for the port-a-potties at the ball park?

We need to pay \$101.60 to have the signage decaled on the City Pickup. Motion made by Teresa Hackler to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Teresa Hackler suggested that the maintenance man be required to wear a shirt while he is working on city time. We will talk to him.

Received a quote from Bargaen for Crack fills in Dover. The price is \$5,625.00. See quote for breakdown. A motion was made by Jerome Dyba to approve. Seconded by Jody Ramsey. All agreed. Motion carried.

Roger Ihrke met with Maynard Millard and his wife regarding the signing and extension of the land lease where the Dover sign sits. This would be a 10 year lease with the option to renew for 10 years. The cost would be \$1,750.00 for the next ten years. Motion was made by Teresa Hackler, seconded by Jerome Dyba. All agreed. Motion carried. A request will be made to the Dover Fire Charitable Gambling to donate the money for this through the City of Dover.

The brushpile is going well. Signup sheet appears to be working well.

With no further business a motion was made by Jerome Dyba to adjourn the meeting, seconded by Doug Peterson. All agreed. Motion carried.

Meeting adjourned at 8:55 P.M.

Karen Henry

Clerk of Dover

MEETING MINUTES APRIL 2009

April 2, 2009

Meeting was called to order at 7:00 P.M. Present were Roger Ihrke, Jody Ramsey, Jerome Dyba, Doug Peterson, Marvin Ihrke, Wes Bussell (Mayor of Eyota) and Steve Vonwald (Olmsted Cty Sheriff). Not present was Teresa Hackler.

March Minutes were presented for approval. Corrections were made. A motion was made by Doug Peterson to approve, seconded by Jody Ramsey. All agreed. Motion carried.

Bills were presented for approval. An additional bill from Marvin Ihrke was presented for payment in t in the amount of \$1,255.00. A motion was made by Jody Ramsey to approve, seconded by Doug Peterson. All agreed. Motion carried.

Steve Vonwald presents information on the Cop Grant from the federal government. The cost of the deputy is paid for by the grant the first 3 years. The fourth year the cost is to be split between the City of Eyota and the City of Dover, pending an agreement. There would also be a cost of \$6,000.00 per year starting the first year per city for squad car. As it stands now, we have about 1/3 of the 40 hours per out contract between the City of Eyota and the City of Dover. Steve feels that Dover should increase their weekly hours to 20, Hours

will be increased anyway over time. Our cost per year for the next three years would be approximately \$31,000.00.

Jerome Dyba feels that this is not a lot of money over a 3 year period to obtain more police protection. After the three year period we could then negotiate with a surrounding city or county.

Wes Bussell stated that there is an increased amount of drugs, and theft in Eyota. He will take Steves information back to the council in Eyota and see what opportunities come forth and will then make their decision.

Steve Vonwald reminded us that we have to be awarded this grant before anything takes place.

Steve Vonwald exits.

A motion was made by Doug Peterson to take part in the grant, if awarded, by sharing 50% of the cost with the City of Eyota, seconded by Jerome Dyba. All agreed. Motion carried.

Discussion with Wes Bussell on abuse with the dumpsite shared between the two cities. Fence has been taken down in the past, debris is dumped there that should not be there. Hours are not adhered to. Wes will report back to the City of Eyota. Landowner is not pleased. Communication between all parties involved

needs to be improved. It was recommended that the key be left at a local business in Dover and use a sign out sheet. A new fence is now being put up and the lock has been changed. A sign at the site will be put up for hours. The site will open on Saturday, April 11, 2009 from 8:00 A.M. til 12:00 P.M. and will be open every consecutive Saturday until it is closed for the year. Starting Wednesday, May 6, 2009 and every consecutive Wednesday thereafter until the end of the season, the site will be open from 5:00 P.M. until 8:00 P.M. There is a 4" diameter maximum on limbs.

Discussion on high speed rail. Wes stated that the City of Eyota has not done anything concerning that matter either.

Discussion on Dover Eyota, St. Charles Sanitary District. Wes stated that 25,000 gallons of water is being lost between Dover and St. Charles. District is getting some FEMA money and \$2.1 million to fix the plant.

With no further business, Wes Bussell exits meeting.

WATER BILLS:

Bill from Joan Flury pertaining to Ann Wegmans bill \$(77.20) will be presented to Jerome Dyba. Todd Peterson had a water leak at his residence. Joan Flury is to credit his bill for a difference of a high usage month and an average month for him.

The City of Dover purchased a pick-up truck for the maintenance employee to use. The purchase price was \$1,850.00. License plates need to be purchased.

A motion was made by Doug Peterson to approve the maintenance agreement with Olmsted County for the year 2009, seconded by Jody Ramsey. All agreed. Motion carried.

Doug Wigham from Eyota is inquiring about sweeping the streets in Dover for \$40.00 per hour. Optional alternative.

Mediacom sent us correspondence stating that the TV Guide network is being dropped. Rates are being increased.

Insurance Claims:

Someone got their vehicle stuck on the street being constructed. Dave's towing in town was called. Road Constructors came and bladed street. This claim was turned into Road Constructors. Teresa Hackler damaged her vehicle backing out of her driveway, turned into Dovers insurance. A damaged water shutoff valve was reported at Troy Badkers residence resulting from the work on the road project.

Jerome Dyba discusses information he has regarding the website for the City. We need someone to enter this information on our site. He feels that Amy Conway

is very capable of doing the service for the City. The proposed rate of pay will be \$12.00 per hour with a minimum of 4 hours per month extending up to 10 hours per month with the approval of the council, pending approval of the contract with her that was presented for review by the council. Jerome will present this contract to her. He is obtaining software at an initial cost of \$850.00 plus \$400.00 per year (\$1,250.00 for the first year). The following cities use this software: Eyota, St. Charles and Chatfield. Jerome would like to get the community involved by having an open house with information, and sending out letters to businesses. All information will be presented to the council for review. Jerome would also like a list of the council people with addresses, phone numbers and their e-mail addresses.

