Proposed- Meetings held in City Hall- 217 West Center Street, Dover

City of Dover Agenda Thursday night, April 3, 2025, Regular Meeting

1. Meeting call to order at 7:00 PM-City Hall-217 West Center Street
2. Next scheduled meeting is May 1, 2025.
3. Agenda approval
4. Citizen Items as brought forward-
5. Meeting Minutes for Approval from last month's meeting(s).
6. Review Financial statements and bills to be paid since the last meeting.
7. Clerk's report

New business

8. Donald Millard brush dump agreement for 2025 proposed rent at $600.
9. Update on Clerk/Treasurer position search.
10. Neighbors special event permit application for Saturday May 3rd.

Old Business

Council member reports/other items.

Meeting adjourns:

Gary Pedersen-Dover City Clerk/treasurer

proposed

City of Dover Regular Monthly Meeting Minutes March 6, 2025

The Regular Monthly Meeting of the Dover City Council was called to order at 7:00 PM by Mayor Dave Iseminger in the City Hall as posted.

Present were Mayor Dave Iseminger, Council Members Jaime Putzier, Chelsie Kiekbusch, Eric Tyler and Jodi Nicklay. Absent none. Staff present Gary Pedersen, Clerk/Treasurer and Marvin Ihrke, Water Supervisor. Others in attendance: Sargent Adam Weletzki and Commissioner Brian Mueller.

Motion by Member Nicklay and seconded by Member Tyler to approve the agenda as presented, the motion carried.

Citizen items brought forward: none

Sargent Weletzki stated he did not have anything new for the council to discuss.

Motion by Member Kiekbusch and seconded by Member Nicklay to approve the meeting minutes as presented from the last meeting, the motion carried.

Motion by Member Tyler and seconded by Member Kiekbusch to pay bills as presented and accept the financial statements, the motion carried.

New Business:

Discussion on toilet replacement needs for restrooms in City Hall/ Community Center.

Motion by Member Putzier and seconded by Member Nicklay to approve up to $17,000 for the restroom project which will include replacing toilets, replacing urinals, fixing or replacing soft water machine and take out the toilet that is upstairs (not needed), the motion carried. City employees and Mayor should carry out the project. Quotes have been received from at least two businesses.

Eyota Ambulance discussion took place- Eyota is covering the entire City of Dover and is the understanding that when St. Charles reorganizes it may not enter Olmsted County for their district lines. The Eyota billing of Dover is $15,000 for 2024 and $24,721 for 2025. The discussion took place to consider 2024 ask, but not sure on the 2025 ask for about $10,000 more. One item that should be asked of the Eyota Ambulance, does the City of Eyota pay extra because of the Assisted Living business located in Eyota, we all know their calls are many for transport and adds a lot to the yearly budget.

Motion by Member Tyler and seconded by Member Kiekbusch to approve the request of $15,000 to the Eyota Ambulance for 2025, the motion carried.

The Dover Fire Department Annual Meeting for 2025 report was given.

Motion by Member Kiekbusch and seconded by Member Nicklay to approve the transfer of $17,145.60 to the Dover Fire Department for our 2025 share of their budget to be paid by the City, the motion carried.

proposed

Old Business: none

Council Members:

Nicklay and Kiekbusch informed the council on their research on a supportive group to put on events for the city in the future. Trying to work through legal items needed for this group, if it does get formed.

Putzier talked about the organized garbage collection that is slated to start on May first this year.

Mayor Iseminger talked about July 3rd events for this year and gave thoughts about what should be held or not, wishing organizers of the events that are held would come to the city earlier to help plan the schedule instead of doing so much of it last minute.

The mayor is still working on ball field proposal.

Commissioner Brian Mueller updated on County Board information.

Motion by Member Putzier and seconded by Member Nicklay to adjourn at 8:35 pm, the motion carried.