A motion was made by Doug Peterson to approve the purchase of the software (\$100.00 limit on the price variation of \$1250.00 for 1 year), and appointing Jerome Dyba as [www.manager](#) for the City. This motion was seconded by Jody Ramsey. All agreed. Motion carried. Jerome Dyba did not vote on this issue.

A motion was made by Jody Ramsey to accept the contract with Amy Conway and the City (upon Amys approval) for inputing information on our new web-site, seconded by Doug Peterson. All agreed. Jerome Dyba did not vote on this issue.

Jerome Dyba presented a proposed agenda for the 4th of July 2009 festivities. Volunteers who agreed to help with this so far are : Craig & Sue Ferguson, Linda Mayer, Jody Ramsey, Jim Palmby, Bill Hanson, Doris Duellman, Jerome Dyba and Mark Lehnertz. He stated that he would also like to see younger children within the city participate. He feels that this would benefit the community. Good idea. The council stated that they would like to see more details.

Roger Ihrke stated that all the furnaces are installed in City Hall and the Fire Hall.

Roger will be meeting with Maynard Miller regarding lease agreement for the dumpsite. He will also be meeting with Lincoln Henry regarding the ball park lease.

The City of Dover will advertise for sealed bids on the 1994 Cub Cadet mower. Information on this mower will be obtained from Roger Ihrke.

Alliant Energy: power poles out to the trailer park (east of the City), 150 watts each, 5 lights at \$54.86 per month. Motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried.

New clock needs to be purchased for City Hall. Karen will take care of that.

Road Constructors should be back to work on County Road #142 project when road bans are lifted.

With no further business, a motion was made by Doug Peterson to adjourn the meeting, seconded by Jody Ramsey. All agreed. Motion carried.

Meeting adjourned at 9:19 P.M.

Karen Henry

Clerk of Dover

MEETING MINUTES FOR AUGUST 2009

August 6, 2009

Meeting was called to order at 7:00 P.M. Present were Roger Ihrke, Doug Peterson, Jerome Dyba, Jody Ramsey, Marvin Ihrke, and Bruce Swanson (auditor). Not present was Teresa Hackler.

Bruce Swanson talked about the financial statement for the City of Dover for 2008. Discussion between him and the council. Mr. Swanson suggested that the council talk to Joan Flury (water clerk) about a monthly billing report.

A discussion on publishing the financial statement for the public. Mr. Swanson stated that this is not a practice in small cities. Jerome Dyba suggested putting pages 6 & 7 on our website, a motion was seconded by Jody Ramsey. All agreed. Motion carried.

Regarding the street project in Dover. The differences were settled with Road Constructors. They are requesting payment of \$37,835.99. Motion was made by Doug Peterson to approve pending signed agreement, seconded by Jody Ramsey. All agreed. Motion carried. Another discussion needs to take place with Road Constructors. If this road is not blacktopped right after Labor Day, Rochester Sand and Gravel will pave it.

A motion was made by Doug Peterson to approve the July meeting minutes with corrections, seconded by Jerome Dyba. All agreed. Motion carried.

Still no word from Camp Companion regarding the cat problem in Dover.

Bills were presented for approval. Additional bill for \$1,555.00 to Marvin Ihrke Construction, and \$5,102.91 from the Fire Department. Motion was made by Doug Peterson to approve, seconded by Jody Ramsey. All agreed. Motion carried.

Discussion on the storm information packet? There are 225 houses in Dover with 604 residents.

Jerome Dyba suggested that the meeting agenda be sent to Amy Conway 7 days prior to the meeting so that they can be available on the website. Also, within 7 days after the monthly meeting, the approved meeting minutes be sent to Amy Conway for publication on the website.

Roger Ihrke stated that the new fire truck will be delivered around the first of September.

Discussion on the new accounting program from the State of Minnesota. No cost for this and state will provide some training. Motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried.

The summer rec program seems to be going well. There will be an end of the year bash on August 20, 2009. A picnic will be provided. This day will be a recognition day for Michelle Amundson. A special plaque will be presented to her for her hard work, service and dedication to the City of Dover.

Wayne Schauble, who is our City Attorney, needs to be contacted regarding specific properties in the City that are

a hazard.

A letter needs to be sent to Mr. Trogstad about moving his trucks off of County Road #10. The view to the North is obstructed by these vehicles at the stop sign of County Rd #142 and County Road #10.

Also, Alan Storm needs to be contacted about trimming his pine trees back at the intersection in front of his residence. View to the east is obstructed by these trees at the stop sign.

Jerome Dyba talks about a letter from Dennis Hayes, stating that Marvin Ihrke, our water/sewer superintendent, needs to be licensed. Marvin can either attend a 3 day class to become certified at a cost of \$1,534.00 or do a home study for \$810.00. Jerome purchased books for this of \$28.00, in which he will be reimbursed for. It was suggested that if Marvin completes a course to become certified his pay should be increased to \$1,000.00 per month. Jerome will check again on this requirement and bring back the information for next months council meeting.

The council was presented the inspection summary report from the D-E St. Charles Sanitary District.

Three easements need to be recorded at the County. Karen will take care of that.

CMS is asking that the city charge \$50.00 for a permit to replace windows and to do any siding work on a residence. Motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried. A call needs to be placed to Judy at CMS.

Regarding delinquent water/sewer bills. A red stamp needs

to be purchased stating that service will be disconnected if bill is not paid in full. This would be stamped on the water/ sewer bill sent out to customer.

With no further business, a motion was made by Jerome Dyba to adjourn the meeting, seconded by Jody Ramsey. All agreed. Motion carried.

Meeting adjourned at 9:13 P.M.

Karen Henry/Clerk

MEETING MINUTES FOR DECEMBER 2009

December 10,2009

Meeting was called to order at 7:00 P.M. Present were Roger Ihrke Jody Ramsey, Teresa Hackler, Jerome Dyba, Doug Peterson, James Hansen, Joan Flury, Rhianne Flury and Marvin Ihrke.

Rianne Flury, James Hansen expressed concern about their property taxes going up. Council stated that these issues need to be addressed with the Olmsted County Assessor. This meeting is regarding the budget and levy for the year 2010.

Discussion on why the proposed levy increased so much for 2010. Explanation was read to those in attendance about the bonds placed on this levy.

With no further discussion, a motion was made by Jody Ramsey to approve the 3% increase on the levy for 2010, and also approve the budget for 2010. This motion was seconded by Doug Peterson. All agreed. Motion carried.

Jordon Hove expressed his concern about the stop signs in front of his residence. They keep changing. He recommends a 4 way stop at this intersection. Roger Ihrke stated that the stop signs were moved in anticipation of South Street becoming a thru street.

Sue Ferguson from the Road Trip Bar and Grill requests that they have the option to stay open until 12:00 A.M. on Sundays. They now are open until 10:00 P.M. She stated that there have been no incidences. A motion was made by Jody Ramsey to approve this request, seconded by Jerome Dyba. All agreed.

Discussion on the sidewalk out in front of the Road Trip Bar and Grill. Before any work or repairs are done on this, the owners need to check with the city first or petition the city to proceed with the work. If the city proceeded with the work the cost would be charged back to the owners.

There was no response on the Windmill Siren. Reds Welding from St. Charles removed it.

Teresa Hackler requested a correction on the November meeting minutes, regarding a statement she made concerning the County Road #10 project.

With these corrections a motion was made by Doug Peterson to accept the minutes, seconded by Teresa Hackler. All agreed. Motion carried.

Bills were presented for approval. Additional bill presented from Marvin Ihrke Construction for \$3,875.00 along with fire department bills. A motion was made by Doug Peterson to approve the bills, seconded by Jerome Dyba. All agreed. Motion carried.

Jerome Dyba made a motion that the mayor salary be raised to \$5,000.00 per year starting January 1, 2010, for all the extra

work he does. Also, the mayor should be given an extra \$1,000.00 this year. Theresa Hackler made a second to the motion. All agreed. Motion carried.

Jerome Dyba asked if Olmsted County will have the funding for the County Road #10 project in its proposed budget for 2012. Theresa Hackler expressed concern about past issues with Mr. Geoff Griffin. Doug Peterson stated that we have had a lot of concessions with him in the past. Pros and cons were discussed on the funding and even doing the project in the near future.

Letter from MPCA was presented that was sent to Milestone (Steve Beach) regarding the pond.

Roger met with John Wolter. They went through the program together. This was then shown to the clerk –this has worked out well. No reason to switch to the new state program. We now have a better understanding of our current program and how it works.

Discussion on meters not being read by the residents for the water/sewer. We could charge the customer an extra \$10.00 fee for not reading them.

Jerome Dyba stated that he is finding an auditor for the Dover Eyota, St. Charles Sanitary Board. He is meeting with the City of Chatfield.

The City now has a map on the website.

The City received a letter from the Sanitary Board stating that the sewer rate will increase by 12% in 2010. This will be charged to the city. It was suggested that we wait until next year to possibly raise the city rates. Jerome is not comfortable with us not raising our rates. He feels it would be better to do this year. We could go from \$4.00 to \$4.50 on sewer and leave the water alone. Our city has lower costs than other cities involved. After a discussion, Jerome Dyba made a motion that we revisit this issue next December and not increase in 2010. Theresa Hackler seconded the motion. All agreed. Motion carried.

The SAC fee for any new residence in our City is \$2,640.00.

A motion was made by Doug Peterson to reappoint Angela Ihrke to the sanitary board for a two year term. Motion was made by Jody Ramsey to approve. All agreed. Motion carried. Jerome Dyba abstained from voting.

With no further business a motion was made by Doug Peterson to adjourn the meeting. This was seconded by Theresa Hackler. All agreed. Motion carried.

Meeting was adjourned at 8:42. P.M.

Karen Henry
Clerk of Dover

JULY 2009 MEETING MINUTES

July 2,2009

Meeting was called to order at 7:00 P.M. Present were Jody Ramsey, Teresa Hackler, Doug Peterson, Jerome Dyba, Roger Ihrke, Marvin Ihrke, Mrs. Dyba, Amy Conway, Angela Ihrke, Wanda Berg, and Jerry Anderson.

June meeting minutes were presented for approval. Jerome Dyba made a motion to approve the minutes, seconded by Doug Peterson. All agreed. Motion carried. Teresa Hackler voted nay.

Bills were presented for approval. Additional bills from the Dover Fire Department of \$456.41, Marvin Ihrke Construction of \$170.00 (Brushpile \$100.00 and \$70 for Gopher One calls). Jerome Dyba made a motion to approve, seconded by Teresa Hackler. All agreed. Motion carried.

Doug Peterson made a motion to pay summer recreation bills, seconded by Teresa Hackler. All agreed. Motion carried.

Received a memo from CMS stating that there is now a flat fee of \$10.00 for plumbing and mechanical work. Discussion on whether the City should increase their building permit fees. Jerome Dyba requested that no action be taken.