Minutes by: Gary Pedersen, Clerk/Treasure

Account	2025	2024	2023
General Checking	$ 127,920.77	$ 92,425.11	114,835.34
Money Market	$ 590,047.22	$ 276,397.44	371,524.55
Stifel Investments	$ 660,127.91	$ 618,187.27	602,000.00
Gen for Fire dept	$ (223,437.59)	$ (176,000.00)	
General Money total	$ 1,154,658.31	$ 811,009.82	$ 1,088,359.89
Special Truck fund	$ 73,141.93	$ 8,346.74	71,269.50
Stifel Investments	$ 992,669.43	$ 768,311.48	551,000
Gen fire fund	$ 223,437.59	$ 176,000.00	
Truck fund total	$ 1,289,248.95	$ 952,658.22	$ 622,269.50
EDA Account	$ 97,115.52	93,937.13	$ 92,419.19
Dedicated Funds Below			
Public Safety	$ 34,658.00		
Street Signs	$ (3,011.88)		
Street Signs-2nd order	$ (478.48)		
TrafficLogix Sign	$ (3,133.00)		
sign permit	$ (250.00)		
8 barricade signs	$ (1,824.72)		
Fire Department-radios	$ (22,000.00)		
	$ 3,959.92		
Land Sale Bolton	$ 55,776.90		

CITY OF DOVER
*Check Reconciliation©
Checking 21150041
10100 CHECKING
March 2025

Account Summary

Beginning Balance on 3/1/2025		$129,863.09
+ Receipts/Deposits		$60,787.20
- Payments (Checks and Withdrawals)		$62,729.52
Ending Balance as of	3/31/2025	$127,920.77

Cleared	$127,920.77
Statement	$127,920.77
Difference	$0.00

Cash Balance

Active	101-10100 GENERAL FUND	-$360,847.30
Active	201-10100 Equipment Replacement Fund	$0.00
Active	250-10100 FIRE FUND	$223,437.59
Active	301-10100 DEBT SERVICE	-$17,066.84
Active	401-10100 CAPITAL PROJECTS	$0.00
Active	501-10100 EDA Fund	$0.00
Active	601-10100 WATER-SEWER FUND	$276,522.23
	Cash Balance	$122,045.68

Beginng Balance	$129,863.09
+ Total Deposits	$60,787.20
- Checks Written	$68,604.61
Check Book Balance	$122,045.68
Difference	$0.00

Date	person	purchase item	amount charged	venue
19-Mar	Rick	trash bags and part	$28.17	ace
10-Mar	Rick	concrete patch gym	$42.98	ace
14-Mar	Rick	keys	$7.98	ace
7-Mar	Rick	joint compound gym	$10.99	ace
14-Mar	Dave	Menards- ball field parts	$54.57	visa
14-Mar	Rick	NAPA tanker belt	$34.32	napa
3-Mar	Rick	Whitewater gas truck	$76.75	whitewater
FYI	Gary	no charge for w/s mailings -		
		total month misc.	$255.76	

CITY OF DOVER

Dover City Hall –217 West Center Street - PO Box 116 - Dover, Minnesota 55929 – phone 507-932-4314

4/3/2025

Donald Millard agreement for $600 yearly payment for use of land to use as a City Brush dump.

Approved by the City Council on April 3rd, 2025.

_____

Mayor Dave Iseminger

Attest:_____

Gary Pedersen, Clerk

CITY OF DOVER

Dover City Hall - 217 W Center Street - PO Box 116 - Dover, Minnesota 55929 – phone 507-932-4314

County of Olmsted STATE OF MINNESOTA Municipality of Dover

ONE DAY PERMIT FOR SPECIAL EVENT

Applicant's name: Neighbors Pub Signature _____

Address of Event: 224 main ST N Phone 507-

Date of Event: May 3, 2025 Time of Event: 2 to 6 PM

Purpose of Event: Ann. Party

Description of request and describe area to be used for the event:
Patio outside

- No sales shall be permitted except in that part of the premises described in the special event license application. This is in addition to other licenses that are currently held.
- Insurance must cover all areas where alcohol is served.
- Every application must include a copy of each summons received by the applicant under Minn. Stat. 340A.802 during the preceding year.
- Must abide by the City's noise standards; no unusual noise between hours of 8 PM and 6 AM, and unnecessary and unusual noise between 6 AM and 8 PM by any machine or the exercise of any trade.
- 402.09 LICENSE RESTRICTIONS; SUBD. 4- LICENSE LIMITED TO SPACE SPECIFIED. A retail license to sell any alcoholic beverage is only effective for the compact and contiguous space specified in the approved license application. Alcoholic beverages may be sold outside for outside special events only upon request and must be approved by the Dover City Council. **Any outside liquor sale must end by 9:00 PM unless community sponsored event.**

EVENT PERMIT IS HEREBY GRANTED BY THE DOVER CITY COUNCIL

Conditions: _____

THIS _____DAY OF _____, 20____

Attest: _____ Mayor: _____

Gary Pedersen, Dover City Clerk Dave Iseminger, Mayor- City of Dover

8.