Amy Conway and Angela Ihrke lead the discussion on the cat problem within the city. Michelle from Camp Companion presented a program that has worked in other cities. Kellogg and Millville, MN. have just completed one. First of all ,residents within the city of Dover will be notified that a live trap will be set on a particular day. (This is done so that domesticated cats are not included). The wild cats are then caught, vaccinated, spayed or neutered. Their right ear is clipped and they are released to their property. This whole procedure is done within a day. It is estimated that there are between 20 to 30 cats in a community of our size. A fee of \$15.00 would be collected for the adoption of each kitten. The total cost to the city would be approximately \$750.00. The council asked that Michelle check with the St. Charles Vet Clinic for their participation. The City has been getting a lot of complaints on the cat population within city limits. Doug Peterson made a motion to approve, Teresa Hackler seconded the motion. All agreed. Motion carried.

A pay request has been received by the city for \$167,111.01 from Road Constructors for the street project of County Rd. #142. Discussion on changes between Griffin and Road Constructors. Streets were swept and boulevards seeded before July 4, 2009. Road will be open to traffic now. Manholes need to be raised and a lift needs to be done yet on the street. Teresa Hackler questions the alignment of the alley

by her residence and all other alleys. Teresa expressed her concern with the alleys not lining up to the approachments, and children getting hurt. She feels the road should remain closed because it not finished.

Jerry Anderson also expressed a concern on the alley next to his residence. For the week-end of July 4, 2009 he will put up posts by his alley. Jerry also stated that the street needs to be swept again with water.

\$1,148,732.99 is the total amount owing to Road Constructors, the city has paid \$932,432.66 to date. The city feels that if do not pay the current pay request, Road Constructors will not want to finish this project. Jody Ramsey makes a motion to pay the amount of \$167,111.01 as requested. Doug Peterson made a second to the motion. All agreed. Motion carried.

A brief discussion on the Summer Rec program. All seems to be going well. Karen will contact Michelle Amundson for the current hours worked by her helpers and the forms that need to be filled out.

Also, a discussion needs to take place with the City of Eyota to inform them of our Summer Rec program and to answer any questions or concerns that they may have.

Jerome Dyba presented input from the informational meeting with the Dover residents regarding the website.

- 1) Pay pal for the water/sewer bills - not feasible**
- 2) More history on Dover and surrounding area**
- 3) Future parade? if and when?**
- 4) Pictures from Teresa Hackler with names needed.**

Jerome Dyba stated that a lot of work needs to be done. A lot of writing is needed. Any information should be forwarded to Jerome. He would like someone else to take on the responsibility in the near future.

A motion was made by Doug Peterson to have Karen check on a different accounting system. The city would like a system that would correlate with the state audit. A motion was seconded by Jody Ramsey. All agreed. Motion carried.

The city received quotes from the following for the paving of Third Way SE. in Dover:

- 1) Road Constructors - \$15,761.00**
- 2) Elcor - \$13,900.00**
- 3) Rochester Sand & Gravel - \$9,992.50 for 1 1/2 “
Roger Ihrke recommends the 1 1/2” because there will be no heavy traffic on the street. A motion was made by Jody Ramsey to accept the bid from Rochester**

Sand and Gravel, seconded by Teresa Hackler. All agreed. Motion carried.

Roger Ihrke would like the flexibility to have Rochester Sand and Gravel do repairs on the alley next to Roger Peterson shop and also repairs to the street in front of Dan Boltons residence.

The open ceiling on well house #3 needs to be enclosed to eliminate the nesting of birds.

A motion was made by Jerome Dyba to hire Marvin Ihrke Construction to do the work, seconded by Doug Peterson. All agreed. Motion carried. Roger Ihrke did not vote.

The building owned by the snowmobile club needs an address on its building.

Briggs and Morgan who is our Bond council, presented a conflict waiver titled “ Prospective Consent to Briggs and Morgan’s Representation of Exel Energy and Its Affiliates” to be signed by the City of Dover.

A motion was made by Doug Peterson to approve, seconded by Teresa Hackler. All agreed. Motion carried.

With no further business, a motion was made by Jody Ramsey to adjourn the meeting, seconded by Jerome Dyba. All agreed. Motion carried.

Meeting adjourned at 8:20 P.M.

Karen Henry/Clerk of Dover

MEETING MINUTES FOR JUNE 2009

June 4, 2009

Meeting was called to order at 7:00 P.M. Present were Roger Ihrke, Jerome Dyba, Teresa Hackler, Troy Badker, Jerry Holtegaard, Dan Fagerlind, Jerry Anderson, Paul Hackler, Mark from GGG Inc., Brian and Deb Justin, Wayne Schauble and Marvin Ihrke. Not present were Doug Peterson and Jody Ramsey.

Meeting minutes were presented from May for approval. There were corrections made. After Corrections a motion was made by Teresa Hackler to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Bills presented for approval. There are extra fire department bills of \$428.46. With additions a motion was made by Jerome Dyba to approve, seconded by Teresa Hackler. All agreed. Motion carried.

Teresa Hackler asked the council about Marvin Ihrkes salary and what his job description is ? Roger Ihrke stated that the City has to have a licensed individual to work with the City's water supply, and keep track of all reports with the DNR and the State of Minnesota, that person would be Marvin Ihrke. Teresa Hackler asked what Marvin Ihrke Construction bills consist of. Roger Ihrke stated

that Marvin sells water, turns off water supply for delinquent water bills, reads meters, and miscellaneous work within the city.

Wayne Schauble is here to clarify any questions or concerns on the Special Assessment hearing and procedures. Teresa Hackler expressed her concerns. She suggests having a new public hearing because of the following:

- basics were there but she felt a reminder should have been stated on the residents notifications that a written or oral objection be presented at the public hearing with 30 days to appeal and 10 days to file an objection in court.**
- The League of Minnesota Cities stated that Special Assessments can not be done across the board. She feels that the council did not look out for the people of Dover.**
- Notices were mailed by street address only and the PO Box was not used. She feels that not all of the public was notified.**

Roger Ihrke stated that no notices were returned because of insufficient addresses. Teresa Hackler only presented certain pages from the The League of Minnesota Cities suggestions on Special Assessments, Roger presented to the council all the pages of the Leagues suggestions and stated

that their was no special benefit to him. The Special Assessments were not done straight across the board, but that each resident was charged \$25.00 per foot for their property that was improved in the project. And last but not least Roger stated the City Council of Dover did have the interest and welfare of the City foremost in their decisions.

Wayne Schauble, the attorney for the city addressed concerns regarding procedures followed for the Special Assessments. He states that even if there is a good excuse to object to the special assessments, the decision cannot be overturned if the objections were not presented in district court within the 30 day window. A reminder that the bonding procedure is a large bundle of paperwork and once a decision has been made to go ahead with the project and the bonds are issued, nothing else can be done with that money. He also repeated that once the 30 day window for objection is closed, there is no legal recourse. Mr. Schauble also stated that the city made the good faith effort to send out the public hearing notices to the residents.

Teresa Hackler wants to let people know that in her opinion the procedures for the public hearing were not done right.

Paul Hackler states that he was not informed enough about this street project.

Mark from GGG Inc stated that Olmsted County offered us grant money for the \$1.12 million project with the City paying \$600,000.00 of the total cost.

Troy Badker stated that he felt the price was not out of line, but asked why is property was done the way it was. Mark stated that the north side of #142 was low with the south side of the street being high. This all had to be leveled out for positive drainage. Troy did ask if he has a problem in the future with drainage what is his recourse? Mark stated this would be under the error and omissions with the engineer. At that time, pending a problem, the engineer would look at it. The problems with the puddles in the alley between Robert Brubaker's property and Doris Duellman's property should decrease. That is a separate issue from the project.

Mark stated that there is a change order for residents wanting a railing on there steps from the street. Property owners will be asked if they would like one installed.

Yes, the deadline has not been meant because the foreman on the project did not start soon enough. There will be liquidated damages to the contractor for this and given to the City .

Jerry Holtegaard is not satisfied with the results on his property on County Road #142. He wants

to be able to park his semi trucks with trailers on this property. Not feasible at this time. Mark stated that he would look at it with him. Jerry stated that he was told that there are standards that have to be met with Olmsted County and was told by Mr. Sheehan that it did not matter. This issue was discussed previously between Mark and Jerry Holtegaard.

Mark presented a payment request from Road Constructors for the curb and gutter, sidewalks and aggregate for \$86,979.60. GGG will sit on \$110,000.00 until they approve the total project. There have been 4 separate requests submitted other than the road project, these are being reviewed.

With that, a motion was made by Jerome Dyba to approve the pay request, seconded by Teresa Hackler. All agreed. Motion carried.

The proposed bridge replacement list was presented, as it is each year. It was explained by Roger Ihrke that Dover is 14 or 15 on the priority list. We would have to be 6 or 7 on the list in order for funds to become available. If we were to have anything done at this time the City would be responsible for the full cost. The replacement cost would be approximately \$400,000.00.

The amended Prosecution Service Agreement with Olmsted County was presented for approval. We are being asked to pay 1/3 of our fines received,

back to Olmsted County retroactive to January 1, 2009. A check needs to be cut to the county each time we receive money back from the State. Teresa asked if this could possibly be changed down the road. A motion was made by Teresa Hackler to approve, seconded by Jerome Dyba. All agreed. Motion carried.

We received a letter from Media Com stating that they are adding LIFETIME HD and FOX HD to our cable service.

Jerome Dyba gave us an update on the Website. Amy Conway and himself received training on this. He would like to set up a dummy site for the public to see and comment on what they would like to see on this site. Jerome will prepare the flyers. He would like to set this up at the Fire Hall in the near future. After a brief discussion the date was set up for Saturday, June 20, 2009 from 10:00 AM until 11:00 AM.

Roger Ihrke attended a meeting of the High Speed Rail Coalition at Red Wing, Minnesota. Houston, Winona, Wabasha, Goodhue, Washington and Ramsey County have passed a resolution to approve the rail. The City of St. Paul purchased Union Station. The freight corridor is there and not in Rochester. The route from Milwaukee to Chicago is no longer an option. The PDF files on actual route follows the old great western line. The proposal for the new route

will be east of this line.

A bus route from Rochester MN to Winona MN will be available to board the high speed rail.

Teresa Hackler expressed an interest in wanting to be more involved with this project. Roger passed out packets and stated that this coalition is very well organized.

Letters need to be sent to property owners on the west side of 6th Ave to keep all of their property mowed including the hillside.

The information on the Park and Rec program in Dover were distributed. Michelle Amundson is heading this up. There are 51 children signed up so far. She would like to hire a couple of students to help her with activities. The council stated that we need to set up perimeters. Insurance requires if the student is 14 years or older they need supervision and cannot operate any equipment. Teresa Hackler states that a fee should be charged and as a parent she would be willing to pay it . She also felt that Michelle Amundson be payed for getting is started and running this program. Jerome Dyba stated that there will be 15 to 20 days of activities this summer. He stated that the pay scale for a student 14 years or older should be state minimum wage. Roger Ihrke also stated that the students should have an hourly rate with Michelle given a flat fee.

A motion was made by Jerome Dyba to hire Michelle Amundson under a contract (upon her review) to schedule and operate the 2009 Summer Rec Program for a fee of \$2,000.00 . Under this contract Michelle may hire up to two helpers per event at the state minimum wage. An ad will be place in the St. Charles Press and posted seeking 2 individuals to help Michelle. Applicants will be reviewed by Michelle and Karen Henry . Motion was seconded by Teresa Hackler. All agreed. Motion carried. \$2000.00 will be transfered to the general fund.

With no further business a motion was made by Jerome Dyba to adjourn the meeting, seconded by Teresa Hackler. All agreed. Motion carried.

Meeting adjourned at 9:47 P.M.

Karen Henry

Clerk of Dover

MEETING MINUTES FOR MARCH 2009

March 5, 2009

Meeting was called to order at 7:00 P.M. Present were Roger Ihrke, Jody Ramsey Teresa Hackler, Jerome Dyba, Doug Peterson and Marvin Ihrke.

Minutes from the Fire Contract meeting were presented for approval. Motion was made by Doug Peterson to approve, seconded by Jerome Dyba. All agreed. Motion carried.

February council meeting minutes were presented for approval. Two spelling corrections were made. Motion was then made by Doug Peterson to approve, seconded by Jody Ramsey. All agreed. Motion carried.

Teresa hackler would like to review the meeting minutes a day or two before the council meets. A draft will be sent out to her.

A motion was made by Doug Peterson to transfer \$11,000.00 from the City General Fund to the Fire Fund, seconded by Jerome Dyba. All agreed. Motion carried.

Bills presented for approval. Additional bills will be added. A motion was made by Jerome Dyba to approve, seconded by Jody Ramsey. All agreed. Motion carried.

Discussion on the delinquent water bill list. It was stated again that after 3 months the City can shut off water if bill is not paid in full.

Jerome Dyba would like it noted that he is paying Anna Wegmans water bill that is in arrears. He would like the bill sent to him. Find out from the water clerk when the property owners, who are in arrears, last paid their bill in full.

Discussion on the problems with mail delivery in the City. It was noted that the mailman gets paid more money for home delivery vs. the post office box at the post office.

Discussion on a letter regarding the High Speed Rail Coalition. At this time the City of Dover will not take action on this matter.

The City of Dover receive the signed fire contract back Elmira Township. Motion was made by Teresa Hackler to approve, seconded by Jerome Dyba. All agreed. Motion carried. A sign copy will be returned to Gary Peterson.

J & M Displays will give the City of Dover a discount for an early order and payment for the annual Fourth of July fireworks. The bill would be \$4,250.00. A motion was made by Doug Peterson to approve, seconded by Jody Ramsey. All agreed. Motion carried.

The annual Bridge report was presented to the council. There is a problem with a plugged culvert by the new ready-mix plant south of town. Ron Hanson will cut up and haul the debris away.

A motion was made by Jody Ramsey to approve a purchase of a small pick-up for no more that \$2,000.00 to be used by our maintenance man, seconded by Teresa Hackler. All agreed. Motion carried.

Doug Peterson will donate an old cell phone to be used by the maintenance man with the stipulation that there be limited minute usage.

The Minnesota Pollution Control wants a storm water plan from the City of Dover. Roger Ihrke will take care of this matter.

Bids for the furnaces at the Fire hall and City hall:

- 1) K& S Heating – 2 furnaces at City Hall for a cost of \$4595.00**
 - cost of furnace at Fire Hall would be \$4,590.00**
 - installation fee of \$2600.00**

- 2) Superior**
 - \$4,300.00 for furnace at Fire Hall**
 - \$5,920.00 for furnace at City Hall**
 - installation fee for \$1,420.00 each**

- 3) Braun Heating – bill for replacing the blower at City Hall will be voided if we order a furnace from him.**
- \$1,875.00 for City Hall (80% efficient)**
 - \$2,575.00 for each furnace at the Fire Hall.**

A motion was made by Jody Ramsey to accept the bid from Braun Heating, seconded by Jerome Dyba. All agreed. Motion carried. Be it noted that the furnaces at the Fire Hall will be paid for by the Fire Department Special Equipment Fund.

It also may be possible that we could receive a rebate for these furnaces. Be it noted that Doug Peterson did not vote on this issue.

Discussion on new City Hall with a Community Center or an addition onto the existing Fire Hall. Building known as Jennys Kitchens was suggested as a possible site. A location would be nice by the downtown area. The Dover Fire Department would like to get prices from an architect and then set up a committee to oversee this project.

Jerome Dyba presented spread sheets regarding information and numbers he obtained on the Dover Eyota St Charles Sanitary District. The council discussed these findings.

Jerome Dyba presented information he obtained regarding an updated website for the City of Dover. Discussed different options. Jerome stated that he would be the site manager. Local residents should be asked what they would like to see, Jerome feels that the residents in Dover are not well informed. Committee is needed for someone to keep the contents updated and loaded. Doug Peterson and Roger Ihrke feel that this is premature at this time. Suggestion that minute drafts and agenda events be put out there for now. A part time person for the city office was discussed. No action was taken.

Teresa Hackler gave a report on the conference she attended at the League of Minnesota Cities. She also asked when the street project of County Road #142 will be completed, and if Olmsted County could offer an alternative route? It was stated that the frost needs to come out of the ground first and that it would take about three weeks to complete after Road Constructors comes back.

Alliant Energy wants a resolution for 5 new street lights in town. No action was taken.

With no further business a motion was made by Jody Ramsey to adjourn the meeting, seconded by Teresa Hackler. All agreed. Motion carried.

Meeting adjourned at 10:10 P.M.

Karen Henry

Clerk of Dover

MEETING MINUTES FOR NOVEMBER 2009

November 5, 2009

Meeting called to order at 7:00 P.M. Present ere Roger Ihrke, Doug Peterson, Jerome Dyba, Teresa Hackler, Jody Ramsey, Marvin Ihrke, Geoff Griffin, Arlis Trogstad, Mr. & Mrs. Van Pelt.

Guests concerns were heard from first:

Arlis Trogstad stated that the forms on the new sidewalk in front of his residence are still intact and have not been removed by contractor. It has been this way for 3 ½ months. He stated that the cement will not cure and this would be a waste of taxpayers money. Geoff Griffin stated that he will take care of this matter and place a call to Road Constructors to fix this right away.

Geoff Griffin presented 2 pay requests for Road Constructors regarding County Road #142 project:

- 1) \$4,465.66 – striping and traffic control
- 2) \$55,672.37 – without 5% retainage

The street repair abutting the sidewalk in front of Van Pelts residence was addressed and fixed. All the work is completed except the sidewalk issue in front of Arlis Trogstads residence. The warranty on the job will start tonight with the final payments. A motion was made by Doug Peterson to approve these pay requests, seconded by Jerome Dyba. All agreed. Motion carried.

Note that there is also a warranty on the blacktop on Oak Street and Fifth Street.

Geoff Griffin presented a bill from Kessler Welding for the fabrication of 3 hand rails totaling \$1130.00. These rails were installed on 3 separate properties that were involved in the County Road #142 project. A motion was made by Doug Peterson to approve this payment, seconded by Jerome Dyba. All agreed. Motion carried.

Geoff Griffin suggested that there will be a stimulus plan in the near future. This stimulus money could be used for the County Road #10 project. Geoff would design it so that it would be ready for the stimulus packet when it becomes available. The engineer would handle the specs and the bids. Teresa Hackler asked if the City could get bids on the engineering. If Geoff would be the engineer, he would not bill the city until the project was a go. The council needs to discuss this.

Jerome Dyba asked why County Road #10 needs to be done. Roger Ihrke and Geoff Griffin stated that the storm sewer needs to be updated and we may also get the Olmsted County to sign on which would help with the costs. Jerome Dyba also asked if the city wants to take on another project before the original anticipated date of 2012.

Teresa Hackler stated that we should not be in a hurry.

A motion was made by Jerome Dyba to table this matter until a conversation with Olmsted County took place, seconded by Teresa Hackler. All agreed. Motion carried.

There will be a meeting with Milestone – no more mining will be done, and they wish to walk away. The pond needs to be shaped up but Geoff Griffin stated that this will not work in its present

location. The storm water pond has to be closer to County Road #142.

Original plan for the pond that Geoff Griffin submitted to MPCA has been approved. The plan needs to be 75% completed by July 2010. Another meeting with Milestone needs to take place with Geoff Griffin present.

Jim Howard from CO Brown Insurance Agency presented the annual review of the 2010 insurance for the City of Dover. General liability law changing, 1 million two was required for last year, now 1 million 5 is required now with a 500,000 cap that we have been waiving. Jim needs a list of volunteers in the city. Jim presents safety manuals regarding OSHA which we can present to employees. Motor vehicle checks need to be updated.

A motion was made by Doug Peterson to waive tort liability for 1.2 million to 1.5 million, seconded by Jerome Dyba. All agreed. Motion carried.

John Wolter from Wolter and Raak(accounting firm for the city) here for discussion on accounting proposals. In the past he stated that he did the audit for the city. Auditing standards are more insistant that auditors don't audit there own work. The problem being that our auditor , Bruce Swanson is now a part of Wolter and Raak. He suggests a couple of option for the city to make the process better and cheaper. We could, but he suggested against this, that we could go to a cash basis financial statement. We could do this because our population is under 2500. But the problem would be that this is due by March 31 of each year, and that would be a time crunch problem because of the accounting firms obligations with client income tax deadlines close to the same time.

This coming year there needs to time to get things in order. Perhaps an audit committee from outside of the entity members.

The council meeting for December will be Thursday, December 10, 2009 at 7:00 P.M. At the beginning of this meeting will be the approval of the final budget and levy.

No timely response from anyone regarding a bid for the Windmill Siren. Roger received a couple of inquires after the due date regarding the Siren. The clerk is to send these two parties a letter asking for quotes to purchase , dismantle, and move this siren. These quotes are to be presented at the December 10 meeting.

A motion was made by Jerome Dyba to not sign the Tobacco Advertisement Resolution, seconded by Doug Peterson. All agreed. Motion carried.

Approval of the investment resolution stating the authorized parties to do any investments. These two parties are Roger Ihrke and Karen Henry. Motion was made by Jody Ramsey, seconded by Teresa Hackler. All agreed. Motion carried.

Jerry Dyba wants a copy of the letter from MPCA to the City of Dover regarding the certified employee that was originally required.

The proposed budget was presented for approval. Motion was made by Jerome Dyba to approve, seconded by Jody Ramsey. All agreed. Motion carried.

Land Survey was presented from Hiawatha Sno-Seekers.

Roger Ihrke and Jerome Dyba will attend the Emergency Management meeting. The City of Dover needs an emergency

manager and it was suggested to have Jeremy Magnuson fill this position. A motion was made Jody Ramsey to approve, seconded by Teresa Hackler. All agreed. Motion carried.

Discussion on the construction of a new fire hall and city hall behind the old city hall. The fire department would pay \$50,000.00 and the city would pay \$50,000.00. For now a storage shed would be built with a restroom, 3 overhead doors. A motion was made by Jerome Dyba to approve, seconded by Jody Ramsey. All agreed. Motion carried.

The fee for the liquor license in 2010 will stay the same as in the past. A motion was made by Jody Ramsey to approve the licenses and the fees, seconded by Doug Peterson. All agreed. Motion carried.

Troy Badker would like to plant some trees on his boulevard. The city does not have a plan to do so. Troy may go ahead, but any repairs or damage done is his responsibility.

Some complaints on the cloudy water in Dover. This is due to an air pocket in the lines.

With no further business, a motion was made by Teresa Hackler to adjourn the meeting. All agreed. Motion carried.

Meeting adjourned at 9:25 P.M.

Karen Henry

Clerk of Dover

MEETING MINUTES FOR OCTOBER 2009

October 1, 2009

Meeting was called to order at 7:00 P.M. Present were Teresa Hackler, Jerome Dyba, Doug Peterson, Roger Ihrke and Marvin Ihrke.

September meeting minutes were presented for approval. Motion was made by Jerome Dyba to approve, seconded by Teresa Hackler. All agreed. Motion carried.

No reports were presented because the office computer was removed from the office to be updated with programs. This was done by Roger Ihrke. The computer was returned tonight. No reports were available for the meeting. Suggested that a backup always be done and kept off site. Motion was made by Doug Peterson to approve the checks, seconded by Jerome Dyba. All agreed. Motion carried.

Roger Ihrke presented a copy of the letter he drafted to be sent to Mr. Hayes of the MCPA regarding the issue on the license for water collections.

Discussion on the topics of a bookkeeping system for the City with the split function of the auditor. Suggestion by Doug Peterson of Dave Zimmerman if he is still doing accounting. Suggestion on getting someone who is not a CPA for the bookkeeping. Will have further discussions in the future.

Mr. Gruhlke is fixing up his house but the cars in the back yard are still there.

The street signs are being put up by Ron Hanson and Roger Ihrke.

Regarding the street project, a hydrant is raised by Darrell Koehlers residence. Parts are being bought to repair this. The striping on County Road #142 is not done yet. A projected date of redoing County Road #10 is 2012.

The flow comparison chart by Jerome Dyba was presented for the councils review.

The council would like the Sheriff's office to deliver a certified letter to a property owner who has a house in Dover that is a hazard.

Roger suggested a \$.50 /hour raise for Ron Hanson and have a review after the first of the year. A motion was made by Jody Ramsey to approve, seconded by Teresa Hackler. All agreed. Motion carried.

The topic of the copy machine was addressed. The council decided to wait.

Andy Welti, our representative for the State of Minnesota, was present to discuss the budget challenge. He stated that we need to build up our reserves by 7 to 10%. The budget for the city will be discussed at the next meeting.

The city will advertise for bids on the Windmill Tower Siren behind City Hall. The bid will include taking it down and hauling it away.

The city received a letter from Olmsted County regarding tobacco advertisement. Hold until next month.

Doug Peterson sent a letter to Hiawatha Sno-Seekers requesting a certified elevation survey of that property.

The pine trees by Alan Storms property are being moved by the property owner.

Plan is requested of Dover by Emergency Management of Olmsted County.

With no further business, a motion was made by Doug Peterson to adjourn the meeting, seconded by Teresa Hackler. All agreed. Meeting adjourned at 8:30 P.M.

Karen Henry

Clerk of Dover

MEETING MINUTES FOR SEPTEMBER 2009

September 10 ,2009

Meeting called to order at 7:00 P.M. Present were Teresa Hackler, Jerome Dyba, Jody Ramsey, Doug Peterson, and Marvin Ihrke. Not present was Roger Ihrke.

August meeting minutes were presented for approval. Motion was made by Jody Ramsey to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Bills presented for approval. Additional bill approved from Marvin Ihrke Construction for \$7,384.00. Motion was made by Jerome Dyba to approve all bills, seconded by Jody Ramsey. All agreed. Motion carried

The council received a pay request from Road Constructors in the amount of \$92,647.04. They also black topped the end of South Street for the amount of \$3,000.00. Motion was made by Teresa Hackler to approve, seconded by Jerome Dyba. All agreed. Motion carried.

Stripping and the punch list needs to be completed before the street project of #142 is finalized. Road Constructors is giving us an additional 1 year warranty on the blacktop.

Discussion on the Collection System Licensing Issue. Roger had relayed this message to Doug Peterson who relayed it to the council. Roger had spoke with Dennis Hayes (MPCA) and it was clarified that we do not have a lift in our city nor do we have a full time employee for our operation. Roger

will send him a letter stating our circumstances. Mr. Hayes stated that upon receipt of this letter and that if in the future any work was done requiring a party to have a license we would comply at that time. The city is not required to have a licensed employee at this time. Motion was made by Jody Ramsey to approve, seconded by Teresa Hackler. All agreed that Roger will submit the letter.

A flow survey was done by Jerome Dyba for the D-E., St. Charles Sanitary District.

Just an FYI: the audit cost from the accounting firm of Wolter and Raak is going up for 2010.

The copy machine in city hall broke down and cannot be fixed. The council stated that the fire department and city hall can share the copy machine at the firehall. The purchase of a new one is on hold at this time.

A motion was made by Jody Ramsey to approve the amended 2010 Sheriffs Contract with Olmsted County, seconded by Jerome Dyba. All agreed. Motion carried.

Council reviewed the written reply from Wayne Schauble, the attorney for the city, regarding certain properties in town that are a hazard to the community.

A letter will be sent to a property owner in town who is in violation of the ordinance stating no unlicensed or disabled vehicles shall be left on any lot in a residential district.

A letter will be sent to a property owner in town who is in violation of the ordinance for peace and safety because of excessive noise by a domestic animal for any prolonged period of time.

A letter will be sent to the lienholder of a particular property in town that is a hazard to the community. Need future plan for the dwelling and a solution to keep it safe for the community.

Check with the Post Office on the acceptance of mail at a particular address. If party is residing at this address, have the Sheriffs Office serve a letter regarding issues to be complied with at a cost of \$80.00. Motion was made by Jody Ramsey to approve, seconded by Teresa Hackler. All agreed.

After a discussion, a motion was made by Jody Ramsey to increase the levy for 2010 by 3 %, seconded by Jerome Dyba. All agreed. Motion carried.

Final budget and levy meeting will be held the night of the December council meeting at 7:00 P.M., Thursday, December 10, 2009.

With no further business, a motion was made by Teresa Hackler to adjourn the meeting, seconded by Jerome Dyba. All agreed. Motion carried.

Meeting adjourned at 8:10 P.M.

Karen Henry/Clerk of Dover